

**PAC REGULAR GENERAL MEETING –THURSDAY NOV. 8TH, 2019**

**MINUTES**

**PRESENT:** Michele T., Michelle L, Kristina H., Azadeh, Leila, Alma, Sherry, Ksenia, Debbie, Arissa, Cynthia, Lisa, Laura, Michelle, Cintia

17 PARENTS IN ATTENDANCE

**ABSENT:** Toktam, Corrine, Damien

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**1. Call to Order, Approval of the Minutes and Adoption of the Agenda**

- The meeting was called to order at 8:18am.
- At the time, 17 parents in attendance therefore a quorum was obtained.
- Minutes of PAC General Meeting Oct. 3, 2019.  
Minutes motioned to approve called by Michele, first by Debbie, seconded by Ksenia and approved unanimously.
- Motion to adopt the Agenda for today's meeting called by Michele; first by Ksenia and seconded by Debbie. Approved unanimously.

**2. Principal's Report**

- Mike Finch- principal of Sentinel Secondary School is our guest speaker today after our PACmeeting
- Diwali presentation- well received by students and teachers- activities well matched with the age of the children
- Halloween- classroom doors decorated for a fundraiser campaign by students- an outreach program by Me to We crew of students. 9 cases of food donated by students were picked up by the Harvest Project.
- Collection of candy and toilet paper- we pack those in to Xmas crackers where they will go for North Shore Neighborhood House and for the Harvest Project.
- Remembrance Day ceremony- delivered by grade 7 students and teachers. Choir will also be performing as well.
- Choir performed with Norman Foote, Oct. 30<sup>th</sup>, 2019. Professional Juno winning award singer.
- Choir- Xmas concert is being prepared by Mme Davenport. Dec. 18<sup>th</sup>, 2019, 5-6:15pm in the evening at the Kay Meek. Videographer at this concert as a fundraiser. 20-25\$ per CD, to be discussed with PAC exec
- Kindergarten registration happening, >120 registrants for the #32 spots in kindergarten. Lots of work for our office staff to collect and verify all these documents. Can parents help: no, it's confidential
- Thank you to all the parents that came out for the Triad conferences.
- Circus coming up next week. Circus crew will bring their equipment to only Francophone schools. Building physical literacy skills.

- Planned expenditure committee: haven't brought them back together. Discuss with facilities first. Heard back from him for the need of geo-structural engineer. He outlined the steps needed to begin this project and aspects of the selected site. Also waiting to hear back from the architect and design team. That is coming.
- FSA finishing up with this, it closes today.
- Earthquake emergency management preparedness. The bin was checked to see what was expired and what will be needed. We are well prepared for this.

### **3. Treasurer's Report:**

- Expenses and Income outlined for the below events as of today's date. For more information please contact Alma- Treasurer.
- Bingo night, Fun Lunch, Cultural event next week, Teacher's discretionary
- We are at a healthy financial stage- we need to make a plan on what kind of investments we want to support the school.
- Our time needs to be focused on what we will invest on.

### **4. EC PAC Business**

- We have a nomination for a new member-at-large. Laura Shaheen is a new parent to Cedardale. She has a son in Kindergarten.
- Laura will be elected as new Member of the Exec PAC team to lead School Safety Initiatives. School Safety Initiatives includes Traffic and Safety, Emergency Preparation, and the likes.
- Would now like to make a call out now for voting of our new Exec PAC member- All in favour of Laura's election, show of hands: Cintia & Debbie, Everyone in favor, Opposed by none
- Our next election/nominations for Exec PAC members will be at the end of this school year for the next school year.

### **5. Other Business.**

- I would like to introduce Debbie, also a new parent to Cedardale. She, like Laura, has a son in Kindergarten. She was elected during the last General Meeting to the Executive PAC team. She will be leading Marketing and Communications.
- Any questions or concerns about communications, please reach out to Michele T. or Debbie.
- We will be doing some polling to see how we are getting our information. WE chat and What's app more opportunity to post what is on our website. Also, looking at the newsletter for ways to improve communication. Any ideas for improved communication please come forward.

### **6. Fundraising Committee**

- Slide Show prepared by Toktam and presented by Azadeh. Thank you to Toktam.
- A survey was done last year to ask parents what they wanted to see as the next annual school event. Parents wanted a family event that was outside of our school gym. Using this feedback, a Fundraising Committee was created. It is composed of about 10 members. Various venues were evaluated to accommodate an attendance of 400 individuals. We looked at the Aquarium, the Conservatory, MoA, Art Gallery, etc.... either the costs were prohibitively expensive or the venues could not accommodate our size. Therefore, we would like to propose for you today for

your vote on our school annual event something a little bit different than what we have done in the past- A private Cedardale family carnival that is not open to the public. There will be entertainment, games, & food. Expenses we have estimated based on past research costs: 16,407\$

- Assuming 400 attendees, 40\$ per person, then 16,000\$ total. To have the Carnival late in May- Saturday or Sunday around lunch time, day still TBD.
- There will be a call out for volunteers for this event as well as donations to help support this event.
- During the last meeting we voted on \$10k to be put forward for any down payments of fundraising venue and food. As venue down payment will be marginal, what we ask for you today is voting on the overall expenses that will result from the expenses of the Carnival.
- According to Bylaws we are required to vote on all money going out of the bank. We would like to budget a total of \$15k to pay for suppliers, food trucks, drinks, entertainment. This \$15k will be offset with ticket and auction sales. The intention of this event is to break-even.
- Michele motioned to see a show of hands in favour of a school carnival. First by Sherry, seconded by Cintia. Everyone in favour. Opposed by none.
- Michele motioned to accept this year's budget for an additional \$5K to be allocated for the carnival for a total of \$15K allocated to the annual school event. First by Cintia and seconded by Ksenia. Everyone in favour. Opposed by none.

## **7. DPAC Report – Presented by Cintia**

- START: school traffic advisory roundtable. Held once a month 8:15 to 9:15am. They take all traffic related school concerns and discuss this at the table with representatives including PAC rep, District rep, the bylaw rep and West Vancouver Police Department rep. If you have any ideas on how to improve, you can bring it up to the traffic PAC rep, Laura, or to the START meeting.
- Parent education – sponsored social media: LIKE, Nov. 19 followed by a panel discussion. Posted in Hawk Highlights. Tickets 10\$. Venue: West Vancouver Community Center.
- Lalji family-attended the meeting to talk about a presentation that will be taking place on Nov. 16th about Islam and fake news.
- Physical literacy- Ted talk that will be coming to the district for the parents.
- West Van Place for Sport- approved 2 million dollars donation- Dec. 31<sup>st</sup> district of West Vancouver for anyone who wants to donate. This will go toward resurfacing the West Van Track.
- Dr. Mark Lysyshyn for VCH for the North Shore. Do kids need more exercise and sleep? Trends were reviewed among North Shore students that have given rise to concerns. For more information refer to the district website.

## **8. Adjournment**

Before we adjourn today

- Looking for volunteers for the Carnival – please contact Michele T. or Toktam if you are interested in helping or donating resources to the annual school event.

- Looking for 2 volunteers for CALL-BACK – please contact me for more details and if you are interested. Safe arrival in the mornings. Xenia will be willing to help on Wednesday.
  - Geo tech structural engineer- if anyone knows someone who can help out, this is a call out.
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- Michele thanked the parents, principal and vice-principal and motioned to adjourn the meeting. First by Sherry. Seconded by Cintia. Approved unanimously. The meeting was adjourned at 9:10am.

**NEXT GENERAL PAC MEETING:**