



MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION
Tuesday, October 20, 2020, at 5:00pm
ON-LINE via Teams

Present: C. Broady, Chair; N. Brown, Vice Chair; L. Block, S. Donahue, D. Stevenson, Trustees; C. Kennedy, Superintendent of Schools; J. Leiterman, Secretary Treasurer; K. Martin, Associate Superintendent; S. Nosek, Associate Superintendent; I. Kennedy, Director of Instruction; L. Hill, Director of Instruction; S-L. Shortall, Director of Instruction; D. Nelson, Director of Instruction

A. CALL TO ORDER & ANNOUNCEMENTS

Chair Broady opened the meeting with a prepared statement:

Good afternoon. Thank you all for joining us today. We are now six weeks into the new school year and while it doesn't look normal it's wonderful to see so many great things taking place in our schools. The 40th anniversary of the Terry Fox run was celebrated in new ways, our kindies are settling into new routines, making friends, and getting to experience the magic of their first year at school. Civics and socials classes are discussing the provincial election and running student votes and across the district staff are working on ways to incorporate Halloween events and Remembrance Day ceremonies into our new normal.

At the same time, we've continued to face challenges as a number of our school sites have experienced COVID-19 exposures which have caused anxiety and concern for staff, students and parents. Our first priority is for the health of our community members who are dealing with COVID-19 and we wish everyone who has been affected a quick and full recovery. As I discussed in my preamble in September when dealing with the health guidelines around COVID-19, school districts across the province follow the directives of the Provincial Health Office and local health authorities. We do not have the authority to change their protocols or to share information about exposures outside of the information they provide. We have been sharing both our concerns and those of parents regarding the reporting of exposures and we have already seen positive changes to Coastal Health's reporting and we will continue to work closely with them as our trusted community partner. We also remain committed to sharing as much information with our families as we are allowed.

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The Board will also continue our advocacy with Coastal Health, the PHO and the Ministry of Education and commit to taking forward the questions and concerns we are receiving from both families and staff. Parents, please keep sending those questions to your school PAC, who will ensure they get to me.

Superintendent Kennedy is also working with Dr. Harding, our new medical health officer, to set up a Q&A video for our community and it is our hope that Dr. Harding will be able to answer many of your COVID-19 and health related questions. A letter will go out later this week and will provide information on where to submit your questions.

There have also been a number of questions around the Temporary Transition Program and at this time there isn't a great deal of direction we can provide. With the provincial election call and the move to interregnum we need to wait for the new government to form and for a new education minister to be appointed before we can discuss timelines or extensions.

Yesterday Dr. Henry indicated that we have entered the 2nd wave of COVID-19, and as we all know it is circulating in our community and ergo in our schools. My hope is that we all can work together over the coming weeks to lower our numbers. It will take commitment and sacrifice, but if we commit to flattening the curve together, we can be successful.

On behalf of the Board thank you to everyone for your collective work and the continued support you are providing to our staff and students and to each other. And as always....be calm, be kind and be safe.

The Chair then called the meeting to order and recognized that we are gathered on the traditional lands of the Squamish Nation and thanked our friends and colleagues in the Nation who are working with us to guide our understanding of the history of this land and its people. She said we respect and honour the Elders past, present, and future, as we bring this knowledge to the students of our community.

Board Chair Brody acknowledged the retirement of MLA Ralph Sultan and noted that a letter would be sent thanking him for his years of service as he has been a very big champion of public education and the District has been very lucky to have him as our voice in Victoria.

B. BOARD HIGHLIGHTS

"WVSS Radio Diversity – A School Internet Radio Station" – West Vancouver Secondary School *Principal Steve Rauh and teachers Cari Wilson, Keith Rispin, Chris Campagnolo*

