



## MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION

Tuesday, February 15, 2022 - 5:00 p.m.

### Microsoft Teams

Present: C. Broady, Chair; S. Donahue, Vice Chair; L. Block, N. Brown, D. Stevenson, Trustees; C. Kennedy, Superintendent of Schools; J. Leiterman, Secretary Treasurer; S. Nosek, Associate Superintendent; L. Hill, Director of Instruction; I. Kennedy, Director of Instruction; D. Nelson, Director of Instruction; S-L. Shortall, Director of Instruction; S. Mascoe, Director of Human Resources

Absent: K. Martin, Associate Superintendent

#### A. CALL TO ORDER & ANNOUNCEMENTS

The Chair called the meeting to order and recognized that we are gathered together on the traditional territory of the Squamish Nation and thanked our friends and colleagues in the Nation who are working with us to guide our understanding of the history of this land and its people. She said we respect and honour the Elders past, present, and future, as we bring this knowledge to the students in our community.

#### B. BOARD HIGHLIGHT

##### **"Grade 5 Government Letter Writing Project" - Irwin Park Elementary**

*Principal Brad Daudlin, Vice Principal Laine Anderson*

Inspired by September's Federal election, teacher Alex Bleim led her grade 5 class in a government letter writing project. Students Austin, Dora, Hastee and Ilya wrote letters about topics of their choosing such as global warming, pollution, homelessness, First Nations issues and more PE time in schools. Responses were received from Prime Minister Justin Trudeau and B.C. Premier John Horgan and West Vancouver's Mayor Booth and Superintendent Chris Kennedy delivered their response letters in person.

**“Open Parachute & Our Focus on Improving Mental Health in Grade 6/7” – Bowen Island Community School**

*Principal Scott Slater, Vice Principal Breanna Lloyd, Teacher Teslyn Killy*

This past fall, the grade 6 and 7 students of BICS were introduced to Open Parachute, an online program that focuses on mental health by normalizing honest communication about personal challenges. Teachers and students discuss the impacts of mental health, and the students learn skills to overcome challenging situations and see the possibility of positive change.

**C. ADOPTION OF AGENDA**

#1605	<b>MOTION</b> THAT the Agenda of the Regular Meeting February 15 be approved.	Carried.
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**D. QUESTION & COMMENT PERIOD (10 minutes)**

There were no questions or comments.

**E. APPROVAL OF MINUTES**

#1606	<b>MOTION</b> THAT the Minutes of the Regular Meeting January 18, 2022 be approved.	Carried.
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#1607	<b>MOTION</b> THAT the Minutes of the General Record February 15, 2022 be approved.	Carried.
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**F. BUSINESS ARISING FROM THE MINUTES**

Trustee Brown asked for an update on mask and rapid test distribution to the schools

Superintendent Kennedy confirmed that five masks and two rapid tests for each teacher were distributed since the last board meeting and students will soon be receiving five rapid tests each

**G. BOARD BUSINESS**

**1. School District Mentoring Program**

*Liz Hill, Director of Instruction, Michelle LaBounty, Principal, Kimberly Jung, Sylvia King, Jennifer Ohlhauser, Misty Paterson, Teacher Mentors, Alex Bleim, Braydan Pastucha, Teachers*

The district's mentorship program is open to all new teachers (0-5 years), as well as teachers who are new to the district or have received a new teaching assignment. The mentors support new teachers through their challenging first years in a variety of settings inside and outside the classroom. The program provides the new teachers with a deeper understanding of how to be a better educator and fosters connections with their mentors and other peers.

**2. Equity in Action**

*Ian Kennedy, Director of Instruction*

Equity in Action is a BC Ministry of Education initiative where participating districts perform a multi-year action research that combines Indigenous success data with Indigenous voice and perspective to drive positive change and improvement. The district's Equity Scan Team includes members of the WVIEC, Squamish Nation Elders and advisors, school district leaders and parents. The multi-year process that began in November first focuses on the Learning Environment which aligns with the district's current Enhancement Agreement and FESL.

