

Westcot Parent Advisory Committee Meeting

Held on Wednesday January 11th 2017

In the Portable

760 Westcot Rd

West Vancouver, BC

9:00 A.M – 10:00 A.M

Meeting called by Holly Alexander

Council in Attendance: Jennifer Jamieson Co-Chair, Holly Alexander Co-Chair, Sabrina Piovesan Treasurer, Sherry Issari Secretary

Regrets: None

Present: Cathie Ratz, Chloe Xu, Khuyen Meiling-Wesse, Claudia Popovici, Lisa Harris, Candice Shier, Liam Cammack, Lorna Nimmons

- 1. Call meeting to order:** Meeting called to order at 9:03am by Holly Alexander
- 2. WPAC Executive Introduction**
- 3. Approval of the Agenda:** Candice S. motioned, seconded by Lorna N.
- 4. Approval of the minutes from November 9th, 2017:** Khuyen M. motioned, seconded by Candice S.
- 5. Principal's Report:**
 - **Thank you**
 - Holiday Baking
 - Table Tennis
 - Holiday Decorating
 - Projectors in K – 3 classrooms
 - We launched SSEP
 - **Special Events**
 - Table Tennis Jan 9-13
 - BC Lions Presentation Jan 16 Energy Champion presentation
 - Reading Link Challenge Gr 4 and 5 defending the title

- Caribou Math Gr 4 – 7 Test 3 next week
- Communicating Student Learning Tuesday Jan 24 9:15 – 11:45 (DPAC + 2 parents)
- Rocks and Rings Jan 26 – 27 all classes
- West Van soccer Grade 1 and 2 Jan 17 and 19 lunch
- West Van Field Hockey Friday Feb 23 all grade 2/3
- Volleyball Mar 1 girls Feb 28 boys
- MakerLab (4 Tuesdays)
- **Enrolment and Staffing**
 - Kindies to date - 31
 - 7 new students in January
 - **Goodbyes** – Ms. Hook (SLP), Mr. Pietch (custodian)
 - **Welcome** –Mr. Kowalyk (SLP), Mr. Rullan (custodian)
 - Ms. Kim (on leave) – Ms. Prins (replacement)

6. Treasurer's Report:

- Poinsettia sale generated \$184.00.
- Emergency Planning: All necessary items purchased and \$27.00 left which can be added on to cash online.
- Fun Lunch:
 - Ordering opens January 20th and Spring Session starts February 15th.
 - Normally, there are more orders in the spring.
 - Invoices come in monthly and are paid by school's credit card.
 - Vendors will stay the same.

7. DPAC Meeting:

DPAC Meeting – Wed Dec 7, 2016

- **President's Report:**
 - Next PAC meeting will include a talk by Helen Young, Public Health Dietitian talking about some of her work in the schools around "disordered eating prevention" and food literacy and promoting healthy eating.
 - Hot lunch co-ordinators – possible meeting within West Vancouver around using local West Van vendors.

- **Upcoming events:**
 - Tuesday, January 24th, 2017 - 9:15 - 11:45 a.m. A Focused Conversation on Communicating Student Learning - Kay Meek Studio (open to 2-3 parents from each school – PAC chair, DPAC rep and others interested?)
- **Committee Reports:**
 - **Parent Education:** Speaker / panel still being determined. Date will be Tuesday May, 2, 2017 at 7p.m. at the Kay Meek. Mental health focus – both elementary and high school. We will be looking to PACs to assist with promoting and selling tickets.
 - **Technology:**
 - Coding intro. to all schools this year
 - New web-site (PAC info & training)
 - Freshgrade being actively used / encouraged
 - Novo laptops – distributed to teachers for report cards
 - BYOD – fully implemented - grade 8 through 12
 - Google classroom – being implemented
 - 3D printer projects
- **Carolyn Broady, Chair of the Board of Trustees:**
 - Met with MLAs – to discuss budget surplus but this was prior to Supreme Court ruling. Will wait for further communication regarding funding of our District as a result of the Court ruling.
 - Youth Mental Health initiative – being led by Jane Braithwaite. Health Centre / HUB on Lonsdale being renovated and will be accessible to parents / youths. Funded by govt.
- **Chris Kennedy, Superintendent's Report:**
 - Mental Health awareness – Stan Kucher is the expert in this. [Can watch some of his u-tube videos]. He will be spending time with teachers in the New Year.
 - Jan 24 event – Communicating Student learning with cover 4 main topics:
 - New report card
 - Core competencies

- Digital learning
- Student reflections
- There will be 15 min presentations on each and then groups will split to discuss and provide feedback.
- Curriculum – K-9 are fully on new curriculum. Grades 10-12 will be fully implemented in 2017/2018.
- “PISA” – Program for International Student Assessment – Canada are best reading jurisdiction in the world. Canada are second in Science and 6th in Math. Assessed on 15 year olds – grades 9 and 10.
- Detailed enrolment report was presented – breakdown by school. Key take-aways include:
 - Data is from WVSD student info system.
 - 7,304 student records. Of these 571 (7.8%) were fee paying enrolments (consistent with previous 5 years)
 - 48% were female and 52% were male.
 - ELL comprised 15% of enrolments.
 - Native ancestry – less than 1% and special needs category – just over 7%.
 - 70% of enrolments were from WV followed by NV at 16%.
 - For Westcot - 355 students of which 62% are from WV and 28% from NV and 10% from other areas.
- **DPAC Meeting:**
 - **Wed Jan 4, 2017**
 - *Update to be provided at the next PAC meeting.*

8. Emergency Preparedness

- Earthquake drill on October 20th, 2016
- When weather improves, we will do an inventory of the bin
- All required items for the emergency kit have been purchased, such as: Water, Poncho, Blanket, Bar
- When contents arrive, we will need volunteers to help with putting the items in individual bags and into the classrooms.

9. Fundraiser’s Report:

- **Fun lunch** - top fundraiser and hoping to generate more money in Spring session
- **Book fair** - huge success with the total sale of \$6,875.00.

- **Cards for Kids** – original supplier no longer in business so no cards at Christmas. Planning to do it for Easter or Mother’s Day. A new supplier was found in Abbotsford.
- **Poinsettia Sale** - sales of \$184, but used to be \$500. The committee will decide whether to continue the sale. As demographics of schools change, this fundraiser may not be viable. If continue advertising should start earlier.

10.Upcoming Events:

- **Spring Social** - PAC to decide whether to do a family potluck or a family event on Sports Day.
- **Staff Appreciation** - To spend \$300 budget on Visa gift cards to present to staff who are leaving the school.

11.Miscellaneous Discussions:

- **Downstairs Toilets** - Toilets need descaling and cleaning. Mrs. Ratz to talk to school’s facilities regarding the problem.
- **Ideas how to get more volunteers for PAC:**
 - Newsletter to be prepared and printed rather than digital version so it can be sent home to parents.
 - Fact sheet about what the PAC does for the school.
 - Quarterly reminder asking for volunteers to sign up for different positions.
 - Message board in the foyer.
 - Sandwich board to be placed at the drop off area showing PAC meeting dates

Meeting Adjourned at 10:12am

- Khuyen M. motioned, seconded by Candice S.