Last year the teachers of WVSS asked students how they could better support them, which led the teachers to create a new goal: "To create a new global platform to showcase the student voices at WVSS." Five teachers came up with the idea of creating a podcast space where students could record their thoughts, ideas, have debates and share their voices globally. Brian Johnson from the Facilities Department was tasked with creating a world-class studio to contain professional equipment in four stations for recording, and a fifth for mixing and producing. While exploring the original idea of podcasts, teacher Chris Campagnolo and his students discussed the notion "Internet radio station", which then shifted their thinking and opened minds to a new venue of opportunity. The original idea of podcasts and other recordings expanded to a school-based internet radio station targeting a global audience. It would include not only podcasts but also student-curated playlists, original student music, band and choir, radio plays, interviews and debates, student self-reflections and live streaming that would connect with other schools on common topics around the world. Teacher Cari Wilson shared what a potential weekly schedule would look if the radio station eventually evolves into a

station that plays content all day. The students will create the content themselves, overseen by the teachers starting at 7am and ending at 11pm, time slot categories will include early morning announcements, slots for Socials, English, Music, Drama and Science as well as study music to listen to at the end of the day. Content will be aired live but will also be saved so students can access previous broadcasts. Because the radio station is an internet radio station, students can listen on any device at any time, from anywhere. Requirements to run an internet radio station include a Socan license so commercial music can be legally played. Once licensed, the radio station will be legally allowed to play student-made playlists of all genres. 'Shoutcast' is being reviewed as a possible host site. Finally, because this is a global platform, student safety and privacy considerations are being addressed. The students and staff of WVSS are excited about this project because it allows students to create and share content with not only people outside the school community, but also around the world. It gives students a different stage to perform on and may inspire new passions that could lead to careers in broadcast journalism. Ms. Wilson expressed that this is a cutting-edge program that very few high schools in North America offer. Before turning the floor to the Trustees, she then thanked Brian Johnson, who created a functioning studio out of a small space.

Trustee Block shared that she loved the idea of short stories being written and shared around the world. Trustee Brown asked how many students are currently participating, to which Principal Rauh replied that with 6 or 7 teachers now involved, more students are getting excited and involved daily. Teacher Keith Rispin mentioned that student Aiden G., who loves mixing music, making playlists and producing his own music, is excited at the opportunity to play his own music on the site, and has agreed to assist with the production side since he is so experienced. Trustee Donahue made inquiries about the cost of the Socan license and if there are proper security measures in place to protect the students. Principal Rauh explained that the Socan license is \$100 per year if not using advertising to generate a revenue. Ms. Wilson shared that the part of the experience is to connect with a global audience while learning to be digitally safe. Trustee Stevenson noted that former, local graduates that have careers media and broadcasting could be leveraged to support and encourage kids to move forward in the industry. Board Chair Broady echoed Trustee Stevenson's remarks and suggested also connecting with BCIT's Broadcasting and Journalism program as a possible next step for students. Ms. Wilson mentioned that the hope is to create a production course in the future where students can earn credits. Board Chair Brody concluded by saying she looked forward to the day that she and her fellow trustees could come in for an interview.

" 'Learn Like A Dragon' and the Core Competencies of Thinking and Communication" –
Ridgeview Elementary

Principal Warren Zerbe, Vice Principal Chris Parslow, Teachers Amy Meldrum, Bryan Schofield, Laurie Tsumura, Toulia Bundic, Jessica Swanson, Custodian Tirso Ibias and Grade 7's and Kindergarten students

Principal Warren Zerbe and Vice-Principal Chris Parslow offered a virtual tour of Ridgeview Elementary via video presentation, first highlighting the school's fund-raising efforts for the Terry Fox Run. With a goal of \$1,500 set, the school raised over \$2,000. Photos of the school and students were shared. Ridgeview's focus is around critical and creative thinking, and they use an assessment tool called Learn Like a Dragon, which focuses on three areas: Head, Heart

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and Feet. The head prompts students to ask, “What do I know and wonder?” The heart asks, “How do I feel about this?” and the Feet ask, “What actions steps will I take?” Students can use this common this language for their self-assessments and core competencies. The Learn Like a Dragon focus is posted in every classroom as well as on personal bookmarks that are used by the students, helping them to gauge their thoughts and feelings in relation to the Core Competencies. Students shared how they use the Learn Like a Dragon focus in the class and with each other. Talking sticks are drawn every morning in classes and students can share positive comments about the student whose stick was drawn. They continue to draw sticks and share until everyone has had a turn. Together as a school, the staff and students are constructing a paper dragon with small coloured pieces of paper cut into the shape of scales. Each student, staff member and community member will write their name and either a goal or one positive character trait that they share with the dragon. The dragon will eventually extend up the stairs and all through the school hallway. Traits already listed included kind, calm, patient, curious, thankful, grateful, creative, friendly, loyal, brave plus many more. The video presentation concluded with four Grade 4 students reporting on how they just released the first edition of the “Dragon News”, in which students write about and take photos of how they are learning like a dragon during that month.

