

WEST • VANCOUVER • SECONDARY • SCHOOL • P A R E N T • A D V I S O R Y • C O U N C I L

Executive Meeting Minutes – VIRTUAL MEETING

Date: THURSDAY October 14 2021

Time: 9:00 AM

In Attendance(according to participant list on Zoom): Morag Burke, Francoise R, Ale Sanchez, Amy Zhou, Atousa Zaragaran, Benin Mehr-maleki, Brad Gannon, Charu, Claudia, Daisy, Debra Kimura, Felicia Zhu, Guillermo Fernandez-Mazarambroz, Hello Aguirre, Jose Angel, Julie Bruford, Justin D, Laurina Anderson, Louisa, Mahshid, May, Natasha Negrin, Negar Majzub Agnew, Nicole Navarrete, Parnian, Rob Goug, Sarah Abd El Motaleb, Shelina Esmail, Silvina Moscato, Steve, Susana Delrio, Tim, Hora, Huiping, Jessica, Lorna Zebedee, Dana Sebald, Carrie Haver, and Steve Rauh

1. Chair's Welcome-Morag

- introduction of key members and agenda

2. Principal's Report – Mr. Steve Rauh

- Reach out to Mr. Rauh anytime with questions or concerns: call or email
- Parent-Teacher Conferences- Will continue doing them online; Next week booking system will open up and we will use Microsoft Teams to meet with child's teachers; Proposing conferences to take place on **Nov 4 from 2:30-5:00**- Welcome to reach out to child's teacher at any time, not just during conferences
- **XBlock**- started 2 years ago as FIT block-, with the idea to give students extra prep, study time, and extra time to finish curricular assignments. Last year-introduced Xblock which is a much longer time-still instructional, but more flexible...This year is still a transition year: **XBlock is 90 mins/2 times a week. Offers flexibility, choice, time.** Student support takes place during this time as well as 8 and 9 Careers Curriculum and district programs...math department created a math center during this time for students to go to for help and english and science departments are working to have places for kids to get extra help during Xblock. Also adding special curricular projects, such as gingerbread building in foods....You will see a lot of teachers offering extra opportunities...School will ask for feedback at the end of the year and Xblock will evolve to reflect what staff and students need during the school day.... (PE dept(hikes,zoomba)-fitness for life and fun)
- **Remembrance Day-Nov 10** .. Will do recognition through staff video and class discussion
- **Fall performing arts concert** will happen on **October 28** at 50% capacity requirement
- **Question:** During Xblock is child required to be on campus? **Answer:** No attendance is taken, but school is encouraging kids to stay during this time with with high interest activities
- **Question:** What are students learning in careers? **Answer:** Ministry of Education has curriculum documents for all subjects...you can read through them to get a sense of what is covered
- **Question:** How can people in academies use the Xblock opportunities? How to ensure 8 and 9s get careers content? **Answer:** Unfortunately students that are involved in district programs will not be involved in Xblock activities, career education is utilizing Google Classroom- This is perhaps a limitation and will bring concern to brainstorm solutions. Teachers are often available in the AM if schedule conflicts; Mr. Rauh will follow up with Diane Nelson to see how to best manage this concern.

3. Treasurer Report –Lorna

- See attached report and slides
- Amazing support with the optional PAC donation-updated computer lab and with new machines, seating, screens-hoping to do
- contact lorna with any questions from website
- Thank you for all translations for our community

- 2021-2022 School Year WVSS Budget was passed by majority present.

