

Oct 15, 2025

WPAC Meeting

Invited Nick Mao Cory Masters leila Jessie Li Mo Alnaeb Sarah Wong
Stina Martinez Juan Wang Lindsay Morton Payam Sabzmejdani

Attachments WPAC Meeting

Meeting records Transcript

Summary

Stina Martinez provided updates on various school initiatives, including the successful kindergarten registration, staffing with UBC teacher candidates, and ongoing professional development in writing. Stina Martinez also outlined upcoming school events and reminded parents about the school's photo and video policy. Cory Masters shared updates from the PAC, including the approval of the hip-hop program and plans to better communicate PAC's purpose and fundraising efforts, while Juan Wang provided a financial overview of the gaming grant funds. Nick Mao reported on the smooth operation of the hot lunch program, and Jessie Li summarized highlights from the DPAC meeting, including upcoming parent education nights and progress on the playground and HVAC system.

Details

- **Principal's Update and Thank You** Stina Martinez provided a comprehensive update, starting with thank you to the PAC for sponsoring RAZ kids (grades 1-4) for literacy and writing goals, organizing the World Teachers Day lunch, and facilitating the "Created by Kids" art project for holiday presents ([00:01:24](#)). They also extended gratitude for the Westcot sweatshirts, music and band t-shirts, and classroom funds that support fun activities ([00:02:41](#)).

- Program and Enrollment Updates** Stina Martinez announced that Lindsay is booking a week-long hip-hop program for the spring with a performance, and reported 30 kindergarten registrations within 10 minutes on registration day ([00:02:41](#)). Stina Martinez clarified that current students do not need to re-register and grade seven parents will make high school choices in January ([00:03:37](#)).
- Staffing and Educational Initiatives** Stina Martinez shared that Westcot is hosting seven UBC teacher candidates who will be observing, helping, and completing practicums throughout the year ([00:03:37](#)). They also mentioned that Miss Ratz is working part-time with primary teacher candidates from UBC ([00:04:43](#)). Stina Martinez then discussed the ongoing focus on writing as part of the FES goal, mentioning professional development with Trisha Yowski and ongoing work with author Matt Glover to inspire students to write ([00:09:39](#)).
- Special Events and School Activities** Stina Martinez highlighted upcoming events including volleyball season practices and games, an earthquake drill for Shakeout BC, and grade four to seven choir practices for the Remembrance Day assembly on November 10th ([00:04:43](#)). They also mentioned a board highlight presentation on outdoor learning, and the grade two watershed program, an engaging in-class program about drinking water, usage, and sustainability ([00:06:48](#)).
- Community and Holiday Events** Stina Martinez announced upcoming family team activities including a Halloween event and photo updates for new teams ([00:07:45](#)). They also shared details for the book fair (November 4th, 6th, and 7th) where Miss Hunt needs volunteers, the Remembrance Day assembly on November 10th, a musical showcase for primary, band, and choir students on December 11th, and the annual sing-along on December 19th ([00:08:45](#)).
- Important Reminders for Parents** Stina Martinez provided a reminder about the school's policy on video and photography, emphasizing the importance of not taking photos or videos of other people's children without explicit permission due to privacy, safety, equity, and respect considerations ([00:11:56](#)). They suggested framing photos tightly to exclude others and asking parents for permission if their child will be in the frame ([00:12:53](#)).
- Playground and Facilities Updates** Stina Martinez reported that there will be a meeting this week with the head of facilities to discuss the upgrading of the KI playground, which is a long-term project requiring a district grant application

(00:11:56). jessie li later added that a proposal for the playground equipment program would be sent soon and that the school is on the third list for funding to improve the HVAC system (00:23:52).

- **PAC Updates and Funding** Cory Masters shared that the first PAC exec meeting was productive, and they will meet with Stina Martinez to address questions (00:13:53). Cory Masters plans to write a blurb for the newsletter to better communicate PAC's purpose, activities, and fundraising efforts, including where money goes (00:14:43). Cory Masters confirmed the approval of the hip-hop program using gaming grant funds and is seeking additional ideas for how to use remaining funds for school-wide activities (00:16:59).
- **Gaming Grant and Financial Overview** Juan Wang provided an update on the gaming grant funds, stating that the school has \$25,000 in the account, with \$8,000 received this year, leaving at least \$17,000 to be spent within 12 to 24 months after receiving the grant (00:20:17). Juan Wang noted that some funds could be saved for the following year if plans are limited (00:21:11).
- **Hot Lunch Program Update** Nick Mao reported that the hot lunch program is running smoothly, with the only upcoming change being the purchase of a trolley for the kitchen to help vendors transfer large orders, especially on Tuesdays (00:18:04). Stina Martinez and Cory Masters expressed their gratitude for the new hot lunch program, noting its popularity and positive impact (00:19:19).
- **DPAC Meeting Highlights** Jessie Li summarized key points from the DPAC meeting on October 1st, including upcoming parent education nights with Dr. Allison and Muro on October 20th, a post-secondary event for grade seven parents on December 3rd, and an executive function workshop with Sarah Word on January 28th (00:21:11). They also confirmed discussions around the gaming grant and a mini traffic mini-grant application (00:22:17).
- **Parenting Digital Natives Workshop Series** Stina Martinez announced a two-part workshop series, in collaboration with Principal Christina Hayes and Carrie Wilson, focusing on supporting parents in navigating digital life for children. The first session will be at WCOT on October 27th, covering foundations for digital life, and the second at Cedardale on November 19th, addressing specific social media and online safety for K-7 students (00:25:31).
- **Westcot Hoodies Update** Cory Masters provided an update on the Westcot hoodies, confirming they would be ready by Friday and about 45 were sold (00:26:33). Cory Masters also mentioned purchasing about 20 extra hoodies to

account for future sales, noting that more orders could be placed in the winter if needed ([00:27:29](#)).

Suggested next steps

- ☐ Juan Wang will prepare a check for the class to give to Stina this week after getting Nick Mao's signature.
- ☐ Cory Masters will meet with Stina on Friday to go over some questions that came up in the pack exec meeting.
- ☐ Cory Masters will write a blurb about the purpose of PAC and the winter fundraiser to explain where the money is going and what it's for, to add to the newsletter.
- ☐ Nick Mao will purchase a trolley for the kitchen to make hot lunch order transfers easier and inform Macho about it.