Trustee Brown gave her praise to Principal Zerbe for his leadership and for the work the Ridgeview staff and students have done and noted that she could see that the staff at WVSS will be waiting for the students who are involved with the Dragon News to join WVSS Radio in the future. Principal Zerbe said that his students are so passionate about writing the column that Principal Rauh and staff would certainly have young visiting students if it wasn’t for the current pandemic. All agreed that it will happen one day soon.

C. ADOPTION OF AGENDA

#1509	<u>MOTION</u> THAT the Agenda of the Regular Meeting October 20, 2020 be adopted.	<u>Carried.</u>
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D. QUESTION & COMMENT PERIOD (10 minutes)

Renee Willock, President, WVTA

- Shared that a productive meeting took place between local Teacher’s Association Presidents and the Chief Medical Officer of Vancouver Coastal Health, Dr Patricia Daily. It brought two perspectives together, creating a two-way flow of communication between public health and educators. Regular meetings have been scheduled over the coming months.

Coralynn Gehl, Parent

- Asked how the schools plan to keep fresh air circulating during the winter when keeping windows open is not possible due to colder weather.

The Secretary Treasurer noted that Caufield and Eagle Harbour are the two schools within the district that do not have HVAC systems, and since opening doors and windows throughout the winter would be challenging, WVS was the first Metro district to purchase HEPA Air Scrubbers for every classroom in those two buildings. After two pilot units were successfully tested at each school for noise interference, units were purchased for every classroom and would be delivered and operating within the week. They are the most expensive units available, with the largest fans, which will provide the cleanest air at the quietest noise level, for a cost of approximately 70K. It is expected that all the schools with HVAC systems will be colder than usual because HVAC systems have been reset to use 100% fresh air. For normal operations, a mixture of fresh air and recirculated air is recommended to maximize heating efficiency. This does not apply in our current pandemic situation, so HVAC systems have been re programmed to start 2 hours before buildings open, with an increased number of air exchanges throughout the day, as well as another air exchange in the late afternoon once the building is empty. The HVAC filters will be upgraded from the MERV 8 to the MERV 13, the highest filter available that filters out the smallest particles. The filters were ordered in the summer and will be received in early December. While MERV 8 Filters were changed semi-annually, the MERV 13 filters will be changed quarterly. The cost of the upgraded filters is \$75 000 as opposed to the MERV 8 annual cost of \$7000.

Zaheer Jiwani, Parent at Caufield

- Asked when a decision about the possible extension of the TTP program may be expected, once the new Minister of Education is appointed, and noted that this is a high priority that is shared with the other school districts.

Board Chair Brody explained that the decision is made in conjunction with Ministry of Education directives. She could guarantee that the District has been continually advocating with Ministry staff around this issue, but a decision cannot be made until a new Minister is appointed. The Board Chair noted that she sits at the provincial table as Vice President of the British Columbia School Trustees Association and confirmed that this is a high priority for all 60 school districts as well as the independent schools.

E. APPROVAL OF MINUTES

- Regular Meeting September 22, 2020

#1510	<u>MOTION</u> THAT the Minutes of the Regular Meeting of September 22, 2020 be approved. <u>Carried.</u>
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#1511	<u>MOTION</u> THAT the Minutes of the General Record of October 20, 2020 be approved. <u>Carried.</u>
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F. BUSINESS ARISING FROM THE MINUTES

Trustee Brown asked how mid-year entry in February 2021 will work for International students in the context of the quartered semester calendar.

Superintendent Kennedy explained that the quarter system will work in favor of February arrivals. In the past, mid-year arrivals have typically enrolled for the experience only, because they wouldn't earn any credits since they only attended half of the school year. With the quarter system, a student arriving in February will have the opportunity to earn up to four credits, two in the second quarter and two in the third and then carry on into next year.

Trustee Block asked for an update on the Bowen Island transportation plan.

Associate Superintendent Nosek reported that there has been a successful transportation plan created for the families of Bowen Island. Initially there were some concerns about the ferry being able to transport students on the AM sailing, but sound Covid-19 protocols have been put into place by BC Ferries and there is sufficient capacity for both students and commuters. Mid-day bus routes were added to support high school early dismissals, and an additional bus was added to all routes to prevent overcrowding.

