



MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION

Tuesday, April 19, 2022 at 5:30 pm
West Vancouver School Board Office

Present: C. Broady, Chair; S. Donahue, Vice Chair; L. Block, N. Brown, D. Stevenson, Trustees; C. Kennedy, Superintendent of Schools; J. Leiterman, Secretary Treasurer; S. Nosek, Associate Superintendent; L. Hill, Director of Instruction; I. Kennedy, Director of Instruction; D. Nelson, Director of Instruction; S-L. Shortall, Director of Instruction; S. Mascoe, Director of Human Resources

Absent: K. Martin, Associate Superintendent

A. CALL TO ORDER & ANNOUNCEMENTS

The Chair called the meeting to order and recognized that we are gathered together on the traditional territory of the Squamish Nation and thanked our friends and colleagues in the Nation who are working with us to guide our understanding of the history of this land and its people. She said we respect and honour the Elders past, present, and future, as we bring this knowledge to the students in our community.

B. BOARD HIGHLIGHTS

"Engaged With The Learning" - Ridgeview Elementary

Principal Warren Zerbe, Vice Principal Chris Parslow

Principal Warren Zerbe and Vice Principal Chris Parslow shared how the school has engaged their students in various activities to foster a sense of belonging and student engagement, which are focuses of Ridgeview's FESL. Ridgeview continues to "Learn Like a Dragon" and use First Peoples principals of learning. Students engaged in the use of technology and multimedia to create podcasts with historical leaders, and a group of grade 6 students held a fundraiser, donating their proceeds of \$928.55 to the Red Cross to support the people of Ukraine.

"Seamless Day" – Hollyburn Elementary

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Seamless Day at Hollyburn is the first in-school before and after school program to run in our district and is part of a provincial pilot Early Childhood Educators Nita Law & Leanne Grattan shared how the program is connected to the school and the curriculum allowing for smooth transitions with continued support from familiar educators, instilling a sense of security and safety. The curriculum is play-based, which is embedded in the BC Early Learning Framework. Activities are planned based on children's interests, abilities and level of understanding. Play in nature, physical activity and creation with different types of materials including markers, crayons, paints and playdough create fun and meaningful ways to learn.

C. ADOPTION OF AGENDA

#1613	<u>MOTION</u> THAT the Agenda of the Regular Meeting April 19, 2022 be adopted. Carried.
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D. QUESTION & COMMENT PERIOD (10 minutes)

Spencer Capier – President, WVTA

- asked if the public will have more access to in-person meetings in the future

Chair Brody answered that it is expected that meetings will open up in accord with health protocols which continue to be reviewed month by month

- noted that the WVTA will ask for library staffing to return to 2019 levels and increased EA staffing in their budget submission this year.

Chair Broady assured Mr. Capier that the Board is aware of the funding issues and are looking at ways to gather awareness around the funding model, as the West Vancouver district is one of the lowest funded districts, 59th out of 60.

E. APPROVAL OF MINUTES

- Regular Meeting February 15, 2022

#1614	<u>MOTION</u> THAT the Minutes of the Regular Meeting February 15, 2022 be approved. Carried.
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- General Record April 19, 2022

#1615	<u>MOTION</u> THAT the Minutes of the General Record April 19, 2022 be approved. Carried.
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F. BUSINESS ARISING FROM THE MINUTES

G. BOARD BUSINESS

1. Superintendent's Report

Chris Kennedy, Superintendent of Schools

Early Enrolment Projections – 2022-23

The 2022-23 early enrolment projections were reviewed. They are slightly lower than the current school year but expected to increase by September as seen in previous years.

Summer Learning 2022

2022 Summer Learning will take place at three sites: WVSS, Pauline Johnson and Hollyburn. Literacy and numeracy courses will be offered in elementary, and grade 8/9 pre view review and full credit English, math, science and social studies courses will be offered in Secondary.

Robotics World Championships

Students from the district will be competing in the First Robotics Challenge in Houston and the Robotics World Championships in Dallas.

Assemblies, Performances and Field Trips

With the loosening of restrictions after Spring Break, schools have begun holding assemblies, play and concert performances and field trips.

Graduation Events

Dates for secondary in-person commencement ceremonies and dinner and dances have been set. The events should be similar to pre-Covid.

Indigenous Course Requirement

A new grad requirement has been introduced to ensure all students expand their knowledge around Indigenous perspectives, histories, cultures. The guidelines of the proposed course were reviewed, with more information from the Ministry expected soon.

French Immersion Review

A French immersion review will be conducted to find new ways to grow and improve the program, ensuring the needs of the community are met. An outside consultant will lead the review and make recommendations. The last review was conducted nine years ago.

2. Career Education Update

Ian Kennedy, Bianca Ferrajohn and Stewart Baker, Careers Teachers

Careers teachers Bianca Ferrajohn and Stewart Baker explained how the career education curriculum is delivered across the district. Grade 8 and 9 career education courses can take the form of an assembly, presentation or activity. Grade 10 will start to shift towards postsecondary career preparation. Each student will complete their journey with a capstone project in grade 11 and 12. They reviewed the Youth Train in Trades carpentry program and

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Youth Work in Trades program, where students gain work experience through apprenticeships.

3. BCSTA

Carolyn Broady, Board Chair

Board Chair Broady gave a brief overview of the upcoming BCSTA AGM which will have 15 substantive motions to review. She explained the format of the meeting will be different this year with a focus on Indigenous reconciliation on the first day.

