



WEST BAY ELEMENTARY

PARENT ADVISORY COUNCIL

West Bay PAC Meeting Minutes-9:15am, Feb 21, 2024, Zoom Virtual Meeting

Neda Esmati	Kelly Chesko	Sandra Tanaka
Scott Slater	Isabella Liu	Maryam Hajiloo
Elmira Mansouri	Carrie Liu	Denise
Nikta Razavi		

February Agenda adopted by Bill Auyang and Nikta Razavi

PAC Business

Chair's Report (Neda Esmati)

- Sharon Shelby:
 - Scheduled for February 22nd at the West Bay Learning Commons from 7:00 to 8:30 PM.
 - The session will focus on supporting children's emotional well-being and self-regulation skills.
 - Tickets are priced at \$8 per person, available under the hot lunch program fundraising section.
- Spring Event Planning (Carnival-Like Event):
 - Tentative plans for a community-engaging event featuring games, food, and possibly bouncy castles.
 - The event aims to welcome incoming families from Cypress Park and bid farewell to outgoing West Bay families.
 - The event is in the early planning stages, with further details, including date and activities, to be finalized and shared by the end of March or early April.
- Nowruz Celebration:
 - Scheduled for March 13th in the school gym.
 - The event will showcase Persian culture, traditions, and the significance of Nowruz through various stations and activities.
 - Volunteers, including students and parents, will contribute to presenting traditional foods, customs, and educational materials about Nowruz.
 - Gifts customized with Nowruz and West Bay signage are planned for distribution to students.
- After School Program Discussion:
 - Discussion on possibly adjusting the after-school program offerings due to increased pricing from Emoji, a coding and robotics workshop provider.
 - The potential for exploring different program offerings or formats to accommodate the interest and affordability for families.
- Volunteer Involvement and Participation:
 - The success of these events heavily relies on volunteer participation.
 - The PAC encourages parents to contribute their time and skills to support these community-building activities.
 - For those interested in volunteering for the hot lunch program or any upcoming events,

contact information and details are available through the PAC communication channels.

Principal's Report (Scott Slater)

- Traffic:
 - Two main problems: congestion in the upper parking lot and illegal parking causing safety concerns.
 - Solutions discussed include education, reinstating parking passes, engineering changes, and enforcement.
 - Emphasis on being good neighbors and avoiding blocking residences.
 - Speed enforcement and safe crossing reminders for parents and staff.
 - Concerns about neighbors backing out of driveways quickly and safety reminders suggested.
- Digital Literacy Sessions:
 - Conducted for grades 4-7 focusing on online safety and digital issues.
- Learning Updates:
 - Report cards for Term 2 to be released on March 15, 2024.
 - Student learning conferences scheduled for May 1st and 2nd with early dismissals.
 - A new format for the end-of-year summary of learning is in development.
- Lunar New Year Celebration:
 - Thanks to volunteers for a successful event.
 - Positive feedback from teachers and administrators.
- Parent Ed Night:
 - Set for February 28th, also at the West Bay Learning Commons.
 - Aimed at parents to learn more about the International Baccalaureate (IB) Primary Years Program and its pedagogical approaches.
 - Registration links have been sent via email, and assistance is available for those who haven't received it.
- Student Release Drill:
 - Importance of ensuring student safety in emergencies highlighted.
 - Feedback and improvements from recent drills discussed.

Treasurer's Report (Kelly Chesko)

Current Account Balance

Total Funds Available: Approximately \$70,000 before deductions.

Outstanding Checks: These are checks that have been written but not yet cashed or cleared by the bank, reducing the available balance to about \$42,000.

Gaming Account: Holds \$3,300, typically used for designated purposes as per gaming or lottery regulations.

Investment Account: An account where funds are invested, with a balance update provided as of the last statement.

West Bay Trust Account: An account specifically for the West Bay community, with a current balance reported.

Expenses Funded

Scholarships: Payments made to Rockridge Secondary and West Vancouver Secondary for scholarships awarded to students, aligning with the organization's commitment to supporting education.

Parent Education: Funding for workshops, such as the body science workshops, aimed at educating parents on various topics relevant to their children's well-being.

Event Support: Funding for thank you gifts for volunteers and participants in school events, enhancing community engagement and appreciation.

Audit Survey Results

The treasurer's report might also include findings from recent audits or financial reviews, such as the need to improve record-keeping practices, ensuring checks are appropriately signed, and maintaining transparency and accountability in financial operations.

Future Considerations

The report may also touch on upcoming financial commitments or plans, such as funding for new initiatives, adjustments to existing programs based on budget constraints, or strategies to increase funding through grants, donations, or fundraising activities.

DPAC Report (Nikta Ardakani)

- Statement of Inquiry and Key Focus Areas:
 - The assistant superintendent introduced a statement of inquiry centered on supporting student learning. This inquiry is divided into three main focus areas: transitioning, numeracy, and sense of belonging. Over the next three years, the district plans to explore these areas through research, data collection, and reporting.
- Transitional Support:
 - Efforts are being made to support students during key transitional periods such as preschool to kindergarten, elementary to secondary school, and secondary school to post-secondary education. This includes the hiring of an advisor to help with post-secondary transitions and creating resources like a Google Calendar for parents to track relevant events and deadlines.
- New Reporting Order and Formative Assessment:
 - A significant portion of the report was dedicated to discussing the new reporting order and the shift towards formative assessment. The goal is to focus more on the development of competencies and skills rather than solely on content knowledge. This approach emphasizes providing students with feedback that is meaningful and helps them understand their progress in acquiring essential skills.
- Engagement and Volunteerism:
 - The DPAC meeting also included brainstorming sessions on fostering pack engagement and increasing volunteer participation. Suggestions included leveraging class parents for more defined roles, involving dads through specific events like BBQs or pancake breakfasts, and celebrating multicultural aspects within the school community.

Next Meeting: April 17th at 7:00 PM.