Board Chair Broady asked for updates on visa applications and border entry for International students.

The Superintendent noted that BC has done an extraordinary job reopening schools and is the only province that has been selected to begin receiving new International students at this time, which speaks to the planning at the Provincial level and the trust that the Federal government has in the work that has been done. However, while the district is permitted to intake a small number of students in February 2021, finding home-stay families is an ongoing challenge and there is a backup in permit processing. Currently Visa approvals are taking several weeks; Mexico at 27 weeks does not allow enough time for a student to arrive mid-year. Although the backlog of permitting restricts the admissions for mid-year arrivals, there are currently 75 approved applications for September 2021, which puts us ahead of pace for a typical October. There seems to be a lot of pent-up demand, with the students having to forego a February arrival now planning to attend in September.

G. BOARD BUSINESS

1. 1701 Summary

Sean Nosek, Associate Superintendent

Associate Superintendent Sean Nosek reviewed the 1701 enrolment report which collects key information that is critical for allocating funds to boards, tracking student movement between

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schools and boards, monitoring enrolment trends in programs as well as general data summaries. For school year 2020/21, Regular Head-Count Enrollment was 6826 students, which is slightly down from last year. However, it was noted that the district is funded by FTE (Full Time Enrolment), and our FTE number is typically higher than headcount because many secondary school students take more courses than the standard full-time load of 8 courses. Our 2020/21 FTE is 6949, which is the number the ministry will use to fund the district. The International student FTE is significantly lower due to Covid-19, but still better than anticipated, bringing the District's Total FTE Enrollment to 7135. Special Education students with Ministry designations increased to 706 students, which results in over \$5,000,000 in funding. The ELL headcount increased to 1347 students, as did our Indigenous Students, which increased to 121 students. There are currently 13 students registered as homeschoolers, which is up slightly from a typical year. It was noted that homeschoolers are different from TTP students. French Immersion numbers increased to 1047.

Trustee Brown asked how the space was made for the additional demand for French Immersion. Associate Superintendent Nosek mentioned the late immersion division that was added at Pauline Johnson.

Trustee Donahue asked if the students who have IEPs receive additional Ministry funding. Mr. Nosek clarified that while such students do not qualify for supplemental funding, they do receive the appropriate support as needed from the District. She then asked the difference between the home-schooling program and programs that the district has available. Mr. Nosek explained that the option to home school has existed for many years. It is a style of schooling that is done independently of the school system, but parents are required to be on record with their local school district, and all learning is done within the family, in the home setting. This is different from the Temporary Transition Program which was created for families that were hesitant to return to school in September because of Covid-19. The TTP option would temporarily hold the student's place at their school and allow a later return. There is also the DL program, which stands for Distributed Learning. It is run by the Boards of Education in individual districts and provides on-line learning that is funded by the Ministry. Students anywhere in the province can register with any school board that offers a Distributed Learning program. It tends to be more common with high schools where the courses are for credit. West Vancouver Schools does not offer a Distance Learning program.

Chair Brody asked if we are seeing more Indigenous students coming from the Squamish Nation. Director Ian Kennedy noted that we have 25 students from the Squamish Nation in both elementary and secondary, which is up from last year and has trended up for the last 10 years.

2. Summer Learning Review

Liz Hill, Director of Instruction, Kathy Grant, Principal of Summer Learning, Kristina Hayes, Elementary Vice Principal of Summer Learning, Robyn Evans, Elementary Vice Principal of Summer Learning

Director of Instruction Liz Hill and Principals Kathy Grant, Kristina Hayes and Robyn Evans took turns reviewing how this year's Summer Learning Program took place in the realm of synchronous and asynchronous learning with a limited number of students in attendance, in

