



# MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION

## West Vancouver School Board Office

**Tuesday, February 20, 2024**

**Present:** C. Broady, Chair; N. Brown, Vice Chair; L. Block, D. Stevenson, F. Zhu, Trustees;  
C. Kennedy, Superintendent; J. Leiterman, Secretary-Treasurer; L. Hill, Assistant  
Superintendent; I. Kennedy, S. Shortall, Directors of Instruction

- A.** The Chair called the meeting to order and recognized that we are gathered on the traditional territory of the Squamish Nation and thanked our friends and colleagues in the Nation who are working with us to guide our understanding of the history of this land and its people. She said we respect and honour the Elders past, present, and future as we bring this knowledge to the students in our community.

### **B. BOARD HIGHLIGHT**

#### **Cypress Park Primary**

**Connecting Animals that are Meaningful to the Squamish People to the IB Learner Profile Traits**  
*Vice Principal Christine Hulme, Teacher Andrea Anderson, and students*

Principal Slater introduced Vice Principal Hulme and her team, whose presentation centered around the IB Learner Profile, a set of ten attributes that can help foster responsibility in individuals and groups. The Cypress team introduced 10 Indigenous puppets, integrating them into interactive sessions with students; exploring the connections between the unique animals and the traits outlined in the learner profile. Their work aligned with one of their FESL goals – learning how to be a good communicator.

#### **West Bay Elementary**

**What the Performing Arts Brings to a School**

*Vice Principal Jessica Richardson, Teacher Moriah Gibli, and students*

West Bay students involved in the Willy Wonka Jr! school play, both on stage and behind the scenes, shared their experiences. They demonstrated remarkable collaboration and improved communication skills, and described the collaborative spirit that gave them a sense of accomplishment and belonging.

**Chartwell Elementary**

**Shaping Personal and Canadian Identity in Grade 4/5 through Effective Communication**

*Principal Sara Bell; Grade 4/5 Teachers, and students*

Principal Bell introduced her team of teachers and students, who presented their initiative of fostering a sense of belonging through the exploration of three pivotal pillars of identity: mindfulness, resilience, and kindness.

**C. ADOPTION OF AGENDA**

1710 <b>MOTION THAT</b> the amended Agenda of the Regular Meeting February 20, 2024, be adopted.
--

**Carried**

**D. QUESTION & COMMENT PERIOD (10 minutes)**

**E. APPROVAL OF MINUTES**

**Regular Meeting January 23, 2024**

1711 <b>MOTION THAT</b> the Minutes of the Regular Meeting January 23, 2024, be approved.
---

**Carried**

**F. BUSINESS ARISING FROM THE MINUTES**

**G. BOARD BUSINESS**

**1. IB Continuum**

*Michelle LaBounty, District Principal of Teaching and Learning & District IB Coordinators*

District Principal LaBounty introduced the District IB Coordinators and delivered a comprehensive overview of the thriving state of the IB programmes within the District. Currently, the programs boast a robust enrolment, with over 1400 students actively participating across all three levels: **PYP** (Primary Years Programme) at Cypress Park, West Bay, and Cedardale; **MYP** (Middle Years Programme) at Rockridge Secondary, and **DP** (Diploma Programme) at WVSS.

**2. BCSTA Update**

*Nicole Brown, Vice Chair*

Vice Chair Brown spoke about the recent Leadership Series meeting, noting its focus on Indigenous learning and addressing the needs of children in care. The Board has submitted a motion to the BCSTA for their April AGM, seeking specific funding support for the well-being of children in care.

**3. Enhancing Student Learning Report – Feedback**

*Chris Kennedy, Superintendent*

Superintendent Kennedy shared feedback from the Ministry of Education and Childcare with respect to the District’s Framework for Enhanced Student Learning submission. The Ministry noted that the district employs a systematic approach for continuous improvement and extensively analyzes various data sources, with an emphasis on engagement with diverse

stakeholders. They highlighted our alignment between school plans, budget, and district priorities and observed evidence-informed strategies that focus on Indigenous students and students with disabilities. The report suggested future submissions should address children and youth in care.