4. Fundraising Plans for 2021/22 and DPAC update-Morag

- Aim to keep things simple and try to support what the school is in need of
- Thinking of having a Market Day Event at the school-so much opportunity here
- DPAC has petitioned Health Ministry for better access to covid testing, covid transmission notifications..All information available on PAC website
- Click the link for [DPAC Minutes](#)

6. Questions Arising from Meeting:

- How do I access the PAC website? **Answer:** School websites have pages within with the information...can email Morag or Steve if any questions

7. Meeting Adjourned at 9:45AM.

Next WVSS PAC General Meeting

Date: December 14, 2021 ***Time:*** 9:00 AM ***Venue:*** Virtual (*link to be sent*)

TREASURERS REPORT:

- SUMMARY OF GENERAL OPERATING, GAMING GRANT AND TRUST ACCOUNTS AND LIST OF EXPENDITURES
- PROPOSED BUDGET / GAMING GRANT FOR 2021/22
- PAC FUNDS:
SWITCHED TO OPPORTUNITY TO SELECT DONTATION AMOUNT FOR OPTIONAL DONATIONS (GOES TO GENERAL OPERATING ACCOUNT THAT SUPPORTS STUDENT LEARNING IN THE CLASSROOMS AND EXTRA-CURRICULAR ACTIVITIES)
- USE OF GAMING GRANT
- SPECIFIC FUNDRAISIG INITIATIVES : INCLUDED LIBRARY AUDIO EQUIPMENT AND COMPUTER ROOM UPGRADE IN PRIOR YEARS

SUMMARY OF ACCOUNTS as of October 14, 2021:

1. OPENING BALANCE OF GENERAL OPERATING ACCOUNT: \$5,570.80
Funds from this account come from the PAC optional donation, and fundraising
2. OPENING BALANCE OF GAMING GRANT ACCOUNT: \$13,415.22
We apply each year through the BC community gaming grant, funds provided have ranged from \$24,000-\$30,000.
Funds help support extracurricular activities, such as purchasing uniforms and equipment for clubs and sports teams, transportation for extra-curricular events, Grade 12 grad committee, Grade 8 welcome, etc.
3. OPENING BALANCE OF TRUST ACCOUNT: \$13,523.59
Managed by the district but we raise the funds, most recent fundraiser includes a computer room upgrade

TREASURER'S REPORT

OCTOBER 14, 2021

2020/2021 Operating Expenses:

Principal's Excellence:	\$1,351.08
(Cost of all Mathematics Contest and Courier Fees)	
Staff Appreciation Lunch	\$1,423.50
Current Publication Support:	\$500.00
Scholarships:	\$2,500.00
Curricular Purchases in Support of School:	
Multimatic Welder –Metal Work Club (in lieu of field trips)	
(PAC portion):	\$2,000.00
Admin:	\$337.21
Total Operating Expenses:	\$8,111.79

OPERATING EXPENDITURES

2021

2020-2021 Parent Advisory Council Contributions-West Vancouver Secondary

Grade 8 Welcome Package Grade 8 T-Shirts:	\$1,936.60
Grade 12 Grad T-Shirts:	\$2,843.60
The Get Real Movement:	\$560.00
High Jump Pit:	\$1,250.00
Food Truck-for Grad Celebrations:	\$1000.00
WVSS Grad Blankets (PAC Portion):	\$3,750.00
Grad Yard Signs:	\$150.00
 Total Gaming Grant Expenditures:	 \$11,490.20