specific groups, scheduled on specific days. By paying close attention to directives from the Ministry of Education and the Provincial Health officer, the program was adapted to reflect the required health guidelines and protocols. Like all school districts, enrolment was limited to West Vancouver Schools students only. This ensured that contact information was up-to-date and readily available. Course offerings were assessed and accurately predicted that math and science courses would be in high demand. Priority was given to students by grade level, thereby ensuring that senior students had first right of enrollment. Teaching spaces were assessed as it was realized that the elementary schools could not accommodate all the students that would enrol. Instead, a pod of classrooms at West Van Secondary was set aside for Grades 6 and 7 students. All teachers from Grade 1 to 12 used Google Classroom to support the new methods of delivery. Chrome Books were lent to any student that needed one. Grade 1 through 5 students were placed into Group A or Group B. Group A would receive in-person instruction from 8:45am to 10:15am while Group B would learn remotely. At 11:00am to 12:30 pm Group A would switch to remote learning and Group B would attend in person. Structure was similar for Grade 6 and 7 students, but students were placed into either Group A, B, C or D and would attend in-class instruction every other day. The Secondary schedule was straightforward with two virtual lessons, followed by in-person instruction by group – A, B, or C. When registration began, numbers were higher than they had been in previous years, but the week before summer learning opened there was a dramatic shift in response to a relaxation in non-essential travel restrictions, and overall, the final 2020 enrolment of 1101 students was down from 2019. Secondary enrolment increased, but Elementary enrolment significantly decreased. Overall, the outcome was expected but still pleasing considering the many changing circumstances. Staffing at each school and a course breakdown for both Elementary and Secondary were briefly reviewed. It was noted that since students were out of school since March, there was an urgency to have students return. Although summer learning was different with new safety protocols, the level of cooperation from the students was impressive. Routines were figured out; students were distanced, hands were sanitized, and masks were worn. The biggest disciplinary issue was telling students not to hug when they first saw each other, but this lasted only a couple days. Praise was given to the summer learning teachers who were quick and effective in learning the new online platforms. Those teachers have become leaders across the district, assisting other teachers as they now learn. It was also noted that the families were very supportive throughout this new learning process.

Trustee Donahue asked why the elementary enrolment may have dropped. Director of Instruction Liz Hill explained that enrolment was very strong at the beginning of May through to the end of June, but perhaps with the announcement of the province moving into Stage 3 and having summer activities and vacation options available, families opted out of summer learning.

Trustee Stevenson offered his thanks for educating students during a trying time and asked for some comments about how the students did. Principal Evans commented that for many students it was an opportunity to return to a structure that they knew and enjoyed. The energy was high, and the students and families were all excited to have support in education again. In terms of performance, there were skills developed and growth seen during the short

two-week program. Principal Grant reported the Secondary students were ready to work hard, with many taking courses for full credit. Some courses even had 100% attendance. There were some students that struggled with the intensity of the in class and online learning but overall, the session was successful, and students felt prepared for September.

3. Academies and Special Program Update

Diane Nelson, Director of Instruction

Director of Instruction Diane Nelson explained that the District's academies and programs fall into three categories: Premier Sports Academies (Grades 8-12), Premier District Programs (Grades 8-12) and the Ignite Your Passion Programs. (Grades 5-8). The West Vancouver School District is currently operating 10 Premier Sports Academies. All students who are registered full time in any one of our three secondary schools are eligible to apply and participate. Students who participate receive course credits, either Ministry Courses or locally developed courses called Board/Authority Authorized courses. Early Morning Tennis and Badminton academies both run several mornings per week. Even with the early start, both programs are fully subscribed, with a waitlist and attendance is excellent. The Hollyburn Country Club pros now come to the Sentinel gym to work with our teachers, to coach and plan and there is a new partnership with the West Vancouver Tennis Club. As having the students outdoors is one of the best safety measures during the pandemic, there are several outdoor sports academies available. Outdoor Soccer and Field Hockey are very popular, with students training at Ambleside for soccer and at Rutledge field for field hockey. A partnership with the West Vancouver Football Club & the West Vancouver Field Hockey Club provides students with a pathway for their ongoing goals. Highlights shared included an increase in the number of female soccer players and the first male athlete in field hockey. The Rugby Academy is operating with representation of both boys and girls. It was challenging to meet the health & safety requirements, but with the help of two of the top rugby coaches in the province, Curry Hitchborn and Aaron Takel, strict protocols are being followed. The Baseball sports academy has been successfully operating since 2012. Students return each year and stay for the entire 5 years of high school. A hitting rapsodo is used as a data analytic technology to help kids move forward. The fencing academy continues to hold incredible numbers. The academy is located at the Dynamo Fencing facility, a huge space that during COVID times, allows students to be separated in three different training areas. There are 37 students in this academy at all levels and skill, participating for recreation or at a provincial or national level. This sports academy has the highest number of provincial or national level athletes and not two months into the school year, two Grade 11 students have had verbal commitments from Ivy League schools. In pre-COVID times, Robotics had well over 100 students preparing for competitions on a weekly basis. In this new reality adjustments have been made for new health and safety protocols to keep the students distanced, working in specified areas with their own tool kits, and cleaning before, during and after classroom sessions. As large numbers of students are interested in the program, small groups come during the X-blocks, after school on Fridays and at various scheduled times on the weekends; all schedules created by West Vancouver teachers to accommodate all the enrolled students. The basketball academy has 4 cohorts to

