



## MINUTES OF A MEETING OF THE FINANCE & FACILITIES COMMITTEE

**Tuesday, December 7, 2021**

**MS Teams - 8:30 a.m.**

Present: D. Stevenson, (in the Chair); S. Donahue; N. Brown, L. Block, Trustees; J. Leiterman, Secretary Treasurer; C. Kennedy, Superintendent of Schools; K. Johnson, Assistant Secretary Treasurer; F. De Dios, Director of Facilities; D. Eliasov, Manager of Facilities; M. Son, Manager of Purchasing & Transportation

Stakeholder Representation: S. Capier (WVTA); S. Price (WVTA); M. Finch (WVAA); C. Fota (WVMEA); K. Richter (DPAC)

### **1. Bowen Island Community School Playground**

*Florencio De Dios, Director of Facilities*

Director De Dios announced that the Bowen Island Community School's playground project is close to completion. He noted the playground is well used by the island community, and the new additions are accessible to children of all abilities. The Ministry awarded \$165K to fund the new playground equipment through their PEP fund.

### **2. Carbon Neutral Report**

*Florencio De Dios, Director of Facilities*

Director De Dios highlighted some of the initiatives the Facilities department has been taking to achieve carbon neutrality. He spoke about the eliminations of rodenticides and mask recycling boxes being placed in schools. District Gardener Laura McMullen, is providing guidance to schools and community groups on outdoor spaces and gardens, selecting appropriate greenery and using indigenous plants that reduce water consumption and maintenance. She is currently working on a master site plan for the district. This year's projects included new high efficiency boilers at Gleneagles and a heat pump at ILC.

### **3. 2021/22 Amended Budget Update – Revenue**

Secretary Treasurer Leiterman reviewed the 2021/22 Amended Budget revenue, noting that the district will not receive a final funding statement from the Ministry until mid-

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December, so another update may be given in January or February. An increase in student FTE, together with decreases in special needs and ELL and a change in the salary differential, will result in an estimated net decrease of \$316k in Ministry funding. This is offset by improved International and locally generated revenue, bringing an estimated total net increase in revenue for the 2021/22 Amended budget of \$977k. The estimated reserves for future years increased to \$3.2M, which is 4% total operating expenses, within the sector's best practice range of 3-5%  
She noted the Board's new Surplus policy is posted online for review.

**4. Adjourn**

**9:10 a.m.**

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Julia Leiterman, Secretary Treasurer

Committee members: Dave Stevenson, Lynne Block