## Administrative Procedure 402

## MEDICAL EXAMINATIONS

## Background

The District feels it imperative that the health and welfare of its students and employees are protected.

As a condition of employment, on appointment, all new staff employed in schools must have a medical examination and a medical certificate must be submitted to District Office.

## Procedures

1. Information regarding the medical certificate will be included in the employment package.
2. The medical certificate must be on the letterhead of the doctor completing the examination.
3. Fees for the exam may vary and it is the responsibility of the employee to cover any fees charged.

Legal Reference: Sections 22, 65, 85 School Act