accommodate the various grade and skill levels, including ensuring that females are involved. The next category, Premier Programs, are like the sports academies in that students who are registered in any one of our three secondary schools are permitted to apply. Students can receive a certification after 200 hours of Yoga Teacher Training. Most of the class is female, but there are a few male students enjoying the program. The Outdoor Recreation program meets the tremendous interest and enthusiasm of students to learn and move outdoors. The goal of the program is to help students learn to plan and safely execute their own outdoor adventures while ensuring that their actions do not compromise or jeopardize the environment. In First Aid Swim Training, students receive course credits and certifications such as first aid, CPR, all the courses required to be a certified lifeguard. Yell is an entrepreneurial program that attracts those students interested in business. Honour Choir consists of three ensembles at the Grades 8-12 level to accommodate all students. Fashion Design is a course for students who love everything fashion, and while it is fully subscribed and popular with females, there are currently three males in the class. The students learn about design, development, production, marketing, and promotion. Youth Train in Trades is a program for students who are interested in pursuing a trade such as motorcycle mechanics, carpentry, plumbing and auto mechanics. The third and final category, Ignite Your Passion Programs, starts at the Grades 6 & 7 levels. Honour Choir ensembles are for Grades 8-12, but with Grades 6 & 7 expressing interest and showing skills at a young age we began this program not only to accommodate the students in this regard, but also to help students positively transition into secondary school, by being physically in the school and making connections. The Ignite Your Passion programs that evolved out of Mechatronics Robotics Academy began a pathway for students to learn some skills at the Grades 6 & 7 levels so that they would be better prepared when they arrived in our program in Grade 9. This proved so popular that we decided to add a Grade 8 program to ensure the students continued this learning pathway. In response to interest from students in the areas of Digital Art & Media and Coding, these programs were approved by the Board of Education and I'm happy to say that we are fully subscribed in both. Big Bad Bot Builders/Great Bots of Fire teams are also doing very well. At a virtual tournament in United States with 12 teams permitted, 3 were Canadian and all were from the West Vancouver Schools Ignite Your Passion teams. These teams were mostly comprised of females Grades 5-7.

Trustee Donahue asked if, since the program numbers dropped, there is the plan is to increase the numbers in the future. The Director of Instruction clarified that there was not a drop in enrolment, but that the intake had to decrease to follow Covid-19 guidelines. The teachers scheduled the programs to include as many students as possible and the registrations were accepted in the order they were received. Trustee Stevenson praised the Director of Instruction for her continued efforts in helping students learn more and become who they are. Board Chair Brody also thanked Ms. Nelson and her team, noting how important it is for students to find their passions in extracurriculars, especially during these difficult times.

4. BCSTA Provincial Council

Sheelah Donahue, Trustee

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Trustee Donahue explained that the Provincial Council of the BCSTA will meet the following Saturday. The first item the board will put forward is Motion 10.3 that the BCSTA advocate to the BC Public School Employers' Association, Public Sector Employers' Council and the Ministry of Finance to exempt the K-12 sector from the Public Sector Executive Compensation Freeze Policy. The bargaining units in K-12 achieved a wage increase of 2% per year through to 2022 but this leaves out the Executive leaders who have played a crucial role in leading education through the pandemic and they should not be excluded from performance driven wage considerations. Next Motion 10.1, the BCSTA will urge the Ministry of Education to implement an enhanced co-governance approach which will strengthen communication and collaboration between the Ministry of Education and boards and will provide additional opportunities with manageable timelines for boards of education to contribute input during the recovery phase of the COVID-19 emergency management cycle. Finally, Motion 9.1, the BCSTA will establish a Climate Change Working Group comprised of staff and trustees to inform the BCSTA board of directors about the ability of school districts, under the provincial government's current capital funding programs (including the Carbon Neutral Capital Program (CNCP)), to meet the CleanBC goal for public buildings to reduce emissions by 50% by 2030. Trustee Donahue offered to give an update about the Provincial Council meeting at a future Board meeting.

