

## Logging in to MyEducation BC

### Accessing MyEducation BC:

Please visit the MyEducation BC website and the following login box will appear.

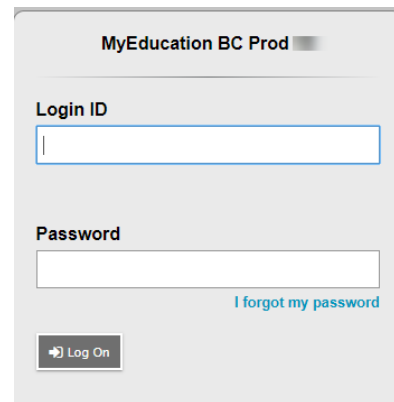
[www.myeducation.gov.bc.ca/aspden/logon.do](http://www.myeducation.gov.bc.ca/aspden/logon.do)



### Login:

Enter the Login ID and temporary password provided, then click Log On.

*Note that MyEducation BC is **CASE** sensitive.*

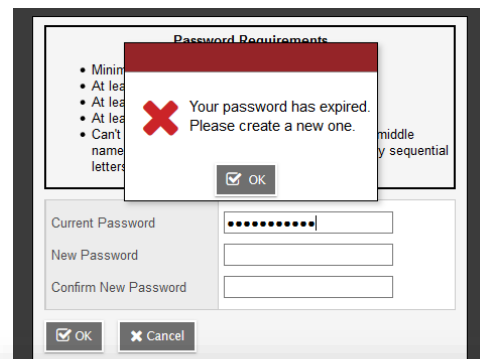


### Password:

The first time you login, MyEducation BC will request that you change your password.

Enter your temporary password into the current password field, enter a new password, confirm and click OK.

***Note: an error message will appear if you have not used the password requirements listed to create a new password.***



#### Password Requirements

- Minimum length is 8
- At least one number
- At least one capital and lowercase letter
- At least one symbol that isn't a letter or number
- Can't contain 'password', login name, first name, middle name, last name, date of birth, personal id, or only sequential letters or numbers

### Security Preferences:

After creating your password you will be prompted to confirm your email address and enter your **Security Preferences** by choosing a security question and answer. This will enable you to use the **'I forgot my password'** function on the login screen.

#### Security Preferences Update

To enable self serve password recovery, please provide the following information

Primary email	<input type="text" value="jdoe@gmail.com"/>
Security question	<input type="text" value=""/>
Security answer	<input type="text" value=""/>
Confirm answer	<input type="text" value=""/>

### Setting Up Preferences:

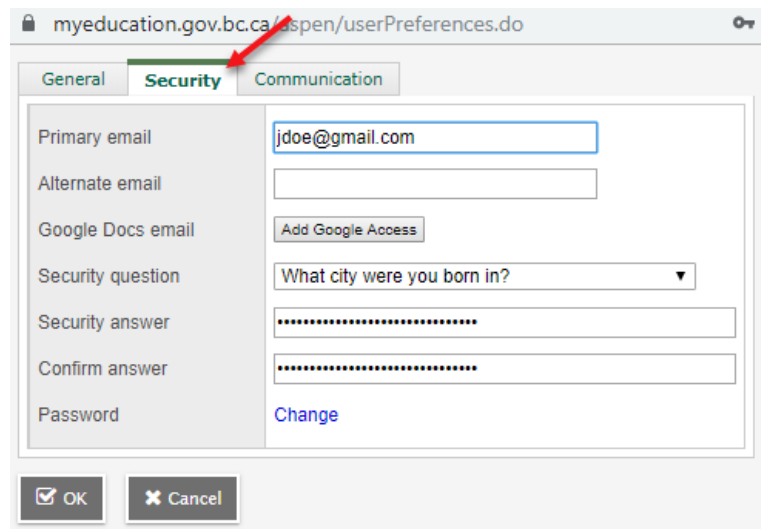
After you have successfully logged in, you can make changes to your preferences by selecting the drop down arrow beside your name and **'Set Preferences'** in the top right of the screen.

Changed snapshot



### Security Information:

From the security tab you can update your email address, security question and password.



myeducation.gov.bc.ca/aspn/userPreferences.do

General **Security** Communication

Primary email	<input type="text" value="jdoe@gmail.com"/>
Alternate email	<input type="text" value=""/>
Google Docs email	<input type="button" value="Add Google Access"/>
Security question	<input type="text" value="What city were you born in?"/>
Security answer	<input type="text" value=""/>
Confirm answer	<input type="text" value=""/>
Password	<input type="button" value="Change"/>