



**West Bay PAC Meeting Minutes-9:15am, June 10, 2022, Zoom Virtual Meeting**

Principal Kim Grimwood	Candice Montgomery	Tanja Imhoff
Kelly Chesko	Jatinder Sidhu	Bill Auyang
Srabana Dasgupta	Aliso	Danielle Katerberg
Heather Fraser	Nikta Ardakani	Roxanna Pistol
Vanessa Gill	Dani Renouf	Berry
Amanda Wang	Heidi Chen	Isabella Liu
Sara Mohammadkhani	Nasim Vafai	Elmira Mansouri

**Welcome and Call to Order:**

Minutes of May PAC Meeting: Adopted by Sara Mohammadkhani and Roxanna Pistol  
Agenda for June PAC Meeting: Adopted by Jatinder Sidhu and Candice Montgomery

**1. Chair's Report: Tanja Imhoff**

**a. Acknowledgements**

- i. Firstly, we must thank Kim Grimwood and Jessica Richardson for being our fearless leaders through these very challenging years. Managing the staff with students and parents is no easy task. She is always standing in the roundabout in the morning greeting people and really connect well with students, parents and of course the staff.
- ii. Next we have Sue Barrie who practically runs the whole school, keeping kids happy and healthy along with tailoring the bulletin.
- iii. We also want to thank the hot lunch team including Elmira Mansouri who has transformed the program. She is constantly exploring new vendors. Ed Sun is behind the scenes working with vendors.
- iv. We also like to thank the PAC executive and pretty much all will be staying on with a bit of shuffling with the treasurer role.
- v. A big thank you to the grade 2 parents who helped organize the staff appreciation lunch. The staff didn't have a chance to eat together these past years due to the staggered start. So it was a great opportunity.
- vi. Thanks to Jatinder and Ms Little with the grade 6 class organizing walk to school week.
- vii. Big thanks to the BBQ committee, which had an overwhelming response of over 500 orders. Thanks to Dani, Kelly, Nasim and Nikki.

**b. Scholarship** – West Bay Sponsored two scholarships – one West Van High and one Rockridge student.

**c. Outdoor Space** - \$35,000 budget was passed during the May meeting and the project will begin shortly.

- d. **Events** – We are looking for more in-person events in the future. The BBQ committee is looking at September for a similar event. Welcome back coffee and curriculum night are both planned to be in-person.
- e. **PAC Meetings** – Current sentiment seems to be continuation on Zoom, but will explore hybrid meetings throughout the year.

## 2. Principal's Report: Kim Grimwood

- a. **Alice in Wonderland** – First live performance by Grade 7. Parents and other students were invited to watch the 2 shows and it was a success. The costumes, sets and lighting were all student driven with little adult intervention.
- b. **Swanguard Stadium Track and Field Event** – over 100 students participated and it was a success. The first of such event in two years.
- c. **iRide sponsored by PAC** - biking lessons for skill-building 3 days next week
- d. **Sports Day** – June 17<sup>th</sup> Friday - traditional sports day - parents are welcome to come and watch
- e. **Grade 7 Graduation at Kay Meek Theatre**
- f. **Calender** for next school year before Ms Grimwood's departure - calendar set before end of school year; class placements will be done before the end of the year which is a monumental task to recognize social/emotional needs and learning strengths to pair with teaching styles
  - i. Please contact Ms Grimwood if you have questions or concerns about class placements
- g. **Staffing** updates and changes will be completed before the year end - Mr Dignam will stay on with West Bay School - Ms Kelpin will take a year leave; Ms Smyl will return, Ms Ross, Ms Wannamaker will be on maternity leave; will go part time, and new teacher from Chartwell Ms Cavenough will join; Ms Labounty will have this confirmed so that she will take over for Ms Grimwood in the fall
- h. Grade 7 classes are giving supplies to Edmonds School - until the end of school and collected in the classroom

A Big Thank You from Ms Grimwood which is bittersweet for all of us and the school. Ms Grimwood said kind words about our school and her experience here. Ms Grimwood is a true inspiration and supported, and respected by all families.

## 3. Treasurer's Report: Srabana Dasgupta

- a. Revenue requires a Gala next year and Hot Lunch has done well; fundraiser, apples, spirit wear, net revenue \$6000; budget \$77,000 and we spent \$32,000 - big chunk of money for field trips was not spent due to COVID which is reflected.
- b. Next year, we will see a return to normal so we need more fundraising efforts.

