

Executive Meeting Minutes

Date: Wednesday January 22, 2025

Time: 9:02 AM

Attendees: Steve Rauh, Dana Sebal, Julie Bruford, Stephen Scali, Rickilla Landra, Alice Chang, Debra Kimura, Liz Yoon, Paola Malvido, Joy Zhou, Parnian Khajehnouiri, Sarah Caines

PAC Executive for 2024-2025 :

- **Co-Chairs:** Dana Sebal [REDACTED] & Julie Bruford [REDACTED]
- **Vice-Chair:** Casey White [REDACTED]
- **Treasurer:** Stephen Scali wvsspactreasurer@gmail.com
- **Secretary:** Rickilla Landra [REDACTED]
- **DPAC Reps:** Amy Ng [REDACTED], Julie Cameron [REDACTED] and Joy Zhou [REDACTED]
- **Education & Athletics Council:** Joanne Lotz [REDACTED]
- **Website:** Alice Chang
- **Translators:**
 - Mandarin:** Emily (Xiao Yin) Wang [REDACTED]
 - Spanish:** Paola Malvido [REDACTED]
 - Farsi:** Parnian ("Peri Nouri") Khajehnouiri [REDACTED]
- **Members at Large:** Leslie Macgregor, Debra Kimura, Wendy Wu, Emily Wang, Janny Fang, Peri Nouri, Francine Field, Catalda Van Dyke, Jenny Liu, Stephanie LeComte, Liz Yoon, Susana Varas, Jian Para, Pilar Gonzalez, Tammy Brockmeyer, Savita Chopra, Sarah Caines, Alicia Fernandez, Maria Luge

1. Principal's Report – Mr. Steve Rauh: *(partially delivered at 9 am coffee meet)*

- a. **Parent Teacher Interviews:** coming up January 29. Register now (this week) online. See WVSS bulletin for details.
- b. **AI in schools:** The concept of using AI in schools has changed. Parents and teachers were once fearful of students using AI to "cheat" on assignments but now AI is viewed as a vital tool. West Van District students are being given the opportunity to use AI and become familiar with ways AI can help them save time, conduct research, and access learning materials. Students will be using AI more as they enter the adult world; our school is preparing them to adapt to this dynamic learning landscape.
- c. **Ms. McKee, Athletic Director:** Mr. Rauh introduced Ms. McKee during the "general" 9 am coffee meeting in the cafeteria. Ms. McKee updated parents on the vast extent of the WVSS Athletics department. All the coaching and running of sports teams and clubs are done by volunteers. We are lucky to have such dedicated staff at WVSS who are willing to volunteer their time for our students.
- d. **Track & Field, Construction Update:** The rubberized track is scheduled to be completed in June 2025, weather permitting. This surfacing is a multi-day process and is done in several layers. Adjacent to the track, there will be four 20-foot shipping containers on site to be used by the city and school district for storage. The containers will have insulation, power, and lighting. One of these containers will be for West Vancouver School District use. The PAC may do some fundraising in conjunction with the school district for this storage container (estimated to cost \$5,000 - \$6,000). Fundraising for district-wide purposes can be set up on School Cash Online and donors will receive a tax receipt.

2. Treasurer Report – Stephen Scali:

- a. The PAC budget is in good standing. The treasurer's report covers all 3 accounts (Gaming, Trust & General). A more detailed treasurer's report will be shared at the AGM later this year.
- b. We have received over \$5,000 in "Optional PAC Donations"
- c. We raised about \$1,200 from the Purdy's fundraiser and \$600 from the Growing Smiles fundraiser.

3. Fundraising:

- a. **Growing Smiles Fundraiser:** Thank you to all PAC members who helped in November/December. The challenge for this project was the narrow time window. In the future, we intend to begin planning earlier for Purdy's & Growing Smiles. We are hoping to do Growing Smiles again in May to coincide with Mother's Day. *Dates, TBA*
- b. **Purdy's:** Thank you to Deb Kimura and team. We also intend to hold another Purdy's fundraiser in March/April to coincide with Easter (April 18-21, 2025). *Dates, TBA*
- c. **Tru Earth Fundraiser:** Julie Bruford is leading this ongoing subscription-based fundraiser. This will continue to be mentioned in the WVSS Bulletin.
- d. **FundScrip Gift Cards, Flip Give Online, Funrise?:** These fundraiser ideas were mentioned at the previous meetings. They remain in these minutes should we wish to revisit.
- e. **Track & Field - Shipping Container &/or Bleacher Seating:** As mentioned in the Principal's Report (see above), we may begin a fundraiser for the West Van District container from "Container West" <https://containerwest.com/containerwest/> at the new track. If we organize a cheque writing campaign through school Cash Online, donors can receive a tax receipt as the funds will be raised for the school district.
- f. **Highlander Seat Cushions** – New possible fundraiser suggested by Julie: portable Team Highlander vinyl cushions for parents to purchase (4 imprint: <https://www.4imprint.ca/>).

4. DPAC Update:

- a. Joy has posted the minutes from the previous DPAC meeting of November 6, 2024.
- b. Joy, Dana and Steve Rauh provided a synopsis of the January 8, 2025, DPAC meeting: School Trustee Liaison – Innovation – Integrating generative AI and physical literacy in education, focusing on enhancing teaching, learning, and equity while promoting mental and physical well-being through movement. All agreed that the presentation was informative. Slides from this presentation are available on the DPAC website: <https://westvancouver.schools.ca/dpac/>

5. Communications/Website Update:

- a. Congratulations to Alice for her work on the website. She has updated the main landing page, events page, executive page and fundraising page. This is all submitted to Sofia Frith for approval.
- b. WVSS PAC will get a new official email in June 2025 to work in conjunction with the website (timing is due to the WV district overhauling the system).

6. Staff Appreciation Lunch: We are looking for a few members to organize this annual event on Wednesday June 25, 2025. Last year Francine did a brilliant job! Joy, Rickilla, Liz (if in town) and Alice can contribute. The staff at WVSS give so much of their time to our students and they deserve a fantastic feast! We need a theme for this year's lunch.

7. **Co-chairs Update:** Dana gave us further insight into the DPAC Liaison meeting. Dana and Julie will investigate dates for the upcoming fundraisers this Spring as well as dates for our next meeting. There is a possibility of getting a guest speaker for our April or June meeting.

8. **Questions/Suggestions:**

a. Welcome to our newest Member-at-Large, Sarah Caines. Sarah had a few excellent suggestions:

[1] A motivational student-led fundraiser; students could raise pledges for goals or challenges achieved (such as running laps around the track). [2] A parent-led walk/run group. [3] A program for the school office to help new families to meet the student and parent communities. We have heard from new parents that it has taken a long time to discover how to establish relationships within our community (Paola agreed). The PAC does not have access to a list of newcomers, but the office may be able to facilitate connections. Steve Rauh expressed interest.

b. We have a social dinner event planned for PAC members on Friday January 24. Joy suggested that we could plan our next social event at the West Vancouver Seniors Activity Centre. They have dinner service on Tuesday and Thursdays from 5 to 7 p.m. <https://westvancouver.ca/parks-recreation/facilities/seniors-activity-centre>

c. Some queries were put forth regarding student-led fundraising such as bake sales and car washes. Currently, grade 12's organize bake sales for their grad events. Sports teams may be interested too.

9. **Actions:** The next PAC meeting will be in mid-April (*date, TBA*). The April meeting may be held in the evening if we have a guest speaker.

10. Meeting Adjourned at 10:36 AM