

# **Westcot Parent Advisory Committee Meeting**

*Held on Wednesday November 9th 2016*

*In the Portable*

*760 Westcot road*

*West Vancouver, BC*

*9:00 A.M.- 10:00 A.M.*

## **Meeting called to order by Holly Alexander**

**Council in attendance:** Jennifer Jamieson Co-President, Holly Alexander Co-President, Sabrina Piovesan Treasurer, Sherry Issari Secretary

**Regrets:** None.

**Present:** Cathie Ratz, Candice Shier, Nicole McGregor, Lorna Nimmons, Susan Grey, Sheliza Dhrolia, Lisa Harris, Khuyen Meiling-Wesse, Claudia Popovici.

## **Meeting Agenda**

1. Call the meeting to order
2. WPAC Executive Introduction
3. Approval of the Agenda: Motion required
4. Approval of the minutes from September 28, 2016. Motion required
5. Principal's Report
6. Treasurer's Report
7. Committees' Reports
  - a. DPAC
8. Fundraiser's Reports
  - a. Fun Lunch
  - b. Cards by Kids
  - c. Poinsettia Sale
9. Upcoming Events
  - a. Teachers Holiday Tins
  - b. Scholastic Book Fair Nov 22 & 23rd
10. New Business
  - a. Report of Teacher Appreciation Lunch Oct 6th, 2016
  - b. Report on Fall Potluck

- c. Traffic Safety
- d. Christmas Tree Decorating Volunteers

## 11. Adjournment of Meeting

1. **Call meeting to order:** Meeting was called to order at 9:07 a.m.
2. **WPAC Executive Introduction**
3. **Approval of the Agenda:** Susan G. motioned, seconded by Nicole M.
4. **Approval of the Minutes from September 28th, 2016:** Canice S. motioned seconded by Nicole M.
5. **Principal's Report:**

### **WPAC Updates- Principal Report**

#### **Thank You**

- Cultural Event - Small Wonders Emily Carr Nov 10
- Fencing, Rugby
- Book Fair Nov 22-24

#### **Special Events**

- Remembrance Day Assembly this afternoon 11:00
- Me to We (15) Nov 15th Joe MacGuinness Harvest Project
- Reading Link Challenge Gr4 and 5 begins next week defending the title
- Caribou Math Gr4-7 Test 2 next week
- Choir Sing Project Nov 28 3:30-4:30
- Winter Concert K-7 Dec 13 9:30 1:30 Tickets Nov 28 Dec 5 more than 2
- Basketball Tournaments Nov 22 girls Nov 23 boys

#### **Enrolment and Staffing**

- **Kindies to date 20**(down 3 from last year)
- **Goodbyes-** Ms. Kelly
- **Welcome-** Ms. Williams, Mr. Kollar

#### **Reporting Conversation Continued**

- **Last year K, 1, 4... pilots**
- Home School Communication Fresh Grade- Tech Bite
- Feedback - Less anxiety, more personal and ongoing... Learning focused

## 6. Treasurer's Report

- Cobs Bread generated \$220.
- PAC to send a Thank You note to the bakery
- Shopping at Cobs bread at Capilano Mall to be advertised on the e-bulletin to generate more interest and resulting in more funds

## 7. Committee's Report

*Summary for Westcot PAC Meeting on Wed Nov 9, 2016*

### DPAC Meeting – Wed Oct 5

- **President's Report:**
  - Many new faces at the DPAC table for 2016/2017. Thank you to everyone for your support and interest in public education and being involved with your schools.
  - Board of Education Meetings are open to everyone as are DPAC General meetings. Board meetings are third Tuesday of each month.
  - Each Trustee has assigned schools (list of assignments are attached). Consider inviting trustees to your PAC meetings.
- **Upcoming events**
  - Wednesday November 23<sup>rd</sup>, Fentanyl Forum for Parents and Youth, Centennial Theatre North Vancouver
  - Tuesday December 6<sup>th</sup> 7p.m. – Dr. Stan Kutcher, Youth Mental Health, Kay Meek Centre
- **Committee Reports:**
  - **Parent Education:** Tentative plan is for a panel of speakers. Date will be Tuesday May, 2, 2017 at 7p.m. at the Kay Meek. More information to come in the next few weeks. We will be looking to PACs to assist with promoting and selling tickets.
- **Carolyn Broady, Chair of the Board of Trustees:**
  - Role of Trustee – service 17 schools in the District supporting, reviewing and providing input on areas such as budgeting and program direction. Keeping the perspective on what is good for all the students in the school District. Trustees sit on many of the same committees that DPAC sits on.
  - Transportation Grant opportunity came up for us to apply for rural transport. Have applied to help transport to and from Bowen Island Community School.