H. COMMITTEE REPORTS

1. Human Resources Committee Meeting – October 6, 2020

Trustee Brown spoke about the HR Committee Meeting which covered 2020 Summer Learning, and 2019-2020 Enrolment as reviewed previously in this evening's Board Business. Recruitment was highlighted, noting that learning support and custodial positions have been difficult to fill as they are both in high demand everywhere and require very specific training. The Board supports the non-rental project on Gordon Avenue, and has written a letter of support for this project, as it will provide affordable housing options for West Vancouver, attracting more families as well as encouraging employees to live and work within the community. Before reopening, a Covid-19 safety plan was required for all businesses, not just schools, to reopen. The re-start plan was submitted to the Ministry of Education for all board operations. It is a prescriptive from WorkSafe BC, required by the Provincial Health Officer and reviewed by Vancouver Coastal Health. It is a living document that changes as the CDC, the Ministry of Education, WorkSafe and the Ministry of Health learn more and evolve the plan, and that a copy must be printed and posted in every workplace. When the students returned, they were walked through the new health and safety procedures and protocols in small groups to identify entrance and exit points, what school looks like now and the importance of hand washing. There are ongoing health and safety meetings throughout the year at all sites. Thousands of masks were ordered and delivered for employees and students. The date for the flu clinic will be November 10th, from 8am through 4pm. There are new restrictions and less options available due to Covid-19. Specific conditional requirements include all district employees always wearing a mask, have completed all forms before arrival and complete their daily health check. There will be a physically distanced line outside. There will not be a check-in process. Instead, employees will be encouraged to come during communicated time slots that work best for the class schedules.

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#1512

MOTION THAT the minutes of the Human Resources committee meeting held October 06, 2020 be received.

Carried.

2. Finance + Facilities Committee Meeting – October 20, 2020

Trustee Stevenson spoke about the Provincial and Federal COVID-19 funding, and suggested the Board write letters of thanks to the Provincial and Federal government for the much needed COVID-19 funding. He then passed the floor to Secretary Treasurer Julia Leiterman, who reviewed the two sources of funding received: \$502,456 in Provincial funding and \$2,448,576 in Federal funding. She explained the Provincial special purpose fund was broken down into five categories and five prescribed amounts set by the Provincial Government and was received in September. \$281,616 went towards supporting additional daytime custodial staff to address Cleaning Frequency. 5.5 full time custodians were added, as well as an additional 2.5 hours per day of custodial coverage for each of our largest elementary schools. \$112,279 was spent on improved hand hygiene. Additional hand sanitizing stations were installed, and increased stock of paper towels and hand soap were acquired. \$62,445 was spent on stocking cleaning supplies such as disinfectant, as well as additional waste containers and liners as more paper towels are being used. \$28,428 was spent on Personal Protective Equipment such as face shields and masks. \$17,688 was spent on Technology, specifically 45 Chromebooks to help build our personal device inventory. The total Federal funding of \$2,448,576 is distributed in two instalments, 50% received in September and the other half expected in December. There are four expenditure categories, but the District can choose the amounts to spend in each category. There was no funding needed for Before/After care. \$616,395 of the September instalment has gone towards Learning Resources, which added 12.9 teachers (TTP, Ab-Ed, hospital/homebound, TTOC), 2 EAs, 107.5 hrs/week for additional supervision aides to cover the staggered recess and lunch times, 1 Youth Worker, 1 IT support person. Funds allocated towards Technology allow for the continued cabling upgrade required at several sites, which is needed to better support remote learning, as well as the purchase of an additional 45 Chromebooks. \$169,383 will help cover Health and safety expenditures including 26 barriers for high traffic areas frequented by outside visitors or areas that do not allow a lot of space for physical distancing, adding an extra layer of safety for students and staff. Masks were purchased, including 11,412 adult masks, 6,000 child masks and 468 face shields, 200 of which were free. Ventilation costs are included in this instalment, and utility costs are expected to increase dramatically but will be seen until later in the school year. \$140,468 has been allocated to transportation, providing an additional bus on regular routes as well as an additional mid-day run added between Rockridge and Horseshoe Bay.

