West Vancouver PAC

Executive Meeting

Monday, 4th February 2019

8:30 a.m.

**Agenda & Minutes**

Welcome:

* Welcome – New PAC Executive Members - Elva and Mery
* Approve Minutes from prior meeting
* Presentation from Students Poetry Project – Request for Support
* Meeting dates reminder

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| **Exec & General Meetings WVSS PAC** |  |  |  |
|  |  |  |  |  |
| **Event** | **Day** | **Date** | **Am/PM** | **Speaker/Theme** |
| Welcome Coffee Morning | Thursday | 13-Sep-19 | 8.30am |   |
|  |  |  |  |  |
| Exec Meeting 1 | Thursday | 20-Sep-18 | 8.30am |   |
| **General Meeting 1** | **Tuesday** | **16-Oct-18** | **7.00pm** | **Dr. Mark Lysyshyn from VCH** |
|   |   |   |   |   |
| Sub Committees |   | October | tbc | Newcomers/Fundraising |
|   |   |   |   |   |
| Exec Meeting 2 | Tuesday | 13-Nov-18 | 8.30am |   |
| **General Meeting 2 (Postponed)** | **Tuesday** | **27-Nov-18** | **7.00pm** | **Prinicpal & Superintendent of West Vancouver Schools - State of the Union** |
|   |   |   |   |   |
| Welcome Coffee Morning | Wednesday | 16-Jan-19 | 8.30am |   |
|   |   |   |   |   |
| Exec Meeting 3 | Monday | 04-Feb-19 | 8.30am |   |
| DPAC Speaker Event | Tuesday  | 12-Mar-19 | 7pm | Dreaming of great sleep for your family Kay Meek New date |
| **General Meeting 3** | **Wednesday** | **6th March19** | **7.00pm** | **OPTIONS: Prinicpal & Superintendent of West Vancouver Schools - State of the Union or New school timetable and Career/Life planning** |
|   |   |   |   |   |
| Welcome Coffee Morning | Monday | 08-Apr-19 | 8.30am |   |
|   |   |   |   |   |
| Exec Meeting 4 | Tuesday | 16-Apr-18 | 8.30am |   |
| **General Meeting 4** | **Wednesday** | **29-May-19** | **7.00pm** | **tbc** |

* General meeting topics and confirming General meeting date– Career Life Coaching, Parents as a Career Coach
* Treasurer's report
	+ Fundraising update
	+ Budget update
* Update from WVSS Chinese Community - Lunar New Year
* DPAC update
* Principal's Report
* Traffic/B-Line - update
* Other business:
	+ Feedback from Coffee morning
	+ Update on new timetable and Career Life Coaching

**Notes:**

Morag opens meeting – welcome Elva and Mercy to the PAC, **Elva and Mercy can you send your details to Rob, so Rob can update the WVSS website. Can you send** through: Full Name, Role on PAC (e.g. Secretary and Member at Large, Telephone and email addresses. review of exec times

**Dates and Schedule**

Confirmation of dates and times. **Morag to check with Rob** if the constitution requires 4 general meetings a year. If we do we will need to fit in another General meeting as one was postponed. The **General meeting date was changed** from the 12th to **6th March** so not to conflict with the DPAC meeting which was changed to the 12th.

**Presentation**

Presentation by the Writing Club Students with regards to WVSS Student Writing Journal.Excellent presentation and a good initiative to support Literary and Arts within clubs. They wanted to build a culture of writing and allow students to share their voice and works – **Executive agreed to support the initiative offering $500. Bian will liaise with the club regarding funds**

**Treasury Report:**

**Accounts: Gaming account $31,000, Operating Account $12,800, Capital Account: $7,895**

Library Media Equipment Fundraising – $3,600 last year and $4,295 to date this year. We are looking to raise $12,000 so will do another **push for donations** and consider making up the short fall from the operations account at the next executive meeting.

Will also do a push reminding parents that the voluntary $25 PAC donation can be made at school’s cash online. To date only $3,700 has been received which is lower than last year. However only 50% of school fees have been paid to date and that is the time donation is made.

There is also a separate scholarship donation of $20 may need to have a description as people may not be aware of this option. This does not go to the PAC scholarships.

**General Meeting**

Changed date to 6th March 2019. Plan is to have a ‘State of the Nation’ presentation from the Principal Steve Rauh and Superintendent Chris Kenny. **Lisa to follow up speakers to confirm. Send out details 2 weeks prior to event. Including notification that budget will be confirmed – it can be viewed on the website.**

**Update from WVSS Chinese Community and CNY**

A WVSS Chinese Pot Luck is planned for the 10th February at a private home to celebrate the year of the pig. May handed out Red packets to the executive – Thanks May, appreciated.

**May** looking to set up an **‘ELL Workshop’** to give parents a better understanding of the ELL Program. She will liaise with the school and the multi-cultural society.

The e-bulletins and minutes are translated and posted on WeChat.

**DPAC**

DPAC is looking at making changes and looking how better to support the Principals and PAC’s. Information and new platform to follow. DPAC is interested in how to connect parents to the schools, help newcomers.

Sleep Speaker – date changed to 12 March 2019

**Principal’s report**

Best of the West – great rivalry and support from students.

New timetable for WVSecondary Schools – Steve is part of that consultation committee and new timetable to be finalized and announced in March

**Traffic**

No update required

**Other Business**

Coffee Morning – Leslie gave an update on the last coffee morning when the school counsellors were invited. It went really well and a lot of discussions took place between counsellors and parents.

Consider adding a 4th coffee morning towards the end of the year to get everyone ready for the following year. Possibly end of May.

Next coffee morning is on **Monday 8th April** – topic ‘new timetable’.

We will look at how we communicate in the newsletter so not just to repeat same information every week. **Morag & Abbie to discuss and Abbie to write content and liaise with Shawn.**