

**WEST • VANCOUVER • SECONDARY • SCHOOL • P A R E N T • A D V I S O R Y • C O U N C I L**  
**Executive Meeting Minutes – VIRTUAL MEETING**

**Date: WEDNESDAY September 29 2021**

**Time: 9:00 AM**

**Executive In Attendance: Morag Burke, Sohie Macintyre, Lisa Black, Genevieve Hassan, Lorna Zebedee, Ross Van Winkel, Carolyn Gehl, Hoon Choi, Devra Kimura, Dana Sebald, Carrie Haver, and Steve Rauh**

**1. Chair's Welcome-Morag**

- introduction of members

**2. Principal's Report – Mr. Steve Rauh**

- Year in transition: some courses appreciated the longer time (electives), some kids liked the online/ blended setup(some classes work well this way), and other courses like math and sciences are better face to face. Will potentially offer in future some sections that are more blended/online
- Now semesters-4 courses a day...seems to be much better than the cohort system last year with the shorted classes: Same schedule each weekday each week( every Monday has the same schedule, every Tuesday has the same, etc.)
- Xblock-2 -90 min period of time on t/th: Good place to schedule linear classes, learning support, and academies. Students choose how best to use this time- In its infancy stage and will take time to build it-might see clubs, athletics, during this time
- Thus far start up feels more normal-slow and steady...thoughtful and intentional
- Grade 8 has new counselor and grade 9-will transition to grade 10 counselor mid year
- Dave Moroz- new administrator
- Thank you to WVSS- for keeping everything afloat and keeping opportunities open
- Question: Will there be student agendas-Answer: contact Mr. Rauh if interested
- Question- Is there a way to keep content across year(semester 1 english, won't see english again until perhaps semester 2 the following year Answer: Mr. Rauh will look into it
- Comment: Stigma on xblock with students: Answer: Teachers will be proactive and invite students

**3. Treasurer Report –Lorna**

- See attached report
- Amazing support with the optional PAC donation....\$1400 thus far
- Thank you for all translations
- Gaming grant 14315( place holder24000)(Must be used for extra curricular activities, uniforms, can't be used for educational programs) However, can be creative to help support teachers by developing extra curricular clubs
- Radio station- up and running,
- Trust account(managed by district-we raise the funds and spend them)
- Will present budget at general for approval
- Meet the teacher/conferences place holder should remain for now until we see how things progress with restrictions

**4. Fundraising Plans and PAC fees for 2021/22(Morag)**

- Fundraising usually takes place Christmas and spring
- Lorna- will reach out to the the growing smiles plant fundraiser and will be scheduled like last year-will go ahead
- Lisa- Son used chemistry to build skincare line....will donate to PAC if tied into fundraising with plant orders

- Morag- Market day at school during holiday season? Run by students-allows for volunteer hours and fundraising ? Is it biting off more than we can chew?
- Lorna- Lions Bay Coffee- can make \$5 profit for bags of coffee sold(can do online)5-7 day turn around( deliver to people's homes)(Rockridge has it set up on school cash online)Steve suggests doing early November-earlier than December so not to compete with plant fundraiser
- Schedule
- general meeting 14 October: talk about xblock, will be online (9AM) and will need to approve the budget
- ILsa will reach Brandys (counselor speaker from last year) as speaker for December

#### 5. DPAC Report: Hoon Choi

- Click the link for [DPAC Minutes](#)
- outdoor event-1st wednesday of everymonth-chris kennedy can answer all questions-30 parents get together each month-will share more after first meeting
- Suggest for skincare presentation at DPAC
- DPAC petition for increased restriction to health ministry...tight turn around, and thus West vancouver DPAC isn't including themselves in the petition with Vancouver School District. We will wait for word from Chris Kennedy to determine our involvement.

#### 6. Questions Arising from Meeting:

- Track progress? Just shy of fundraising goals are determining how they'll stage it...
- Traffic clarifications and problems- Steve will petition traffic to help with the light on 15th
- Public transit doesn't seem to align with school hours: Steve encourages a reach out to public transport - they have been very responsive

#### 7. Meeting Adjourned at 10:15 AM.

#### ***Next WVSS PAC General Meeting***

***Date:*** October 14, 2021 ***Time:*** 10:00 AM ***Venue:*** Virtual (*link to be sent*)



# WEST VANCOUVER SECONDARY SCHOOL

West Vancouver Secondary School PAC  
Executive Meeting 1  
Tuesday 28<sup>th</sup> September 2021  
9.00am

## Agenda

- Welcome
- Introduction of PAC Executive and Members at Large for 2021/22
- Treasurer's report
  - Budget
- Fundraising plans and PAC fees for 2021/22
- General meeting topics and confirming General meeting dates.
- DPAC update
- Principal's Report
- Other Business

