



MINUTES OF A MEETING OF THE FINANCE & FACILITIES COMMITTEE

May 11, 2021

MS Teams - 8:30 a.m.

Present: D. Stevenson (in the Chair); N. Brown, Board Vice Chair; L. Block, Trustee; S. Donahue, Trustee; J. Leiterman, Secretary Treasurer; C. Kennedy, Superintendent; S. Nosek, Associate Superintendent; D. Nelson, Director of Instruction; K. Johnson, Assistant Secretary Treasurer; F. De Dios, Director of Facilities; D. Eliasov, Manager of Facilities; S. Duffield, Manager of Finance & Transportation

Stakeholder Representation: R. Willock, S. Capier (WVTA); B. Scott (WVMEA); S. Slater; M. Finch (WVAA); K. Richter (DPAC)

1. Inclusive Parking Signs

Florencio De Dios

In order to enhance our inclusivity and provide consistent messaging throughout the district, outdated wheelchair parking signs will be replaced with new signs that include the universal icons for no parking and accessible space.

2. Annual Facilities Grant (AFG) Project Slate Summer 2021

Florencio De Dios

The process to identify and prioritize the AFG projects slated for the summer was explained, and the proposed projects were reviewed. Projects that are not completed during the summer months will continue through the school year with minimal impact on the schools.

3. Preliminary Budget 2021/22 - Update

Julia Leiterman

There were no new updates in revenues to report, but the Secretary-Treasurer noted that enrolment estimates are showing a slight increase and will be reported again in June, and there have been no unexpected costs since the last update in April. It was noted that COVID-19 will continue to have an impact on costs in the fall. The complete Preliminary Annual Budget will be presented at the June Finance + Facilities meeting.

Committee members: Dave Stevenson, Lynne Block

4. RFQ for IT Infrastructure Upgrade

Julia Leiterman

Secretary Treasurer Leiterman added a last-minute agenda item noting that the RFQ for IT infrastructure upgrade equipment closed on May 6, and X10 Networks has been chosen as the successful applicant, based on the very favourable price quote.

5. Adjourn

8:56 a.m.

Julia Leiterman, Secretary Treasurer

Committee members: Dave Stevenson, Lynne Block