



MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION  
**Tuesday, June 14, 2022, at 5:30 pm**  
**West Vancouver School Board Office**

**Present:** C. Broady, Chair; S. Donahue, Vice Chair; L. Block, N. Brown, D. Stevenson, Trustees; C. Kennedy, Superintendent of Schools; J. Leiterman, Secretary Treasurer; S. Nosek, Associate Superintendent; D. Nelson, Director of Instruction; S.L. Shortall, Director of Instruction

**Absent:** K. Martin, Associate Superintendent; L. Hill, Director of Instruction; I. Kennedy, Director of Instruction; S. Mascoe, Director of Human Resources

**A. CALL TO ORDER & ANNOUNCEMENTS**

The Chair called the meeting to order and recognized that we are gathered together on the traditional territory of the Squamish Nation and thanked our friends and colleagues in the Nation who are working with us to guide our understanding of the history of this land and its people. She said we respect and honour the Elders past, present, and future as we bring this knowledge to the students in our community.

**B. BOARD HIGHLIGHTS**

**“IYP Big Bad Bot Builders (Girl Powered): 1012X World Championship Team**

*Diane Nelson, Director of Instruction; Braydan Pastucha, IYP/Robotics Teacher; Jeff Huang, IYP Teacher; & Grade 6 students Annie Zhang & Gloria Collins (Ridgeview)*

Director of Instruction Diane Nelson proudly shared the success stories from the recent VEX Robotics World Championships 2022 in Dallas, TX. World Champion Grade 6 Ridgeview students Annie Z. and Gloria C. demonstrated their winning robot in action.

**L.E.A.D.S. - Building Community Through Authentic Leadership and Student-Driven Service Opportunities - Chartwell Elementary**

*Principal Laura McGrath, Vice Principal Alysha Philip, Teacher Mary Fry and Grade 7 Students*

Principal Laura McGrath introduced Teacher Mary Fry to speak about their grade 7's L.E.A.D.S. initiative, which puts a focus on building leadership skills and fostering school and community relationships: **Learn, Empathize, Apply, Develop, and Serve.**

## C. ADOPTION OF AGENDA

#1627 MOTION THAT the Agenda of the Regular Meeting June 14, 2022 be adopted.

Carried.

## D. QUESTION & COMMENT PERIOD (10 minutes)

WVTA President, Spencer Capier, raised concerns around the annual budget and government funding shortfalls. He commended Secretary Treasurer Julia Leiterman and the District Leadership team for being outstanding provincial leaders but wants to ensure that WVTA voices are heard, as teachers are very concerned about the budget shortfalls. Chair Broady confirmed that the board is advocating both locally and provincially for WVTA members.

## E. APPROVAL OF MINUTES

- Regular Meeting May 24, 2022

#1628 MOTION THAT the Minutes of the Regular Meeting May 24, 2022 be approved.

Carried.

## F. BUSINESS ARISING FROM THE MINUTES

### International and Local Enrolment

Superintendent Kennedy updated registration numbers from our international students, which have not yet recovered from the pandemic. Local enrolment is strong and forecasted numbers next year are expected to be similar to numbers this year.

### Summer Learning

Superintendent Kennedy said that enrolment is strong for Summer Learning courses. The secondary school program closes June 17<sup>th</sup>, allowing time for secondary students to register if needed.

## G. BOARD BUSINESS

### 1. Building Inclusive Transitions to Adulthood

*Sandra-Lynn Shortall, Director of Instruction; Heidi DeLazzer, Learning Support Teacher, West Vancouver Secondary School; Declan Innes, Student, West Vancouver Secondary School*

Director of Instruction Sandra-Lynn Shortall and WVSS student Declan Innes presented a slideshow highlighting programs that Declan participates in through several community partners. Together they are working on fostering independence and putting tools in place to help with the transition from school to adulthood.

## **2. Physical Literacy Report**

*Diane Nelson, Director of Instruction; Amber Pascual & Erin Crawford, Physical Literacy Mentors; Dr. Guy Faulkner, UBC Professor & Chair, Applied Public Health, Kinesiology; & Dr. Alexandra Choi, Medical Health Officer, Vancouver Coastal Health*

Director of Instruction Diane Nelson welcomed several guest speakers to talk about Physical Literacy. The goal is to make movement matter everywhere for everyone through meaningful movement more often. The pandemic contributed to a decrease in physical activity and a sharp increase in screen time, which has resulted in more mental health challenges than seen before. Grade 2 students will be part of a study to report on physical literacy with the aim to have students gain competence in skills, improved self-confidence, consistent self-regulation, forming and sustaining relationships, and improving focus, which can lead to a steady progress academically.

## **3. Board Chair Year-End Report**

*Carolyn Broady*

Chair Carolyn Broady shared highlights from her Year-End [report](#).

