

# **Westcot Parent Advisory Committee Meeting**

*Held on Wednesday September 28th 2016*

*In the Portable*

*760 Westcot Road*

*West Vancouver, BC*

*9:00 A.M. – 10:00 A.M.*

## **Meeting called by Jennifer Jamieson and Holly Alexander**

**Council in attendance:** Jennifer Jamieson Co-President, Holly Alexander

Co-President, Sabrina Piovesan Treasurer, Lisa Harris (temporary) Secretary

**Regrets:** None.

**Present:** Candice Shier, Nicole McGregor, Lorna Nimmons, Liam Cammack, Susan Grey, AnnaKarin Tornquist, Kyly Duncan, Sarb Lalli, Sameera Hemurat, Parisa Golzad, Bitu Balafshan, Andrew Kiss, Amir Moradian, Samir Dhrolia, Sheilina Dhanani, Khuyen Meiling-Wesse, Claudia Popovici, Larissa Lau, Karen Parhar

## **Meeting Agenda**

1. Call the Meeting to Order
2. WPAC Executive Introduction
3. Approval of the Agenda: Motion required
4. Approval of the Minutes from June 8th: Motion required
5. Principal's Report
6. Treasurer's Report
  - a. Budget Approval: Motion Required
7. Committees' Reports
  - a. DPAC
  - b. Westcot Family Picnic
  - c. Emergency Preparedness
  - d. Gardening
  - e. Call Back
8. Fundraisers Reports

- a. Fun Lunch
- b. Cards by Kids
- c. Poinsettia Sale
9. Upcoming Events
  - a. Westcot Family Picnic
  - b. Terry Fox Run September 29th
  - c. World Teacher Day October 6th - Staff Lunch Thursday
10. New Business
  - a. Review WPAC Meeting Dates
  - b. WPAC Website
  - c. Other
11. Adjournment of Meeting

**1. Call meeting to order:** Meeting was called to order at 9:04 a.m.

**2. WPAC Executive Introduction**

**3. Approval of the Agenda:** Candice S. motioned, seconded by AnnaKarin T.

**4. Approval of the Minutes from June 8th, 2016:** Lorna N. motioned, seconded by Candice S.

**5. Principal's Report:**

**WPAC Updates – Principal Report**

**Thank yous**

- Opening teas – first day and Kindie
- Creating such a warm, welcoming inclusive presence in the school
- Fall Family Potluck
- Terry Fox volunteers
- Funds for classrooms
- Hot Lunch
- Kitchen clean out

**Enrolment**

- 339 students - 14 Divisions 2015

- 352 students - 14 Divisions 2016
- Already touring and welcoming new Kindie families in anticipation of Oct. 15<sup>th</sup> registration

### **Start Up**

- Smooth transition into classes
- Large number of new and returning families at opening day assembly
- Configuration

### **Special Events**

- First Cultural Event Boris Sept 27<sup>th</sup>
- Band for grades 6 and 7
- 83 choir members

### **Sports**

- Cross country team: great turn out - 1 meet left
- Basketball has started in meetings only - again great turn out

### **Westcot Spirit**

- Monthly assemblies – photo highlights (will share on lobby tv after student sharing)
- Follow us on twitter – attached to school website
- New t-shirts - on sale tonight \$10.00 or in library after school

### **Rethinking Spaces**

- Building on the self regulation work at WE
- Focus on all of our spaces and learners to create engaged, collaborative and personalized learning
- Look at lighting, furniture, organization, use of technology
- Thank you to WPAC for support staff in this work
- Ongoing project supported by our District teams
- Short throw projectors into every classroom at Westcot – ordered last week

### **Facilities Updates**

- New sign
- New mulch
- New entry/lobby
- New Outdoor Learning Space by Kindie area
- Classroom cloakrooms

### **Questions for Principal**

- Composition of divisions was brought up for discussion. The extent of split classes was discussed. There is concern from parents about the 5/6 class split. It was questioned why students new to Westcot in Grade 6 were not put in the 5/6 division version the 6/7 divisions.

## **6. Treasurer's Report**

- a. Budget Approval:** Nicole M. motioned, seconded by Candice S.
  - Fun Lunch generates \$27,000 per year.
  - The \$20 per student BC Gaming Grant is used for extra curricular activities .
  - \$400 is set aside for each classroom.
  - \$15,000 is set aside each year for larger projects.

## **7. Committee Reports:**

**a. DPAC Meeting** – First meeting Wednesday October 5th, 2016.

**b. Westcot Family Picnic** - today at 3pm!

- Westcot t-shirts will be for sale this after afternoon.
- There will be table tennis in the gym.
- Mr. Cool ice-cream will be coming, awaiting confirmation.
- 75 families have RSVP'd, all proceeds from \$5 family fee will to go to the Harvest Project.

**c. Emergency Preparedness** - Comfort Kits will have more generic safety products so all children will have everything they need.

**d. Gardening** - Two individuals have volunteered but are not in attendance.

**e. Call Back** - Volunteers are needed for daily Call Back.

## **8. Fundraisers Reports**

**a. Fun Lunch** - 270 orders have been received. Fun Lunch will start next week. Volunteers are needed Mondays, Wednesdays and Fridays to help distribute lunches, which takes 45 minutes to one hour.

**b. Cards by Kids** - This is an artwork project done by the students. Volunteers are needed to liaise with classroom teachers and the company.

**c. Poinsettia Sale** - This has had some success as a fundraiser.

## **9. Upcoming Events**

- a. Westcot Family Picnic
- b. Terry Fox Run September 29th
- c. World Teacher Day October 6th - Staff Lunch Thursday

## **10. New Business**

- a. WPAC Meeting Dates are as follows: November 9th; January 11th; March 8th; April 12th and the AGM is June 7th.
- b. WPAC Website
- c. Parking – the increased enrollment at Westcot has meant that parking for drop-off and pick-up is increasingly a problem. The Church parking lot is not meant to be a parking area for parents. A suggestion was made to increase the 'drop off' area to include the bus stop area as there isn't a bus with a scheduled stop during drop off/pick-up busy times. Painting actual parking spots along the road could help identify where vehicles should be parked.

## **11. Adjournment of Meeting: 10:10am.**