Trustee Stevenson thanked the Secretary Treasurer and her staff as well as all the school board staff for their tremendous hard work to keep schools safe. Trustee Stevenson then shared a quick summary of the annual Facilities slideshow that was shown at the Finance and Facilities Committee meeting. Photos of the work done over the last school year and predominantly through the summer was showcased. Projects included creating new spaces in schools, replacing carpets, broilers, and heaters, dealing with holes in fields and adding playgrounds to

schools and much more. He praised the Director of Facilities and his team for their continued hard work in bringing the schools as up to date as they can be with limited funding.

Trustee Donahue asked the Secretary Treasurer for more information on the constraints around the district not being able to offer virtual learning beyond the Temporary Transition Plan. The Secretary Treasurer referred to the 1701 presentation which shows the FTE funding that pays for teacher salaries. The challenge is how the ministry would fund students not learning within the schools, TTP is a slight exception but is not permanent. So, without funding for the students, there would be no funding for the teacher's salaries. A teacher teaching both within the classroom and remotely would be a significant workload increase and they are simply not set up at this time for both in-class and remote teaching. It is something that is being monitored but at this time, our system is set up based on bricks and mortar and children in seats within the school. Superintendent Kennedy noted that Distributed Learning programs require a large infrastructure and cannot be set up simply. There are contracts that need to be set up with the Ministry and signed a year in advance. The process could be compared to building a brand-new school and there would be serious budget implications, especially in the start-up phase. In the past, West Vancouver students interested in a DL program would participate in surrounding districts, such as North Vancouver and Surrey, where the programs are more robust.

#1513	<u>MOTION</u> THAT the minutes of the Finance and Facilities committee meeting held October 20, 2020 be received.
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Carried.

I. FOR INFORMATION

AP 330 – Reporting of Suspected Child Abuse and Neglect

AP 270 – Hospital / Homebound Instruction

J. CORRESPONDENCE

A list of the correspondence from the past month is posted online at <http://westvancouver.schools.ca/board-correspondence>

K. TRUSTEE MEETINGS & EVENTS

BCSTA Board Chairs Meeting BCSTA Metro Meeting BCSTA Provincial Council Meeting	Legion Poppy Contest Award Meeting with Mayor Booth Metro Branch Meeting
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Regular Minutes October 20, 2020

Coho Society Meeting DPAC Meet and Greet ELL Consortium Finance and Facilities Committee Meeting Human Resources Committee Meeting	Presidents Meeting School Visit - Ridgeview Elementary School Visit - Westcot Elementary School Visit - West Vancouver Secondary Trustees and Technology Meeting WV Chamber Update from the Mayor
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L. QUESTION & COMMENT PERIOD (10 Minutes)

Dan Oliver, Parent

- Offered his apologies if his question has been asked during the time he was disconnected. He asked how the district plans to collect parents' feedback about the TTP program besides the live Q&A and calls with parents, and whether the District has plans to do a widespread survey. He also asked if the District would share the request for continued TTP with the new Ministry to ensure there is an alignment with the district and the parents.

Board Chair Brody explained that there will be an opportunity before the end of fall return date for parents to give their feedback. She reiterated from her earlier comments that a decision cannot be made until a new government is in place and a new Minister is appointed, but she is confident that the parents' concerns will be shared both locally and provincially. At this time there is not an intent to have a formal survey, but there will be a letter sent with a link where parent can share their comments. The Board Chair encouraged parents to share their thoughts with the district after the letter is sent.

Sherry Ghorbankhani, Parent

- Asked how many students the District has in the TTP program and will there be any disruption to the students learning when the while the new Minister of Education is elected.

Board Chair Brody noted that although major policy decisions such as decisions about extending TTP cannot be made until the new Minister of Education is in position, students will not see any disruptions as the day to day running of schools will proceed as usual. Superintendent Kennedy shared that there are approximately 390 students in the Elementary program and 50 in the grade 8 and 9 program.

With no further questions Board Chair Brody thanked everyone for attending the meeting and encouraged everyone to continue attending and to reply to the letter that would be going out shortly.

M. ADJOURNMENT

7:26PM

BOARD CHAIR

SECRETARY TREASURER