

Facility Use Fees and Charges

West Vancouver Schools welcomes you to enjoy the outstanding facilities we have to offer. Whether for business or pleasure, West Vancouver school facilities make a great location for memorable and enjoyable events.

Outside of School Hours (OSH) Rentals

Outside of School Hours Rentals are facility rentals occurring in our schools on school days between 5pm and 9pm or on weekends between 9am and 4pm, for approved programs provided by private contractors.

School Facilities available for rental are:

Classification	Children/ Youth Programs	Non-Profit Adult Group	Commercial Group
Classroom	\$16.00 / hr	\$25.00 / hr	\$60.00 / hr
School Library - Elementary	\$16.00 / hr	\$25.00 / hr	\$70.00 / hr
School Library - Secondary	\$16.00 / hr	\$25.00/ hr	\$100.00 / hr
Secondary Cafeteria	\$26.00 / hr	\$43.00 / hr	\$100.00 / hr
Elementary Gym	\$29.00 / hr	\$46.00 / hr	\$100.00 / hr
Secondary Gym – Small	\$35.00 / hr	\$50.00 / hr	\$150.00 / hr
Secondary Gym – Large	\$40.00 / hr	\$75.00 / hr	\$200.00 / hr

Parking Lot	Rate
Parking lot	\$200.00 /day
Parking lot – Weekend	\$500.00 / weekend

Rental Equipment Available	Rate
Chairs (Set up by Staff)	\$1.50 / Chair
Chairs (Set up by user)	\$0.50 / Chair
Tables	\$10.00 / Table

**All fees are subject to GST*

*** Surcharges will apply to cover custodial time that is required during rental.
(Set up, clean up time, additional disinfection, etc.)*

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During School Hours (DSH) Rentals

During School Hours Rentals are facility rentals occurring in our schools on school days **prior to 5:00pm**, for approved extra-curricular programs provided to our students by private contractors.

DSH programs **MUST** obtain prior approval from the school principal. They are approved and scheduled one term at a time.

Elementary/Primary Schools (<i>Secondary Schools Unavailable</i>)	Non-profit or Children/Youth Programs
Classroom/Library	\$16.00 / hr + GST
Elementary Gym	\$16.00 / hr + GST
Field/Outdoor Space	\$16.00 / hr + GST

* *Primary schools: Cypress Park, Eagle Harbour, and Lions Bay*

** Reduced rate for Non-Profit groups may apply **ONLY** with a proof of official non-profit/society status or for rentals that are to serve children and youth programs.

Other Fees

CUSTODIAL CHARGES	
Additional supplies, cleaning & disinfection Applied to <u>all</u> interior rentals	\$35.00 per rental day + GST
Saturday/Sunday Minimum 4-hour callout (\$280.00)	\$70/ hr + GST



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Please review our Terms & Conditions before submitting a rental application. A signed rental agreement, proof of insurance, and payment must be in place a minimum of 5 business days before the desired rental period.

To arrange a booking, please email a completed [Facility Rentals Application](#) form to our Rentals Department at rentals@wvschools.ca

For facility rentals at Bowen Island Community School please contact: shaxby@wvschools.ca

School playing fields are allocated by the West Vancouver Parks and Recreation Commission after 5:00pm on school days and on weekends. Please contact csparring@westvancouver.ca

For weekend rentals and at other times when school is not in session or staff are not scheduled to be at a site, user groups will be charged the standard rental fee, plus a minimum of 4 hours custodial staffing charge, and an additional fee for set-up and clean-up time on all bookings. Custodial hourly fee \$70/hour + 5% GST (Minimum \$280 +GST).

Please Note:

Schools have priority when using the facilities. Returning non-profit youth sports leagues have priority at previously booked sites. Repeat groups are required to apply prior to September 1st of each year.

Rentals are NOT allowed on Halloween, Professional development days (Pro-D days), Statutory Holidays, Winter Break, Spring Break, and Summer Break. Please visit our [web site](#) for more information on SD 45's annual school calendars.

Rentals are NOT allowed during the month of December except with the express permission of the school.