### Exec & General Meetings WVSS PAC TBC

| Event                            | Day      | Date      | Am/PM | Speaker/Theme |
|----------------------------------|----------|-----------|-------|---------------|
| Exec Meeting 1                   | Tuesday  | 28-Sep-21 | 9am   |               |
| General/Welcome Coffee Meeting 1 | Thursday | 14-Oct-21 | 10 AM |               |
| DPAC Treasurer meeting           |          | 19-Oct-21 |       |               |
| D{AC General Meeting             |          |           |       |               |
| Exec Meeting 2                   | Tuesday  | 09-Nov-21 | 9am   |               |
| General/Welcome Coffee Meeting 2 | Tuesday  | 14-Dec-21 | 9am   |               |
|                                  |          |           |       |               |

|                                  |         |           |     |     |
|----------------------------------|---------|-----------|-----|-----|
| Exec Meeting 3                   | Tuesday | 11-Jan-22 | 9am |     |
| DPAC Speaker Event               | Tuesday | 15-Feb-22 | PM? | TBC |
| General Meeting/Welcome Coffee 3 | Tuesday | 8-Mar-22  | 7PM |     |
| General Meeting/Welcome Coffee 4 | Tuesday | 12-Apr-22 | 9am |     |
| Exec Meeting 4                   | Tuesday | 10-May-22 | 9am |     |
| Staff Appreciation Lunch         | Tuesday | 10-May-22 | 9am |     |

**WEST VANCOUVER SECONDARY SCHOOL**

**Parent Advisory Council**

**PROPOSED BUDGET for Fiscal Year 1 June, 2021 to 31st May 2022 as of Sept.24,20**

**GENERAL OPERATING BUDGET**

**Operating Funds Receipts**

Opening Balance of General Operating Account

Optional \$25 Donations

Fundraising

District Grant

**Total Operating Receipts**

**LESS: EXPENDITURES FOR SCHOOL YEAR**

**NET GENERAL OPERATING FUNDS AVAILABLE FOR CURRENT YEAR**

**Operating Expenditures**

Scholarships

Principal's Excellence Fund

Teachers and Staff Appreciation Lunch

Meet The Teachers & Parent/Teacher Nights

Curricular Purchases in Support of School

Education & Newcomers Committees

Administrative / Miscellaneous

**TOTAL OPERATING EXPENSES**

**GAMING GRANT BUDGET**

Opening Balance of Gaming Grant Account

Gaming Grant

Other Capital Funds

**Total Capital & Gamings Receipts**

**LESS: EXPENDITURES FOR 2021-22 SCHOOL YEAR**

**NET GAMING GRANT FUNDS AVAILABLE FOR CURRENT YEAR**

**Capital & Gaming Fund Expenditures**

Grade 12 Grad Committee

Grade 8 Welcome Package

Safeteen Violence Prevention\*

Uniforms and Equipment for Clubs & Sports Teams

Provincial Competitions

Transportation for Extracurricular Events  
Bank Fees  
**Total of Capital & Gaming Expenditures**

**TRUST ACCOUNT BUDGET**

Opening Balance of Trust Account  
Fundraising for Computer room Equipment  
Fundraising for Other Capital Expenditures  
**Total Capital & Gamings Receipts**

**Trust Account Expenditures**

Computer Lab Equipment

**Surplus (Deficit) Of TRUST ACCOUNT**

21

**2021-2022 BUDGET**

|       |                 |
|-------|-----------------|
| \$    | <b>5,570.80</b> |
| \$    | 5,500.00        |
| \$    | 1,000.00        |
| \$    | 300.00          |
| <hr/> |                 |
| \$    | 12,370.80       |

\$ **6,800.00**

**\$ 5,570.80**

|       |                 |
|-------|-----------------|
| \$    | 3,000.00        |
| \$    | 1,000.00        |
| \$    | 900.00          |
| \$    | 500.00          |
| \$    | 1,000.00        |
| \$    | 200.00          |
| \$    | 200.00          |
| <hr/> |                 |
| \$    | <b>6,800.00</b> |

|       |           |
|-------|-----------|
| \$    | 13,415.22 |
| \$    | 24,000.00 |
|       | \$-       |
| <hr/> |           |
| \$    | 37,415.22 |

\$ **30,000.00**

**\$ 7,415.22**

|    |          |
|----|----------|
| \$ | 5,000.00 |
| \$ | 2,000.00 |
| \$ | 3,000.00 |
| \$ | 6,500.00 |
| \$ | 4,500.00 |

|       |                  |
|-------|------------------|
| \$    | 9,000.00         |
|       | \$-              |
| <hr/> |                  |
| \$    | <b>30,000.00</b> |

|       |           |
|-------|-----------|
| \$    | 13,523.59 |
| <hr/> |           |
| \$    | 13,523.59 |

|    |           |
|----|-----------|
| \$ | 13,523.59 |
|----|-----------|