

Facility Use Fees and Charges (Outside of School Hours)

West Vancouver Schools welcomes you to enjoy the outstanding facilities we have to offer. Whether for business or pleasure, West Vancouver school facilities make a great location for memorable and enjoyable events.

Outside of School Hours (OSH) Rentals are facility rentals occurring in our schools on school days between **5pm and 9pm or on weekends between 9am and 4pm**, for approved extra-curricular programs provided by private contractors.

School Facilities available for rental are:

Classification	Children/Youth Programs	Non-Profit Adult Group	Commercial Group
Classroom	\$15.25 / hr	\$24.50 / hr	\$46.75 / hr
School Library	\$15.25 / hr	\$24.50 / hr	\$46.75 / hr
Secondary Cafeteria	\$24.50 / hr	\$41.25 / hr	\$81.00 / hr
Elementary Gym – Small	\$27.50 / hr	\$44.50 / hr	\$83.50 / hr
Secondary Gym – Small	\$30.00 / hr	\$46.75 / hr	\$87.00 / hr
Secondary Gym – Large	\$36.00 / hr	\$70.00 / hr	\$139.00 / hr

**An additional 5% GST will be charged on all rentals.*

***Additional Charges may apply to cover any additional custodial time that is required during regular working hour. (Set up, clean up time, etc.)*

Rental Equipment Available	Rate
Chairs (Set up by Staff)	\$1.50/ Chair
Chairs (Set up by user)	\$0.50/ Chair
Tables	\$10.00/ Table

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Please review our Terms & Conditions before submitting a rental application. All required documentation and a signed rental agreement must be in place a minimum of one week before the desired rental period.

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For weekend rentals and at other times when school is not in session or staff are not scheduled to be at a site, user groups will be charged the standard charge, a minimum of 4 hours custodial staffing charge, and additional fee for set-up and clean-up time on all bookings. Custodial hourly fee \$68/hour + 5% GST.

Parking rates for non-profit community use of elementary school lots: \$150 base rate per day plus a \$200 refundable deposit if gate key is required. Extra charge may apply for high school parking lots or commercial use.

To arrange a booking, please email it to our Rentals Department at rentals@wvschools.ca

For facility rentals at Bowen Island Community School please contact: shaxby@wvschools.ca

School playing fields are allocated by the West Vancouver Parks and Recreation Commission after 5:00pm on school days and on weekends. Please contact csparring@westvancouver.ca

Please Note:

Schools have priority when using the facilities. Returning non-profit youth sports leagues have priority at previously booked sites. Repeat groups are required to apply prior to September 1st of each year.

Rentals are NOT allowed on Halloween, Professional development days (Pro-D days), Holidays, Winter Break, Spring Break, and Summer Break.

Rentals are NOT allowed during the month of December except with the express permission of the school.

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Facilities Addresses	
Board Office	1075 - 21 st Street
Ecole Sentinel Secondary	1250 Chartwell Drive
Rockridge Secondary	5350 Headland Drive
West Vancouver Secondary	1750 Mathers Avenue
Bowen Island Community	1041 Mount Gardner Road
Caulfeild Elementary	4685 Keith Road
Chartwell Elementary	1300 Chartwell Drive
Cypress Park Primary	4355 Marine Drive
Eagle Harbour Montessori	5575 Marine Drive
Ecole Cedardale	595 Burley Drive
Ecole Pauline Johnson	1150 - 22 nd Street
Gleneagles Ch'axáy Elementary	6350 Marine Drive
Hollyburn Elementary	1329 Duchess Avenue
Irwin Park Elementary	2455 Haywood Avenue
Lions Bay Community	250 Bayview Road
Ridgeview Elementary	1250 Mathers Avenue
West Bay Elementary	3175 Thompson Place

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Gymnasium Measurements		
Elementary Schools	Sq. Ft.	Dimensions
Caulfeild	3557	71'6" X 49'9"
Cedardale	2700	60' X 45'
Chartwell	4050	81' X 50'
Cypress Park	2052	54' X 38'
Eagle Harbour	4028	76' X 53'
Gleneagles	3547	71'8" X 49'6"
Hollyburn	2651	59'3" X 44'9"
Irwin Park	3601	73'6" X 49'
Lions Bay	2500	50' X 50'
Pauline Johnson	2457	68'7" X 35'10"
Ridgeview	2584	68' X 38'
West Bay	3240	72' X 45'
Westcot	3550	71' X 50'
Secondary Schools	Sq. Ft.	Dimensions
WVSS Main Gym	7665	105' x 73'
WVSS Upper Gym	6600	100' x 60'
WVSS South Campus	4200	84' x 50'