

Executive Meeting Minutes

Date: Wednesday November 06, 2024

Time: 9:00 AM

Attendees: Steve Rauh, Dana Sebal, Stephen Scali, Rickilla Landra, Alice Chang, Julie Bruford, Stephanie Lecomte, Debra Kimura, Liz Yoon, Paola Malvido, Pilar Gonzalez, Savita Chopra, Pilar Gonzalez

PAC Executive for 2024-2025 :

- **Co-Chairs:** Dana Sebal [REDACTED] & Julie Bruford [REDACTED]
- **Vice-Chair:** Casey White [REDACTED]
- **Treasurer:** Stephen Scali wvsspactreasurer@gmail.com
- **Secretary:** Rickilla Landra [REDACTED]
- **DPAC Reps:** Amy Ng [REDACTED], Julie Cameron [REDACTED] and Joy Zhou [REDACTED]
- **Education & Athletics Council:** Joanne Lotz [REDACTED]
- **Website:** Alice Chang
- **Translators:**
 - Mandarin:** Emily (Xiao Yin) Wang [REDACTED]
 - Spanish:** Paola Malvido [REDACTED]
 - Farsi:** Parnian ("Peri Nouri") Khajehnouri [REDACTED]
- **Members at Large:** Leslie Macgregor, Debra Kimura, Wendy Wu, Emily Wang, Janny Fang, Peri Nouri, Francine Field, Catalda Van Dyke, Jenny Liu, Stephanie LeComte, Liz Yoon, Susana Varas, Jian Para, Pilar Gonzalez, Tammy Brockmeyer, Savita Chopra

1. Principal's Report – Mr. Steve Rauh

- Track Construction Update:** this project is proceeding on schedule with completion expected by the end of November 2024. The sand underlay is being applied. The rubberized track is set to be adhered by this Friday (temperature and humidity dependent). The field may be in use as early as next week. There will be an opening ceremony soon, including the mayor and large donors. Once the project is complete, traffic on Mathers will return to 'residents only'.
- Remembrance Day Ceremony:** After a few years of doing an in-class video viewing, staff will hold an assembly in the Old Gym. There is no space for all 1,385 students to gather at one time, so the assembly will be held in 2 parts.
- Parent Teacher Interviews (January 2025):** Steve asked for PAC parent feedback. There are 3 options: [1] stay with the online only meetings, [2] hold all interviews in-person, and [3] a hybrid model with online meetings in the early afternoon (1-3 pm) and in-person meetings in the evening (5-7 pm). Most of us preferred the hybrid model.
- Traffic on Mathers:** Julie noted a district by-law officer giving out tickets for improper parking this morning. Rickilla spoke to this by-law officer after our meeting. He said he has no jurisdiction over traffic safety and cannot stop drivers from performing U-turns. That is the purview of the police dept.

2. Treasurer Report – Stephen Scali

- The PAC budget is in good standing. There are no changes to discuss. Julie mentioned that staff wanted to thank the PAC for our grad fundraising efforts.

3. Fundraising

- a. **Growing Smiles Fundraiser:** November 18 is the deadline for orders. Delivery of goods ordered will be December 03. Pickup will be on December 04. Dana asked Steve Rauh if we can use the South Campus Cafeteria for this plant fundraiser in December. Steve said that should work. We are hoping for a few student volunteers to help carry items to cars and to store unclaimed items after the fundraiser.
- b. **Purdy's:** Deb Kimura is organizing this fundraiser. November 24 is the deadline for orders. Pickup will be December 04, to coincide with the Growing Smiles plant pickups.
- c. **Tru Earth Fundraiser:** Julie Bruford is leading this ongoing subscription-based fundraiser. This will continue to be mentioned in the WVSS Bulletin.
- d. **FundScrip Gift Card Fundraiser:** We will soon be launching a gift card fundraiser (cards to major retailers and service providers). The PAC will get a percentage of gift cards generated from our efforts. Parents can order gift cards individually and receive them in the mail. We are hoping to have this ready for pre-holiday shopping.
- e. **Flip Give Online** – Julie is looking into this online shopping fundraiser.

4. **DPAC Update:** Joy has posted the minutes from the previous DPAC meeting in September. Highlights included the superintendent's report which outlined collaboration tools with other PAC's and principals. These tools will result in stronger leadership and better strategies for working together. Joy is also attending the DPAC meeting today and will submit her report later.

5. Communications/Website Update

- a. Alice has been busy! She has updated the main landing page, events page, executive page and fundraising page. This is all submitted to Sofia Frith for approval.
- b. **WVSS App query:** Liz found a flaw in the app. Parents cannot access school sports clubs and tournaments from the "Clubs/Groups" tab on the bottom of the screen. While the link worked on Steve Rauh's app, it did not work on parent's apps. The link on the Home page "WVSS Athletics, Highlander Pride" does work. Steve will show this issue to Sophia Frith, who oversees the website and the app.
- c. Members wondered if it is possible to add Terry Fox donations to WVSS. Steve is currently not sure.

6. **Co-chairs Update:** Dana noted that the Sentinel PAC had contacted us to seek help with the BC Volleyball Provincials event. Sentinel will be sharing WVSS facilities. The Sentinel volleyball will be participating but the WVSS team is not involved. Our PAC does not traditionally get involved in supporting sports events and will not be providing aid for this event.

7. **Actions:** The next PAC meeting will be: *General Coffee Meeting #2* on Wednesday January 22, 2025, 9 am

8. Meeting Adjourned at 9:20 AM