4. Calendar Amendment

Sean Nosek, Associate Superintendent

Superintendent Nosek noted the Ministry of Education recently announced that September 30th, 2022 will be observed as a statutory holiday for Truth and Reconciliation Day.

#1616	MOTION THAT the board approve the amended 22/23 School Calendar as presented. Carried.
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H. COMMITTEE REPORTS

1. Finance + Facilities Committee Meeting – March 8, 2022

Trustee Stevenson gave a brief summary of the minutes of the March 8th Finance and Facilities meeting, noting that the transportation RFP was again awarded to the district's current provider, First Student, and that the district is seeking input from partner groups as part of the 2022/23 annual budget process.

#1617	MOTION THAT the minutes of the Finance + Facilities Committee meeting held March 8, 2022 be received. Carried.
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2. Finance + Facilities Committee Meeting – April 5, 2022

Trustee Stevenson reviewed the minutes of the April 5th Finance and Facilities meeting. Applications for project management for the WVPFS are being reviewed with a decision expected shortly. Due to supply chain and permit issues, the building envelope project at West Bay Elementary was delayed. Funds have been reallocated to the installation of an HVAC system at Eagle Harbour. The district received two Capital Funding Awards this year, for an HVAC system at Caulfeild Elementary and a new boiler at Cedardale. A preliminary estimate of reserves for future years suggests an available balance of approximately \$2.5m, with a very preliminary estimated drawdown of \$2.1m in 2022/23. He noted that budget factors are being analyzed and the district is currently accepting submissions for the 2022/23 budget.

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#1618

MOTION THAT the Board approve A BYLAW of the BOARD OF EDUCATION OF SCHOOL DISTRICT NO.45 (WEST VANCOUVER) (hereinafter called the "Board") to adopt a Capital Plan of the Board pursuant to sections 143 (2) and 144 (1) of the School Act.

WHEREAS in accordance with section 142 of the *School Act*, the Board of Education of School District No. 45 (*West Vancouver*) (hereinafter called the "Board") has submitted a capital plan to the Minister of Education (hereinafter called the "Minister") and the Minister has approved the capital plan or has approved a capital plan with modifications,

NOW THEREFORE in accordance with section 143 of the *School Act*, the Board has prepared this Capital Bylaw and agrees to do the following:

- (a) Authorize the Secretary-Treasurer to execute a capital project funding agreement(s) related to the capital project(s) contemplated by the capital plan or the capital plan with modifications;
- (b) Upon ministerial approval to proceed, commence the capital project(s) and proceed diligently and use its best efforts to complete each capital project substantially as directed by the Minister;
- (c) Observe and comply with any order, regulation, or policy of the Minister as may be applicable to the Board or the capital project(s); and,
- (d) Maintain proper books of account, and other information and documents with respect to the affairs of the capital project(s), as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

- 1. The Capital Bylaw of the Board for the 2022/23 Capital Plan as approved by the Minister, to include the supported capital project(s) specified in the letter addressed to the Secretary-Treasurer and Superintendent, dated *March 15, 2022*, is hereby adopted.
- 2. This Capital Bylaw may be cited as *School District 45 (West Vancouver) Capital Bylaw No.2022/23-CPDS45-01*.

READ A FIRST TIME THE 19th DAY OF April, 2022;
READ A SECOND TIME THE 19th DAY OF April, 2022,
READ A THIRD TIME, PASSED THE 19th DAY OF April, 2022.

Carried.

#1619	MOTION THAT the minutes of the Finance + Facilities Committee meeting held April 5, 2022 be received.	Carried.
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3. Human Resources Committee Meeting – April 05, 2022

Practicum students have been secured to work with the IT team, the International department, the SBO and at Rockridge Secondary. First aid that includes CPR and AED training will be offered as well as a refresher session to clerical employees on the May Pro-D day. The district will offer a range of training initiatives to support employee mental health. Topics covered will be Workplace Mental Health Skills, Safety Care and Compassionate Fatigue. The BC Employment Standards Act (ESA) was recently changed to provide up to 5 days of paid sick time for employees not eligible for paid sick leave through the collective agreement. This legislation went into effect April 01, 2022, and applies to casual, temporary support staff employees and Teachers Teaching on Call.

#1620	MOTION THAT the minutes of the Human Resources Committee meeting held April 5, 2022 be received.	Carried.
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I. FOR INFORMATION

J. CORRESPONDENCE

A list of the correspondence from the past month is posted online at <http://westvancouver.schools.ca/board-correspondence>

K. TRUSTEE MEETINGS & EVENTS

L. QUESTION & COMMENT PERIOD (10 Minutes)

BCSTA Metro Meeting Board Chair meeting with Minister Whiteside DPAC Liaison meeting DPAC Parent Education – Dr. Zhao Enhanced Student Learning Peer Review Process Finance + Facilities Committee Meeting Human Resources Committee Meeting Meeting with MLA Karin Kirkpatrick Meeting with WV Mayor and Council	President's Committee meeting School Traffic Advisory Round Table Trustee/DPAC/Admin Liaison meeting Vancouver Coastal Health Update Various School Visits Various Theatre Performances West Vancouver Indigenous Education Council Meeting WVTA/WV Board Annual Liaison Meeting
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M. ADJOURNMENT

7:21 pm

BOARD CHAIR

SECRETARY TREASURER