



**MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION**  
**Tuesday, May 18, 2021 at 5:00 p.m.**  
**Online via Microsoft Teams**

Present: C. Broady, Chair; N. Brown, Vice Chair; L. Block, S. Donahue, D. Stevenson, Trustees; C. Kennedy, Superintendent of Schools; J. Leiterman, Secretary Treasurer; K. Martin, Associate Superintendent; S. Nosek, Associate Superintendent; I. Kennedy, Director of Instruction; L. Hill, Director of Instruction; Director of Instruction D. Nelson, Director of Instruction S-L. Shortall

**A. CALL TO ORDER & ANNOUNCEMENTS**

The Chair called the meeting to order and recognized that we are gathered together on the traditional territory of the Squamish Nation and thanked our friends and colleagues in the Nation who are working with us to guide our understanding of the history of this land and its people. She said we respect and honour the Elders past, present, and future, as we bring this knowledge to the students in our community.

**B. BOARD HIGHLIGHT**

**"Le Concours d'Art Oratoire" – Pauline Johnson**

*Principal Tara Zielinski, Vice Principal Kirsten Dixon, French Immersion Coordinator*

Vice Principal Kirsten Dixon, French Immersion Coordinator Gabrielle Ayotte and Teacher Ilona Barran spoke about Canada's largest annual French language public speaking competition "Le Concours d'Art Oratoire" and how the structure of the competition changed due to COVID-19 restrictions. Late French Immersion student Noa D shared her experience including the challenges and strategies the competition taught her.

**"Building a Physically Literate School Community" – Irwin Park**

*Principal Brad Daudlin, Vice Principal Laine Anderson*

Principal Brad Daudlin and Vice Principal Laine Anderson shared how the staff and students of Irwin Park Elementary are working together to build a physically literate community. Students and families are encouraged to participate in physical initiatives both in class and outside of school hours. The purpose of Physical Literacy activity is to increase body and spatial awareness, specific movement skills and competence and confidence.

## C. ADOPTION OF AGENDA

#1542	<u>MOTION</u> THAT the Agenda of the Regular Meeting May 18, 2021 be adopted.
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Carried.

## D. QUESTION & COMMENT PERIOD (10 minutes)

## E. APPROVAL OF MINUTES

- Regular Meeting April 20, 2021

#1543	<u>MOTION</u> THAT the Minutes of the Regular Meeting April 20, 2021 be approved.
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Carried.

## F. BUSINESS ARISING FROM THE MINUTES

Vice Chair Brown asked for information regarding the COVID-19 Rapid Test kits

Superintendent Kennedy explained the kits were provided by Vancouver Children's Hospital and were distributed to schools. If a student presents COVID-19-like symptoms at school, the family will be offered a gargle test kit to take home when they pick up their child. The parents are responsible for taking the kit to Life Labs or BC Children's Hospital for testing. Results will become available per the normal process.

Board Chair Brody asked for an update on international homestays and visa applications

Superintendent Kennedy replied that visas and enrollment for the fall will remain a challenge as long as travel restrictions remain in place, and that possible changes to the travel restrictions would likely not change fall enrollment. Recruiting new homestay families continues to be a long term challenge the district is facing, and the international department is actively recruiting new homestay families.

Board Chair Broady asked for an update on Summer Learning numbers

Director of Instruction Liz Hill reported that both elementary and secondary enrollment numbers are strong and in line with the years prior to COVID-19. The program is still in the process of confirming staffing and enrolment numbers until registration closes later in May.

Board Chair Broady if there will be changes to year-end graduation activities as the health and safety guidelines relax

Superintendent Kennedy replied that the plans will not change. Secondary graduation ceremonies will be filmed as planned and elementary students will celebrate in various ways within their cohorts.