**3. BCSTA AGM**

*Carolyn Broady, Board Chair*

Chair Broady reminded the Board to submit any substantive motions they would like to put forward for the BCSTA AGM in April.

## **H. COMMITTEE REPORTS**

**1. Human Resources Committee Meeting – February 2, 2022**

The minutes of the HR Committee Meeting held on February 1<sup>st</sup> were reviewed by Trustee Brown. Noted items were recruitment efforts to fill roles such as casual office support clerks, EA and casual custodians. Also discussed was an addendum to the K-12 Guidelines which removed some restrictions that were put in place before the winter break, as well as an update on the Provincial Joint Job Evaluation Committee's ongoing work.

<b>#1608</b> <b><u>MOTION</u> THAT the Minutes of the Human Resources Committee meeting held February 1, 2022 be approved.</b>
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**Carried.**

**2. Finance + Facilities Committee Meeting – February 8, 2022**

Trustee Stevenson reviewed the minutes of the Finance + Facilities meeting, held on February 8th. A pop-up COVID-19 vaccination clinic was held on February 12th at Bowen Island Community School. The West Van Place for Sport project is now fully funded due to a substantial private donation made in December and a significant increase in the District of West Vancouver's contribution. Construction is expected to begin in the spring of 2022.

Secretary Treasurer Leiterman gave a brief review of the amended annual budget and explained how it reflects the goals of the District’s Framework for Enhanced Student Learning. She reviewed the new Board Policy 20: Accumulated Operating Surplus and reported the forecasted balance in accumulated operating surplus available for future years remains at \$1.9m.

<p><b>#1609</b>    <b><u>MOTION</u> THAT the Board approve A BYLAW of the BOARD OF EDUCATION OF SCHOOL DISTRICT NO.45 (WEST VANCOUVER) (hereinafter called the “Board”) to adopt the Amended Annual Budget of the Board for the fiscal year 2021/2022 pursuant to section 113 of the School Act, R.S.B.C. 1996, c. 412 as amended from time to time (called the “Act”).</b></p> <ol style="list-style-type: none"><li>1.            Board has complied with the provisions of the Act respecting the Amended Annual Budget adopted by this bylaw.</li><li>2.            This bylaw may be cited as School District No. 45 (West Vancouver) Amended Annual Budget Bylaw for fiscal year 2021/2022.</li><li>3.            The attached Statement 2 showing the estimated revenue and expense for the 2021/2022 fiscal year and the total budget bylaw amount of \$90,082,508 for the 2021/2022 fiscal year was prepared in accordance with the Act.</li><li>4.            Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2021/2022.</li></ol> <p>READ A FIRST TIME THE 15<sup>th</sup> DAY OF FEBRUARY, 2022; READ A SECOND TIME THE 15<sup>th</sup> DAY OF FEBRUARY, 2022; READ A THIRD TIME, PASSED AND ADOPTED THE 15<sup>th</sup> DAY OF FEBRUARY, 2022.</p> <p style="text-align: right;"><b>Carried.</b></p>
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<p><b>#1610</b>    <b><u>MOTION</u> THAT the Minutes of the Finance + Facilities Committee meeting held February 8, 2022 be approved.</b></p> <p style="text-align: right;"><b>Carried.</b></p>
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**I. FOR INFORMATION**

AP 180 – [Freedom of Information and Protection of Privacy](#)

**J. CORRESPONDENCE**

A list of Board correspondence is posted online.

**K. TRUSTEE MEETINGS & EVENTS**

BCPSEA AGM BCPSEA Bargaining Update BCSTA Metro Meeting F&F Committee Meeting HR Committee Meeting Metro Branch Meeting	North Shore Coho Society Provincial Council START Meeting VCH North Shore covid update call(s) WV Indigenous Education Council
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**L. QUESTIONS & COMMENTS PERIOD (10 minutes)**

There were no questions or comments.

**M. ADJOURN**

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Julia Leiterman