# **H. COMMITTEE REPORTS**

## **1. Finance & Facilities      June 7, 2022**

### **Carbon Neutral Report**

Trustee Dave Stevenson spoke to the difficulty that the Facilities department is facing trying to find new and unique ways to achieve carbon neutrality with limited funding.

### **5 Year Capital Plan**

The board approved the Five-Year Capital Plan, which will be sent to the Ministry. The top priority is Sentinel Secondary School, the last building in the district requiring seismic upgrading.

### **2022/23 Preliminary Budget**

Trustee Stevenson spoke to the challenges that will lie ahead next year with regards to the budget. The issues are two-fold; insufficient government funding to cover needs, and locally generated funding not yet recovered from the pandemic. Secretary Treasurer Leiterman said that necessary steps to reduce costs and rebuild reserves will be determined in the fall once the current year financial results are in and actual enrolment for the 2022/23 fiscal year is known. Trustee Brown emphasized that the board needs to advocate for schools so that they have the infrastructure and technological devices needed for teachers to be able to provide academic excellence.

1629 <b><u>MOTION</u></b> THAT the minutes of the Finance + Facilities Committee meeting held June 7, 2022 be received.
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**Carried.**

#1630 **MOTION** THAT in accordance with provisions under section 142 (4) of the School Act, the Board of Education of School District No. 45 (West Vancouver) hereby approves the proposed Five-Year Capital Plan for 2023/24, as provided on the Five-Year Capital Plan Summary for 2023/24 submitted to the Ministry of Education.

Carried.

1631

**ANNUAL BUDGET BYLAW**

**MOTION** THAT the Board approve a Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 45 (WEST VANCOUVER) (called the "Board") to adopt the Annual Budget of the Board for the fiscal year 2022/2023 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "*Act*").

1. The Board has complied with the provisions of the *Act*, Ministerial Orders, and Ministry of Education Policies respecting the Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 45 (West Vancouver) Annual Budget Bylaw for fiscal year 2022/2023.
3. The attached Statement 2 showing the estimated revenue and expense for the 2022/2023 fiscal year and the total budget bylaw amount of \$89,311,962 for the 2022/2023 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2022/2023.

READ A FIRST TIME THE 14th DAY OF JUNE, 2022;

READ A SECOND TIME THE 14th DAY OF JUNE, 2022;

READ A THIRD TIME, PASSED AND ADOPTED THE 14th DAY OF JUNE, 2022;

\_\_\_\_\_  
Chairperson of the Board

(Corporate Seal)

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SECRETARY

TREASURER

I HEREBY CERTIFY this to be a true original of School District No. 45 (West Vancouver) Annual Budget Bylaw 2022/2023, adopted by the Board the 14th DAY OF JUNE, 2022.

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SECRETARY

TREASURER

Carried.

## 2. **Human Resources – May 31, 2022**

- Excellence through Recruitment
- Recruitment Update
- Health and Safety Update
- Mental Health and Wellness

Trustee Brown mentioned that the annual hearing test for targeted staff will be conducted this week by WorkSafe BC.

Effective June 1, 2022, the district will be shifting its Employee and Family Assistance provider from Lifeworks to Telus Life Journey. This new EFAP is based on a virtual care platform and will provide accessible, responsive, and convenient care for employees and their family members.

**1632 MOTION THAT the Minutes of the Human Resources Committee Meeting May 31, 2022 be approved.**

**Carried.**

## **I. FOR INFORMATION**

**AP 512 – Travel Expenses**

**AP 544 – Elementary School Playground Upgrades**

Minor updates to both Administrative Procedures, which can be viewed on the district website.

## **J. CORRESPONDENCE**

A list of the correspondence from the past month is posted online at <http://westvancouver schools.ca/board-correspondence>

## **K. TRUSTEE MEETINGS & EVENTS**

BCSTA Annual General Meeting Coaches Recognition BBQ District Elementary Track Meet DPAC – Continuing the Conversation with Chris Lewis (Virtual) DPAC Executive Meeting & Luncheon ELL Consortium North Shore Coho Society President’s Committee Meeting	Rockridge Secondary Spring Music Concert Sentinel Secondary Spring Music Concert West Vancouver Bridge Festival WVS Indigenous Grad Ceremony West Vancouver Secondary School Commencements & Banquets West Vancouver School District Retirement Party West Vancouver Grad Art Show
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Vice Chair Donahue attended and highlighted the Indigenous grad ceremony.

**L. QUESTION & COMMENT PERIOD (10 Minutes)**

Chair Broady commented on the new EFAP program and is hoping that many take advantage of this new opportunity.

Chair Broady wished everyone a restful summer.

**M. ADJOURNMENT**

**7:44**

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BOARD CHAIR

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SECRETARY TREASURER