

**MINUTES OF A MEETING OF THE FINANCE & FACILITIES COMMITTEE
TUESDAY, OCTOBER 8, 2013, AT THE BOARD OFFICE AT 8:30 A.M.**

Present: D. Stevenson (in the Chair); J. Kellett; C. Broady; R. Faris; C. Kennedy, Superintendent of Schools; G. Cords, General Manager Facilities; J. Leiterman, Secretary Treasurer

Stakeholder Representation: V. Brady (WVAA); S. Donahue (WVDPAC); R. Millard (WVTA); B. Scott (WVMEA)

1. Facilities / Summer Projects

The General Manager of Facilities gave a presentation which reviewed the many projects accomplished over the summer by our Facilities staff. There were thirty-two large projects, including:

Bowen Island Community School:

Completion of the final phase of building envelope work; replacement of playground picnic tables.

Caulfeild Elementary:

Replacement of north exterior stairs and wall cladding; replacement of power pole.

Ecole Cedardale:

Enlarged parking/drop off area and fence replacement on north border of field; installation of portable to house before and after-school care and school Music classes.

Eagle Harbour Montessori:

Fence extension to improve safety.

Irwin Park Gym:

Structural upgrade/floor refinish; new exterior metal cladding and playground structure.

Ecole Pauline Johnson:

Building envelope remediation is well underway and should be completed in November.

Ridgeview Portable:

Replacement of ramps, stairs and skirting. New exterior wall cladding.

Rockridge:

Replacement exterior windows and interior flooring in Portable; relocation of field goals.

Sentinel:

Installation of drama storage container, garden beds and entry bollards.

Westcot:

Music Room/Stage/Classroom renovation;

Portable purchase and renovation to accommodate new before/after school care.

WVSS:

ACE- It structure anticipated to be completed in approximately 3 weeks; installation of Automotive Department storage container; Safety Rail replacement for student parking walkway; new cladding at South Campus Cafeteria; installation of garden pad and retaining wall at north campus; 40 classroom projectors installed.

Inglewood Learning Centre:

Both the ILC and Student Support Services portables fully renovated.

2. **2013/2014 Five-Year Capital Plan**

A Special Meeting was held to approve the 2013/2014 Five-Year Capital Plan on September 24, 2013. The Capital Plan covers five years and is required to be filed annually with the Ministry. Through the CAMS database, the Ministry has the ability to assess and reassess our sites, determining costs of repairs versus the costs of replacing a structure. The Ministry continues to direct all its capital funds to seismic projects; as our schools have already been seismically upgraded it is unlikely we will receive capital funding in 2013/14.

Subsequent to the Trustees' approval of the Five-Year Capital Plan on September 24, the Ministry requested an adjustment to the budget estimates for three sites, reducing the total cost of the capital plan from \$39,500,000 to \$37,977,461

RECOMMEND: THAT THE 2013/2014 5-Year Capital Plan be accepted in the new capital amount of \$37,977,461 and that it be forwarded to the Ministry.

3. **Kay Meek Joint-Use Agreement**

The Secretary Treasurer referred to our current joint-use agreement with the Kay Meek Board, originally a 40-year agreement, with 10-year terms. The West Vancouver Arts Trust Society exercised their option to review and amend the agreement upon completion of the first 10 year term. Negotiations have been completed successfully, and a new agreement is ready for approval by the Boards of both SD45 and the Society. The agreement will function as a reference framework for the relationship between the District and the Society, and defines an operating model that includes a joint use committee that will be responsible for operational issues. New language includes clearer definitions of FUBUS, charitable and by-donation events, and special access to the Theatre by WVSS. The District retains the right of final approval with respect to corporate sponsorship.

The Agreement will be coming forward to the Board and to the Kay Meek Board for signature in November.

4. **WVSS Track Project Update**

A recent meeting was held with all user groups: soccer, track clubs, field hockey representatives, school and municipal staff and the engineer. All agree on the need for an artificial turf field in addition to a new track. The Municipality is fully supportive.

An updated cost quotation will be sent to all user groups today, with a second meeting to be arranged within the next month to determine the final scope of the project.

Once the scope is finalized, a public information meeting will be held. To date, the School District's contribution of \$200,000 is the only funding provided for project.

A two-year timeline is anticipated for this project.

5. **Adjourn**

9:35



Julia Leiterman, Secretary Treasure

Committee members: Dave Stevenson, Jane Kellett