- c. Art Cards are a favourable fund raiser (\$1579 raised for this year) and parents would like to see Christmas cards.
- d. Gaming Grant \$10,000 - specific expenditure - field trip, sports equipment, school-related expenses.

#### **4. DPAC Report: Nikta Ardakani**

- a. In person meeting at Inglewood learning centre with delicious lunch catered
- b. Tanja Imhoff and Maria Bird will be co-chairs
- c. 2 vacant spots open; please contact DPAC to get involved
- d. **French Immersion** – there is attrition noted based on offerings. Discussed if offered at high school level, would it maintain enrolment. Teachers also difficult to find
- e. **Robotics World Championship** (Dallas) - travelled to in-person presentations and two girls placed 3rd.
- f. **Open Parachute Presentation** by the founder, Hayley Watson.
- g. **Gaming Grant Application** open to June 30.
- h. **Keynote presentation:** 3 teachers and 2 students presented Career Education - mandatory 8-12 and use Software My Blueprint. Students are showing great benefit.

#### **5. Hot Lunch: Elmira Mansouri**

- a. One month trial for June to submit your order or change meals that you would like adjusted - this helps give ideas for next year and if we are able to have no deadline for Hot Lunch moving forward.
- b. Some parents would like refunds which will be reviewed with the PAC Chair.
- c. Another set of changes are coming up for the menu next year - parents can have a better idea of their orders for their kids. BC Guidelines will determine what is enforceable to decide on vendors. Presto Catering is very popular at West Bay - pizza vendor may need changing; sushi is ok, only a few issues; if we can add more days or hot lunch then we can have more options. We will await results of future meetings as we learn more about guidelines.

#### **6. Traffic: Jatinder Sidhu**

- a. Accident - we will meet on Monday as a school community to discuss last week's accident - school community will review all the risks and how to help support each other. Think as a community how we can reduce use of cars around the roundabout.
- b. Children first approach, rather than cars first approach. Potential changes and actions will be taken moving forward with the priority of putting children's safety first.
- c. Jatinder as DPAC Traffic Chair to change calendar of bus schedule so children don't have to run out of classrooms to catch a bus at 3pm. - he is

working with Blue Bus Lines - bike to school week to Sentinel has been very successful with bike and e-bike demos; reduce traffic through the school as a result of walking more often to school rather than driving.

- d. Jatinder is able to see opportunities for more public transit use, and will continue to work on this as a liaison.
- e. Traffic meeting at 9am on Monday. Please join if you are available.
- f. Walking School Bus every Wednesday at 8:20am at Park and Ride and Westmount Road - please meet at front of school.

## **7. New Business Chair's report**

- a. Per Bylaws, Tanja provided an update of the year:
- b. Resuming all in person events in September but kept on Zoom:
  - i. Curriculum night held over Zoom
  - ii. Halloween Bingo over Zoom
- c. Increase School Spirit and involve Parents - new West Bay logo and spirit wear very positively received. Launch in September.
- d. Outreach initiatives: holiday hampers with greater student involvement; Lunar New Year and Norouz; Staff Appreciation Lunch; Grade 7 Graduation; Parent Education Events (Jesse Miller);
- e. Smaller fundraisers: Purdy's and Poinsettias; Art Cards; Apple Fundraiser
- f. Outdoor space remodelling will start soon
- g. Increasing communication: WhatsApp group, parents can join for one way communication to receive updates.
- h. Next year, in person events, with parent volunteers. Gala planning committee needed.

**8. Election of 2022/23 PAC Executive 2022/23 and Budget Vote - Bill Auyang**  
**a. For year 2022/2023, slate for re-election was presented and approved by PAC**

**Chair:** Tanja Imhoff

**Treasurer:** Katja Freitag  
Kelly Chesko

**Secretary:** Bill Au Yang  
Dani Renouf

**DPAC Rep:** Nikki Ardakani

**Members at Large**

Anita Algie  
Candice Montgomery  
Roxanna Pistol  
Sara Mohamadkhani  
Heather Fraser  
Vanessa Gill  
Srabana Dasgupta  
Heidi Chen  
Isabella Liu  
Bill Sun  
Jatinder Sidhu

**b. Proposed 2022/23 Budget is unanimously passed by the 13 attending PAC members**