



**WEST BAY
ELEMENTARY**



Intermediate Rehearsal at the Kay Meek Theatre | December 13, 2023

Dear Parents/Guardians of Intermediate Students,

Our dress rehearsal for the Willy Wonka musical will take place on December 13 at the Kay Meek Theatre. We will use this day to practice our musical in costume, on the stage, with set and microphones, and run through the show several times to ensure we are best prepared for our evening performances. We are grateful for your support in making this full day rehearsal possible.

Students will be supervised by teachers and Education Assistants. Students may take breaks outside that may include walking to nearby playgrounds.

Logistics

Please drop your child off at the Kay Meek Theater sometime between 9-10 AM on December 13, and pick up your child between 2:30-3:00 PM. Almost 2 000 secondary students arrive at West Van Secondary for their 9 AM start and leave for 3 PM dismissal so we are suggesting a staggered drop-off and pick-up as described here:

- **Drop-Off:** Between 9-10 AM, we will have a staff member on Mathers Avenue in front of the theater who will bring students into the theater rehearsal spaces. They will be identifiable as a West Bay Staff member and wearing a reflective vest. We do not need students until 10 AM but you can drop them off at 9 AM if you need to do so.
- **Pick-Up:** Between 2:45-3:00 PM for all students on Mathers; 3:00 PM, pickup for Main Cast on Mathers Avenue.

What Students Need

Students should bring their lunch and snacks to the Kay Meek for the day, as well as a book, deck of cards, and other things to keep them occupied between rehearsing. Please do not send your child with a computer or valuables as we cannot guarantee their belongings will be constantly monitored.

If you need to reach your child while at the Kay Meek, please contact the West Bay Office and they will reach out to School Staff onsite.

Sincerely,

Moriah Gibli and Scott Slater



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Child's Name _____ Child's Division _____

Informed Consent

Intermediate School Day at the Kay Meek | December 13, 2023

Accidents can be the result of the nature of the activity and can occur with or without fault on either the part of the student, or the school board, or its employees or agents, or the facility where the activity is taking place. By allowing your child to participate in this activity, you are accepting the risk of an accident occurring, and agree that this activity is suitable for your child.

I give permission for my child _____ to attend the dress rehearsal at the Kay Meek. I understand that my child will need to be dropped off at the Kay Meek between 9:00 AM-10:00 AM and be picked up from 2:30-3:00 PM.

- I expect my child will arrive at the Kay Meek Theater at _____ AM.
- I expect to pick my child up from the Kay Meek Theater at _____ PM.

If you prefer that your child NOT participate in the dress rehearsal and that arrangements, be made for them at West Bay, please contact their teacher.

Parent name (please print): _____ Parent Signature: _____

Date: _____

Drop-off/Pick-up Location along Mathers Avenue