GAMING GRANT EXPENDITURES

2021

2020/21 ACTUALS 2021/22 BUDGET

*Gaming Grant \$24,000.00-
Placeholder until confirmed

WEST VANCOUVER SECONDARY SCHOOL			
Parent Advisory Council			
PROPOSED BUDGET for Fiscal Year 1 June, 2021 to 31st May 2022 as of OCT.12,2021			
		2021-2022 BUDGET	2020-2021 ACTUAL
GENERAL OPERATING BUDGET			
Operating Funds Receipts			
Opening Balance of General Operating Account	\$	5,570.80	\$4,554.65
Optional \$25 Donations	\$	5,500.00	\$6,000.00
Fundraising	\$	1,000.00	\$3,347.00
District Grant	\$	300.00	
Total Operating Receipts	\$	12,370.80	\$13,901.65
LESS: EXPENDITURES FOR SCHOOL YEAR	\$	6,800.00	\$8,111.79
NET GENERAL OPERATING FUNDS AVAILABLE FOR CURRENT YEAR	\$	5,570.80	\$5,789.86
Operating Expenditures			
Scholarships	\$	3,000.00	\$2,500.00
Principal's Excellence Fund	\$	1,000.00	\$1,351.08
Teachers and Staff Appreciation Lunch	\$	900.00	\$1,423.50
Meet The Teachers & Parent/Teacher Nights	\$	500.00	
Curricular Purchases in Support of School	\$	1,000.00	\$2,000
Education & Newcomers Committees	\$	200.00	
Administrative / Miscellaneous	\$	200.00	\$837.21
TOTAL OPERATING EXPENSES	\$	6,800.00	\$8,111.79
GAMING GRANT BUDGET			
Opening Balance of Gaming Grant Account	\$	13,415.22	\$920.42
Gaming Grant	\$	24,000.00	\$24,060.00
Other Capital Funds	\$	\$-	
Total Capital & Gamings Receipts	\$	37,415.22	\$24,980.42
LESS: EXPENDITURES FOR 2021-22 SCHOOL YEAR	\$	30,000.00	\$11,490.20
NET GAMING GRANT FUNDS AVAILABLE FOR CURRENT YEAR	\$	7,415.22	\$13,490.22
Capital & Gaming Fund Expenditures			
Grade 12 Grad Committee	\$	5,000.00	\$7,743.60
Grade 8 Welcome Package	\$	2,000.00	\$1,936.60
Safetee Violence Prevention*	\$	3,000.00	
Uniforms and Equipment for Clubs & Sports Teams	\$	6,500.00	\$1,810.00
Provincial Competitions	\$	4,500.00	
Transportation for Extracurricular Events	\$	9,000.00	
Bank Fees	\$	\$-	
Total of Capital & Gaming Expenditures	\$	30,000.00	\$11,490.20
TRUST ACCOUNT BUDGET			
Opening Balance of Trust Account	\$	13,523.59	\$12,436.17
Fundraising for Computer room Equipment			\$1,044.61
Fundraising for Other Capital Expenditures			
Total Capital & Gamings Receipts	\$	13,523.59	\$13,480.78
Trust Account Expenditures			
Computer Lab Equipment			
Surplus (Deficit) OF TRUST ACCOUNT	\$	13,523.59	\$13,480.78

\$ PAC OPTIONAL DONATION:

WVSS PAC FUNDS HAS PROUDLY SUPPORTED:

SCHOLARSHIPS - PRINCIPAL'S EXCELLENCE FUND - STAFF APPRECIATION LUNCH - PARENT /TEACHER NIGHTS - PARENT NEWCOMERS COMMITTEE - CURRICULAR PURCHASES IN SUPPORT OF SCHOOL (TEACHERS IN CLASS ADDITIONAL SPENDING REQUIREMENTS TO SUPPORT STUDENT LEARNING) - GRADE 12 GRAD COMMITTEE — GRADGIFTS - GRADE 8 WELCOME PACKAGE - GUEST SPEAKERS FOR PARENTS AND STUDENTS - ATHLETIC UNIFORMS - SPORTS EQUIPMENT - EQUIPMENT FOR STUDENT CLUBS - PROVINCIAL COMPETITIONS TRANSPORTATION FOR EXTRACURRICULAR EVENTS

LOGIN TO YOUR ACCOUNT ON SCHOOL CASH ONLINE

<http://www.schoolcashonline.com/>

OR ACCESS THE LINK FROM THE WVSS WEBSITE

<https://westvancouver-schools.ca/westvancouver-secondary>

FUNDRAISING:

NOVEMBER:

Lions Bay Coffee

DECEMBER

Growing Smiles (Holiday Wreaths) and West Coast Soapworks
(student initiative)

MAY

Growing Smiles (Spring Flowers)

NEW POSSIBLE FUNDRAISING INITIATIVE :
MARKET DAY – SPRING 2022



THANK YOU FOR ATTENDING

WVSS PAC - WE ARE HERE TO:

**GET TOGETHER, SHARE IDEAS, HAVE A LAUGH,
BUILD FRIENDSHIPS, RAISE FUNDS AND LEARN
HOW TO GET INVOLVED IN OUR SCHOOL
COMMUNITY AND SUPPORT OUR CHILDREN.**