



MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION

Tuesday, May 24, 2022, at 5:30 pm
West Vancouver School Board Office

Present: C. Broady, Chair; S. Donahue, Vice Chair; N. Brown, L. Block; D. Stevenson, Trustees; C. Kennedy, Superintendent of Schools; S. Nosek, Associate Superintendent; L. Hill, Director of Instruction; I. Kennedy, Director of Instruction

Absent: K. Martin, Associate Superintendent; J. Leiterman, Secretary Treasurer; S-L. Shortall, Director of Instruction; D. Nelson, Director of Instruction

A. CALL TO ORDER & ANNOUNCEMENTS

The Chair called the meeting to order and recognized that we are gathered on the traditional territory of the Squamish Nation and thanked our friends and colleagues in the Nation who are working with us to guide our understanding of the history of this land and its people. She said we respect and honour the Elders past, present, and future as we bring this knowledge to the students in our community.

B. BOARD HIGHLIGHTS

"Place-Based Learning" - École Cedardale

Principal Michelle LaBounty, Vice Principal Kristina Hayes, Teacher Erin Gleason

Cedardale's new Place-Based Learning space was highlighted. It's a multipurpose space that has been in the works for the past 6-7 years and serves as a much-needed refuge for students to sit, read, learn, and collaborate in an outdoor space. Also featured was a video highlighting the school's garden, a shared responsibility of all students and staff.

"Economic Strategies Program" – Rockridge Secondary

Principal Graham Jackson, Vice Principal Jennifer Towers, Vice Principal Garth Thompson, Teachers Parnaz Kashani, Dave Dickinson

A video featuring teachers Parnaz Kashani and Dave Dickinson was shared, and student Ashley W, spoke to the Economic Strategic Program; an eight-credit course offered to students that incorporates business, economics, and marketing courses.

Regular Minutes May 24, 2022

C. ADOPTION OF AGENDA

#1621 MOTION THAT the Agenda of the Regular Meeting May 24, 2022 be adopted.

Carried.

D. QUESTION & COMMENT PERIOD (10 minutes)

Chair Carolyn Broady congratulated Stephen Price and Spencer Capier on being reelected as President and Vice-President of the WVTA. She is looking forward to working with both this coming year, especially now that meetings are back in person.

E. APPROVAL OF MINUTES

#1622 MOTION THAT the Minutes of the Regular Meeting April 19, 2022 be approved.

Carried.

F. BUSINESS ARISING FROM THE MINUTES

Robotics – World Competition in Dallas

Elementary, middle, and high school students competed in Dallas, Texas at the World's Robotic Competition. West Vancouver is a Robotics leader in these global competitions, and two Ridgeview students became world Champions, winning a perfect score for their robot.

French Immersion Review

The review process is underway, and meetings have been arranged with parents, students, and staff of each of the French Immersion schools. Most of the meetings should be done by the end of the school year; surveys are going out soon, and the review should finish up by early fall.

Enrollment Projections 2022-2023

Local enrollment numbers are up from earlier projections; International numbers are still not as strong as they were pre-Covid, but overall, we are looking at similar numbers to the current year.

Summer Learning

Registration is now closed for elementary students but is ongoing until mid-June for Secondary students. Preliminary numbers are strong, especially in primary grades and Grades 8 & 9 Preview/Review courses. Secondary registrations are on par with the prior year and are expected to grow prior to June 30.

G. BOARD BUSINESS

School Fees

Sean Nosek, Associate Superintendent

Proposed fee schedule for the 2022-2023 was discussed, with modest changes to some of the existing fee structures.

#1623 MOTION THAT the Board approve the school and academy fees for 2022-2023 as proposed.

Carried.

1. Framework for Enhanced Student Learning

Liz Hill and Ian Kennedy Director of Instruction(s)

The Ministry of Education requires that all school districts in the province to have a formal plan and continuous review cycle to ensure that student outcomes are being met. 2021/22 has been the implementation year, and our plan focuses on three main goals.

- Human and Social Development (Sense of Belonging)
- Intellectual Development (Increasing overall level of performance in numeracy, specifically amongst our Indigenous students. When we help one group, all groups benefit)
- Career Development (Career and Life Goals – feeling prepared and having a positive outlook for careers and life beyond school)

2. International Education Update

Michael Frankowski, District Administrator – International Programs

International students Flavio from Italy and Kate from China shared their experiences attending West Vancouver Schools, which included participation in specialty academies as well as making new friends and learning many life lessons. In 2021/22 our International Program hosted a diverse group of students from 27 countries. Director of International Programs Michael Frankowski shared that the pandemic has left its mark on students, affecting their relationships, academic performance, absenteeism, and an overall increase in mental health challenges, as well as reducing the number of students enrolling. The focus moving forward will be to rebuild agent networks by resuming travel and in-person recruitment.

