

ANNUAL GENERAL MEETING

Executive Meeting Minutes

Date: Thursday June 06, 2024

Time: 7:05 PM

Attendees: Steve Rauh, Morag Burke, Dana Sebal, Stephen Scali, Rickilla Landra, Alice Chang, Casey White, Julie Bruford, Amy Ng, Stephanie Lecomte, Wendy Wu, Debra Kimura, Liz & William Yoon, Joy Zhou, Leslie Macgregor

PAC Executive for 2023-2024:

- **Co-Chairs:** Morag Burke [REDACTED] Dana Sebal [REDACTED]
- **Vice-Chair:** Casey White [REDACTED]
- **Treasurer:** Stephen Scali wvsspactreasurer@gmail.com
- **Secretary:** Rickilla Landra [REDACTED]
- **DPAC Reps:** Amy Ng [REDACTED] Julie Cameron [REDACTED] and Joy Zhou [REDACTED]
- **Education & Athletics Council:** Joanne Lotz [REDACTED]
- **Website:** Alice Chang
- **Translators:** **Mandarin:** Emily (Xiao Yin) Wang [REDACTED]
Farsi: Parnian (“Peri Nouri”) Khajehnouri [REDACTED]
- **Members at Large:** Leslie Macgregor, Debra Kimura, Wendy Wu, Emily Wang, Janny Fang, Julie Bruford, Peri Nouri, Francine Field, Catalda Van Dyke

1. Treasurer Report – Stephen Scali

- a. The PAC’s fiscal year is June 01 – May 31. All figures for this school year reflect numbers as of May 31, 2024. The treasurer’s report covers all 3 accounts for the 2023/2024 school year:

Account Type	June 01, 2023 Opening Balance	May 31, 2024 PAC Year End Balance	Total Operating Receipts	Total Operating Expenses	Net Operating Surplus (Deficit)
General Operating Account <i>2023/24 Approved Budget</i>	\$8,372.77	N/A	\$16,822.77	\$9,400.00	\$7,422.77
General Operating Account <i>2023/24 Actual</i>	\$9,694.05	\$9,042.39	\$18,605.55	\$10,738.73	\$7,866.82
Capital & Gaming Account <i>2023/24 Approved Budget</i>	\$8,610.05	N/A	\$32,610.05	\$25,725.00	\$6,885.05
Capital & Gaming Account <i>2023/24 Actual</i>	\$33,084.05	\$33,969.05	\$33,969.05	\$26,728.50	\$7,240.55
Trust Account (held by District) <i>2023/24 Approved Budget</i>	\$5,880.49	N/A	\$5,880.49	\$5,880.49	
Trust Account (held by District) <i>2023/24 Actual</i>	\$6,024.68	\$6,165.45	\$6,165.45		
Total Balance of all accounts	N/A	\$49,176.89	N/A	N/A	N/A

- b. **Fundraising:** We plan to fundraise with “Tru Earth” laundry next year and “FundScrip” gift card fundraising. We will evaluate other fundraising options once the 2024/25 school year begins.
- c. **Budget Approval:** Dana motioned to approve. All present were in favor. Budget was approved. For details, please see Approved Budget 2024/2025, attached.

2. Co-Chair Report

- a. After 8 years, Morag Burke is stepping down as Co-Chair. Dana and Julie will be Co-Chairs next year.
- b. Staff Appreciation Lunch: Wednesday June 26, 2024.
[Appreciation Lunch flyer - 2024 SWEET DREAMS WITH TRANSLATION.pdf - Google Drive](#)
Francine Field is coordinating this potluck-style event. We need volunteers for setup, take-down, food donation, cash donations. The theme this year is "Sweet Dreams". This is a fun event and a great way to meet staff members. We have a Google Sign-Up sheet.
[WVSS Staff Appreciation Luncheon 2024 - Google Sheets](#)
- c. The PAC Executive list for 2024/25 school year was presented. Dana motioned to accept. All were in favor. Approved.