## G. BOARD BUSINESS

### 1. Calendar Committee

*Sean Nosek, Associate Superintendent*

Associate Superintendent Nosek announced that the Calendar Committee, comprised of representatives from all stakeholder groups, came to a consensus decision regarding the annual school calendar for the 2023-2024 school year. Upon the board's approval, the calendar will be posted on the district's website for one month before being submitted to the Ministry.

#1544	<b><u>MOTION</u> THAT the Board approve the proposed school calendar for 2023-2024 and post to public website as required before submitting to the Ministry.</b>	<b><u>Carried.</u></b>
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### 2. School Fees

*Sean Nosek, Associate Superintendent*

Associate Superintendent Nosek gave a brief explanation of the proposed school and academy fees for the 2021-22 school year and explained the reasons behind any increases or decreases from the previous years.

#1545	<b><u>MOTION</u> THAT the Board approve the school and academy fees for 2021-2022 as proposed.</b>	<b><u>Carried.</u></b>
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### 3. Sports Academies & District Programs Report

*Diane Nelson, Director of Instruction*

Director of Instruction Diane Nelson gave a final report on the various academies and district programs that are currently operating and explained how they successfully operated during a pandemic year. The academies and programs that will operate in the 2021-22 school year were reviewed.

## H. COMMITTEE REPORTS

### 1. Audit Committee Meeting – May 06, 2021

Committee Chair Donahue gave a brief overview of the 2021/22 Audit Planning Report prepared by accounting firm KPMG for the fiscal year ending June 30, 2021. The audit will be conducted remotely and is not expected to differ from past audits as there were no significant changes in operations.

#1546	<b><u>MOTION</u> THAT the minutes of the Audit Committee meeting held May 6, 2021 be received.</b>	<b><u>Carried.</u></b>
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## 2. Finance + Facilities Committee Meeting – May 11, 2021

Committee Chair Stevenson reviewed the May meeting. He reported that outdated wheelchair parking signs have been replaced with new signs that include the universal icons for no parking and accessible space. The Annual Facilities Grant (AFG) projects slated for the summer were reviewed. He explained the complete Preliminary Annual Budget will be presented at the June Finance + Facilities meeting and the RFQ for the IT infrastructure upgrade was explained.

#1547	<b><u>MOTION</u> THAT the 2021/22 Annual Facilities Grant expenditure plan be approved and submitted to the Ministry of Education.</b>	<b><u>Carried.</u></b>
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#1548	<b><u>MOTION</u> THAT the minutes of the Finance and Facilities Committee meeting held May 11, 2021 be received.</b>	<b><u>Carried.</u></b>
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### I. **FOR INFORMATION**

[AP 132 – Weather Closure of Schools](#)

[AP 140 – Guideline for Student Access to District Technology](#)

[AP 140 Appendix – Guideline for Student Access to District Technology](#)

[AP 175 – Acts of Violence](#)

[AP 181 – Video Surveillance](#)

[AP 205 – Animal Dissection - Student Options](#)

[AP 320 – Student Records](#)

### J. **CORRESPONDENCE**

A list of board correspondence is posted online.

### K. **TRUSTEE MEETINGS & EVENTS**

Audit Committee Meeting BCSTA Annual General Meeting BCSTA Board Chair Meeting BCSTA Metro Meeting Coho Society of the North Shore DWV Council and WV School Board meeting Finance + Facilities Committee Meeting North Shore Community Resources Meeting PAC Meetings (various schools) President's Committee	School Traffic Advisory Round Table (START) Streamkeepers Society Virtual Trustee Visits (various schools) VCH Covid Calls West Bay Exposition WVDPAC Event - Sempulyan's Residential WVDPAC Meeting School Story & Healing Journey Women in Leadership
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**L. QUESTION & COMMENT PERIOD (10 Minutes)**

*Renee Willock – President, WVTA*

- thanked Secretary Treasurer Leiterman on behalf of West Vancouver teachers who were grateful to learn that program cuts and layoffs are not anticipated, and the 2021/22 school year will move forward with minimal disruptions

**M. ADJOURN**

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Julia Leiterman, Secretary Treasurer