H. COMMITTEE REPORTS

Audit Committee Meeting – May 9, 2022

Trustee Donahue highlighted some of the findings from the KPMG Review of 2021/22 Audit Planning Report. There were no significant risks identified; areas of focus were financial reporting implications of COVID-19, tangible capital assets and deferred capital revenue; expenses, including salary and benefits; school generated funds; and revenue (deferred and unearned).

2021 / 2022 Internal Audit Review

Trustee Donahue spoke to the internal audit reviews performed in 2021/22, where no anomalies were found. The ongoing receipt of cash payments was questioned, but it was noted that the amount of funds collected is too insignificant to impose a no-cash payment

restriction. School Cash Online is now the primary method of payment used by parents when submitting fees.

#1624 MOTION THAT the minutes of the Audit Committee meeting held May 9, 2022, be received.

Carried.

Finance + Facilities Committee Meeting – May 17, 2022

Trustee Stevenson highlighted the findings from the “Lead in the Water” report filed with the Ministry of Education, noting that West Vancouver Schools consistently reports acceptable levels that are well below the MAC (Maximum Acceptable Concentration).

Additionally, the 2022/23 AFG Project Slate was presented to the Committee for review prior to being filed with the Ministry.

2023/24 Five Year Capital Plan Update

Trustee Stevenson read the Capital Plan Bylaw Motion, which was amended from the previous month to reallocate unspent funds to additional projects.

1625 MOTION THAT the Board approve A BYLAW of the BOARD OF EDUCATION OF

SCHOOL DISTRICT NO.45 (WEST VANCOUVER) (hereinafter called the “Board”) to adopt a Capital Plan of the Board pursuant to sections 143 (2) and 144 (1) of the School Act.

WHEREAS in accordance with section 142 of the *School Act*, the Board of Education of School District No. 45 (West Vancouver) (hereinafter called the "Board") has submitted a capital plan to the Minister of Education (hereinafter called the "Minister") and the Minister has approved the capital plan or has approved a capital plan with modifications,

NOW THEREFORE in accordance with section 143 of the *School Act*, the Board has prepared this Capital Bylaw and agrees to do the following:

1. Authorize the Secretary-Treasurer to execute a capital project funding agreement(s) related to the capital project(s) contemplated by the capital plan or the capital plan with modifications;
2. Upon ministerial approval to proceed, commence the capital project(s) and proceed diligently and use its best efforts to complete each capital project substantially as directed by the Minister;
3. Observe and comply with any order, regulation, or policy of the Minister as may be applicable to the Board or the capital project(s); and,
4. Maintain proper books of account, and other information and documents with respect to the affairs of the capital project(s), as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

1. The Capital Bylaw of the Board for the 2022/23 Capital Plan as approved by the Minister, to include the supported capital project(s) specified in the letter addressed to the Secretary- Treasurer and Superintendent, dated April 22, 2022, is hereby adopted.
2. This Capital Bylaw may be cited as School District 45 (West Vancouver) Capital Bylaw No.2022/23-CPDS45-02.

READ A FIRST TIME THE 24th DAY OF May, 2022;
 READ A SECOND TIME THE 24th DAY OF May, 2022;
 READ A THIRD TIME, PASSED THE 24th DAY OF May, 2022.

Carried.

#1626 **MOTION THAT the minutes of the Finance + Facilities Committee meeting held May 17, 2022 be received.**

Carried.

I. FOR INFORMATION

AP 300

J. CORRESPONDENCE

A list of the correspondence from the past month is posted online at
<http://westvancouver.schools.ca/board-correspondence>

K. TRUSTEE MEETINGS & EVENTS

7:30

Audit Committee Meeting	Presidents' Meeting
BCSTA Annual General Meeting	Rockridge and FESL Presentation
BCSTA Metro Branch	Sentinel's Jazz Concert
BCSTA Provincial Council	Student Traffic Advisory Roundtable
BCSTA Professional Learning Committee	West Bay School PYP Exhibit
DPAC Executive Meeting	West Vancouver Art Museum
Finance & Facilities Committee Meeting	WVSS Graduation Dinner and Dance
Irwin Park Book Fair	WVS Honour Choirs' Concert
Mayor and Community Cleanup	Women in Leadership Dinner
North Shore Safety Council	

L. QUESTION & COMMENT PERIOD (10 Minutes)

7:35

M. ADJOURNMENT

7:45

BOARD CHAIR

SECRETARY TREASURER