3. Principal's Report – Mr. Steve Rauh

- a. Steve presented a slide show with highlights of the school year.
- b. Upcoming events. June will be a busy month: Fashion Show, Theatre production of Scott Pilgram, Athletic Awards Ceremony, Grade 12 Convocation, Film & Animation Night, District Indigenous Grad, 2 Performing Arts Concerts, Grade 12 Grad Parade & BBQ. June 24 is the last day of actual classes. Students have 3 extra days after that to complete work missed and write make-up tests.
- c. Enrollment is up next year. We will have 60 additional students, for a total of 1,370. 40 of those are grade 8's. WVSS will hire more staff to support our growing programs.
- d. Staff retirements announced: Joanne Pohn, Kris Stead, Mike Johnson, Colin Dignum (will come back as TOC and most likely cross country and track coach).
- e. Students in competitive athletics have excelled: Boys Rugby 7's, Girls Rugby 7's, Golf, Mountain Bike, and Skiing programs all competed at elite provincial levels. The WVSS Robotics Team went to the World Championships in Texas again this year.
- f. Mr. Rauh highlighted two students as an example of excellence at WVSS. Isaac [grade 12] is in the Carpentry program. He repurposed wood from cedar trees cut down on campus to make a legacy bench for the school. Ryan [grade 11] placed 1st in the world for the Avogadro Exam for high school chemistry students, with a perfect 100% score. This challenging annual test had 3591 Canadian participants and 5096 International participants.
- g. *Track Construction Update*: this project is proceeding on schedule with completion expected by the end of November 2024. The walls and gravel infill should be done by the end of June. Then work will begin on drainage, lights and perimeter fencing. The concrete curb for the track and asphalt pour are scheduled for August. The rubberized track is set to be adhered in September (temperature dependent). Artificial turf will be installed after that, in October.
- h. Mr. Rauh thanked the PAC, especially co-chairs Morag and Dana.

4. Questions

- a. Parents were curious about the increase in enrollment for next year. Steve Rauh explained that West Vancouver has the smallest school district in the province. Population shifts in our community account for some of the additional students. As Sentinel Secondary is full, families from Westcott, Pauline Johnson, and Cedardale elementary schools are being given the choice to enroll at WVSS. WVSS also accepts students from non-feeder schools if space permits. Total capacity would be approximately 1400 students. Class size is restricted to a maximum of 30 students. Steve mentioned that teachers from other school districts find West Van a desirable workplace. He hopes to attract quality educators to join the staff. Many parents cited reasons for the success of WVSS, especially in comparison with local private schools. The separated grade 8 campus along with the senior mentorship program was praised.
- b. Mr. Rauh was asked about the new mobile phone rules which take effect in September 2024. There will be no cell phones allowed in elementary schools. In secondary schools, digital devices will be focused on

learning. Phones will not be permitted for non-learning purposes during class time. Outside of classes, phones cannot be used to disrupt or harm others. Mobile devices should not be used in washrooms and other inappropriate spaces. Consequences for misuse of phones will be assessed on an escalating scale. Each teacher will decide on a case-by-case basis whether to report students to the office. Mr. Rauh pointed out that we can learn from the mistakes of the Ontario and Quebec cell phone bans. Awareness of the new rules will build over the summer.

5. Actions

- a. The next WVSS PAC meeting will be announced in September 2024
- b. The PAC Executive list for 2024/25 school year was presented. Dana motioned to accept. All were in favor. Approved.
- c. Dana motioned to approve the 2024/2025 budget. All were in favor. The budget was approved.

6. Meeting Adjourned at 8:27 PM

2024-2025 PAC APPROVED BUDGET :

***APPROVED AT JUNE 6 2024 AGM**

General Operating Account:

	2024-2025 Approved Budget
Scholarships	\$3,000.00
Principal's Discretionary Fund	\$3,000.00
Staff Appreciation Lunch / Recognition	\$1,200.00
Parent/School Events (meetings, meet the teacher, etc)	\$1,000.00
Curricular purchases in support of the school	\$1,000.00
Education & Newcomers Committees	
Administrative/Misc.	\$200.00
Total:	\$9,400.00

Gaming Grant Account:

	2024-2025 Approved Budget
Grade 12 Grad Committee	\$5,000.00
Grade 8 welcome package	\$2,000.00
Safeteen Violence Prevention	\$3,000.00
Uniforms and Equipment for clubs and sports teams	\$5,000.00
Provincial Competitions	\$5,000.00
Transportation for extra-curricular events	\$3,500.00
House T-Shirts	\$3,000.00
BCCPAC Membership fee	\$75.00
Grad Yard Sign PAC portion	\$150.00
Total Expenditures:	\$26,725.00

Trust Account:

**2024-2025
Approved Budget**

[Fundraising for Computer Room Equipment	
*Funds raised from previous fundraiser	\$5,880.49
Fundraising for Other Capital Expenditures	
*Equipment Shed/West Van Place for Sport	\$10,000.00
Interest Earned:	
Total:	\$15,880.49]