- Commented on news media coverage of Vancouver School Board situation. Assurances that WV is not connected to that experience and that we are very fortunate to have a collaborative and supportive relationship between the Trustees, Administration and all the education partners including DPAC. Not every school district is fortunate to have a relationship where the Superintendent and Chair of the Board of Education sit at every DPAC General Meeting
- **Chris Kennedy, Superintendent's Report:**
  - Enrollment is up this year. Local student numbers are high and out of District numbers continue to grow. Elementary School enrollment is constant. Saw an increase in enrollment in the Secondary level especially in grades 8, 9 and 10.
  - There is a real challenge in the District to find home stays for our International students. Encouraged attendees to make this opportunity known in our community.
  - Academies are very successful. French Immersion records are continuing to break with increased enrollment.
  - About 70 Aboriginal students. Increased number of ELL students. Continuing to see increasing cultural mixes in our community. We are continuing to stay on top of how to support and integrate these students and families.
  - Coding. There is a push provincially to increase this area of learning.
  - West Vancouver Place for Sport – project for the redevelopment of the WVSS track. Has a \$5 – 6 Million fundraising goal.
  - Key issues this year in terms of education will be on reporting and exams (secondary). Take the opportunity to connect with your Principals about plans in reporting for this year. There will be consistency throughout the District. There will be a PAC/DPAC/Administration session after the first reporting period to review and discuss the report cards.
  - Fresh Grade is a technology that some schools are embarking upon this year.
- **Sean Nosek, Director of Instruction, Learning and Innovation**
  - School websites have now been updated and launched. Along with that are new opportunities for PACs and the parent portion of the websites.
  - Discuss with your principals the process for sharing and posting information. It will vary at each school as to who has responsibility to access, approve and post information.

## **DPAC Meeting – Wed Nov 2**

- **President's Report:**
  - Web-site meeting held on Nov 1. Will send a document to assist with minutes
- **Upcoming events**

- As per Oct 5 meeting
- **Committee Reports:**
  - **Finance & Facilities:** Ongoing preventative maintenance during the school year. Team arranged by schools so “familiar”. Ridgeview roof replacement over the summer - \$700k.
  - **Traffic & Safety:** city looking at policy on speed bumps ion district incl. around schools
  - **Comprehensive Health:** some discussion on eating disorders.
- **Carolyn Broady, Chair of the Board of Trustees:**
  - Acknowledged the incident in Abbotsford the previous day.
  - Meeting with MLAs later today - Chris K and her, to discuss funding
  - Encourage attendance at remembrance day services in the schools
- **Chris Kennedy, Superintendent’s Report:**
  - t’s Report: Detailed enrollment report will be presented at the next meeting – breakdown by school
    - Acknowledge all community forums happening – phentanol / mental health and encourage parents to attend.
- Len Goerke – Superintendent of West Vancouver police, gave a presentation on issues facing the police department in West Van and in particular their focus on youth and interaction with the schools.

## 8. Fundraiser’s Reports

- **Fun Lunch**

Fun lunch registration is all automated.

Volunteers can now sign up online to register for helping with fun lunch.

- **Cards for Kids**

Khuyen called the lady who did the cards last year but they don’t offer the service anymore.

It’s too late to order cards for Christmas

PAC will look for a new supplier so kids can create cards in Spring in time for Mother’s day.

- **Poinsettia Sale**

Nicole Mcgregor agreed to take charge.

We are looking for delivery on 8th of December.

The ordering will be online through Munch account however it can be paid for by cheque or in cash.

## **9.Upcoming Events**

- **Teacher's Holiday Tins**

Jennifer will do sign up sheets for this event.

PAC to reach out to the core volunteer group from teacher appreciation date

Requests for parents' signing up will be put on the e-bulletin.

A list of teachers will be taken from Heather so there are sufficient number of tins.

There are tins available in the kitchen.

- **Scholastic Book Fair Nov 21,22 & 23**

Book fair to be set up on 21st of November and to be taken down on 23rd of November.

Some parents volunteers are needed as well as grade 7 students to help with the book fair

## **10. New Business**

- **Report of Teacher Appreciation Lunch**

Teacher appreciation was held on October 6th.

It was a great success.

A lot of new parents were helping with the event.

The next one will be in Spring.

- **Report of Fall Potluck**

Fall potluck was relatively successful.

There is space for improvement.

Timing of the event needs to be changed from straight after school finishes to a bit later as this will result in not having enough food for everyone.

A total of \$502.85 was raised for Harvest project.

- **Traffic Safety**

Liam did a map of the area surrounding the school.

Removing some of raised concrets will allow a few more cars to be parked.

A group did the walk around the school and made a report.

Liam's notes will go in the file.

- **Christmas tree decorating volunteers**

Christmas trees go up on Dec 1st and will be put down on 2nd day back in January.

The school has 4-5 Christmas trees which can be decorated.

They are placed in the foyer, library and outside the music room.

Student council will be in charge of decorating the tree with an adult supervision or the tree decorations will be put out and 2 grades per tree will be assigned to decorate. This will be discussed with Mrs Ratz.

**11. Adjournment of Meeting: 10:37 a.m**