## H. COMMITTEE REPORTS

### 1. Human Resources Committee Meeting – January 30, 2024

- Employee Spotlight
- Recruitment and Staffing Updates
- Health, Safety and Wellness Updates
- Backgrounder – Joint Early Intervention Service (JEIS)

Vice Chair Brown covered the meeting's agenda, highlighting key topics such as the newly implemented legislation on the Duty to Cooperate and Maintain Employment.

1712 **MOTION THAT** the Minutes for the Human Resources Committee meeting held January 30, 2024, be received.

Carried

### 2. Finance & Facilities Committee Meeting – February 13, 2024

- Gleneagles Retaining Wall
- Sentinel Flooding Insurance Claim
- West Vancouver Place for Sports Update
- 2023-2024 Amended Budget

Trustee Stevenson summarized the meeting's discussions that included the amended annual budget, which is aligned with the district's strategic plan and schools' FESL goals.

#### AMENDED ANNUAL BUDGET BYLAW

1713 **MOTION THAT** the Board approve a Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 45 (WEST VANCOUVER) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2023/2024 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "*Act*").

1. The Board has complied with the provisions of the *Act*, Ministerial Orders, and Ministry of Education and Child Care Policies respecting the Amended Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 45 (West Vancouver) Amended Annual Budget Bylaw for fiscal year 2023//2024.
3. The attached Statement 2 showing the estimated revenue and expense for the 2023/2024 fiscal year and the total budget bylaw amount of \$100,711,392 for the 2023/2024 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2023/2024.

READ A FIRST TIME THE 20th DAY OF FEBRUARY, 2024;  
READ A SECOND TIME THE 20<sup>TH</sup> DAY OF FEBRUARY, 2024;

READ A THIRD TIME, PASSED AND ADOPTED THE 20TH DAY OF  
FEBRUARY, 2024;

\_\_\_\_\_  
Chairperson of the Board

(Corporate Seal)

\_\_\_\_\_  
SECRETARY TREASURER

I HEREBY CERTIFY this to be a true original of School District No. 45 (West Vancouver)  
Amended Annual Budget Bylaw 2023/2024, adopted by the Board the 20th DAY OF  
FEBRUARY 2024.

\_\_\_\_\_  
SECRETARY TREASURER  
**Carried.**

1714 **MOTION THAT** the 2023-2024 Amended Annual Budget be approved and filed with  
the Ministry of Education and Child Care.

**Carried**

1715 **MOTION THAT** the Minutes for the Finance and Facilities Committee meeting held  
February 13, 2024, be received.

**Carried**

## I. FOR INFORMATION

- Board Policy 5 – Trustee Code of Conduct – to be posted for feedback
- Board Policy 5 Appendix – Trustee Code of Conduct Sanctions – to be posted for feedback

## J. CORRESPONDENCE

A list of board correspondence is posted online.

<http://westvancouver.schools.ca/board-correspondence>

## K. TRUSTEE MEETINGS & EVENTS

- |   |   |
|---|---|
| <ul style="list-style-type: none"><li>➤ BCSTA Metro Leadership Series</li><li>➤ BCPSEA AGM</li><li>➤ DPAC General Meeting</li><li>➤ Hollyburn PAC Meeting</li><li>➤ Lunar New Year at West Vancouver Rec Centre</li><li>➤ Ministry of Education Partner Liaison Meeting</li></ul> | <ul style="list-style-type: none"><li>➤ North Shore Standing Committee on Substance Abuse</li><li>➤ Rockridge Personal Project Exhibition</li><li>➤ School Lunar New Year Celebrations</li><li>➤ West Vancouver Arts Advisory Committee Meeting</li><li>➤ WVML Witness Blanket Opening Ceremony</li></ul> |
|---|---|

## L. QUESTION & COMMENT PERIOD (10 Minutes)

## M. ADJOURN

\_\_\_\_\_  
Julia Leiterman, Secretary Treasurer