



MINUTES OF A MEETING OF THE FINANCE & FACILITIES COMMITTEE

March 09, 2021

MS Teams - 8:30 a.m.

Present: D. Stevenson (in the Chair); N. Brown, Board Vice Chair; L. Block, Trustee; S. Donahue, Trustee; J. Leiterman, Secretary Treasurer; C. Kennedy, Superintendent; S. Nosek, Associate Superintendent; D. Nelson, Director of Instruction; K. Johnson, Assistant Secretary Treasurer; F. De Dios, Director of Facilities; D. Eliasov, Manager of Facilities; J. Brown, Manager of Finance & Purchasing; S. Duffield, Manager of Finance & Transportation

Stakeholder Representation: R. Willock, S. Capier (WVTA); B. Scott (WVMEA); S. Slater; M. Finch (WVAA); K. Richter (DPAC)

1. Update on WVPFS

Julia Leiterman

Secretary Treasurer Leiterman reported on the recent announcement that the West Vancouver Secondary track would be named the Harry Jerome Oval to acknowledge Mr. Jerome's historical contributions to Canadian sports. She noted that information regarding the Federal Infrastructure Grant will likely not be available until late summer or early fall so fund raising has resumed and the West Vancouver Place for Sports Committee is now actively seeking private donations as an additional \$1.4 M is needed to be raised to complete the project.

2. Preliminary Budget 2021/22 – Approach & Estimates

Julia Leiterman

The Secretary Treasurer discussed the challenges of the preliminary budget process for 2021/22. There are several anomalies that impact budget planning, including the delay in the Provincial budget process, the current and anticipated impacts of covid 19 on district operations and costs, and enrolment in our International program. The Secretary Treasurer noted that estimated local and international enrolments at the end of May will be used to estimate preliminary

Committee members: Dave Stevenson, Lynne Block

revenue, and while it is anticipated that there will still be additional COVID-19 costs through to December 2021, it is assumed that there will be no additional provincial or federal funding as seen this year. She explained how the district's reserves will be used to offset a structural deficit in the operating fund. She said several scenarios will be planned for and the budget will be filed in June.

3. Preliminary Budget 2021/22 – Consultation Feedback

Chris Kennedy

Superintendent Kennedy explained that the West Vancouver school community was given the opportunity to fill out an online budget feedback form. Schools, staff members, WVTA, WVMEA, DPACs and individual community members contributed suggestions. Social and emotional wellbeing, technology infrastructure, maintenance and minor capital were major themes. The Superintendent noted that the maintenance and minor capital items suggested would typically be covered under the Annual Facilities Grant and that funds to improve Wi-Fi access across the district have already been allocated from the Federal COVID-19 funding. He gave a summary of the individual submissions and noted that all forms will be posted on the West Vancouver School's website. Secretary Treasurer Leiterman reiterated the Superintendent's points about differentiating the items and ensuring they are allocated to the correct budget.

4. Adjourn

8:55 a.m.

Julia Leiterman, Secretary Treasurer