

PROPERTY DAMAGE

Background

Any student who willfully or irresponsibly damages or destroys school property is to be financially responsible for such damage.

Procedures

1. When school property is damaged or destroyed, the Principal shall investigate the matter and attempt to determine responsibility. Where applicable a report will be filed under Administrative Procedure 541.
2. If, in the opinion of the Principal, school property was damaged or destroyed wilfully or irresponsibly, the Principal shall, in written form, request restitution. The restitution will include materials and labour costs.
3. Principals shall report all break-ins to the Superintendent, police and the Director of Facilities.
4. The Secretary Treasurer shall pursue collection if restitution is not received by the Principal.
5. The Secretary Treasurer or designate will track acts of property damage, undertake measures to reduce actions of property damage, and report annually to the Board.

Legal Reference: *Sections 6, 10, 20, 22, 23, 65, 85 School Act*