



West Bay PAC Meeting Minutes-9:15am, Mar 11, 2022, Zoom Virtual Meeting

Principal Kim Grimwood	Elmira Montazami	Tanja Imhoff
Adela Drabek	Albert Wu	Amy
Bihua	Jatinder Sidhu	Bill Auyang
Candice Montgomery	Dani Renouf	Fereshteh Mahmoudian
Heather Fraser	Jane	Kelly Chesko
Maryam Sherkat	MJ Kazimi	Nasim Vafai
Olga Mihailova	Peggy Martins	Cora
Sara Mohommadhani	Srabana Dasgupta	Wesley

Welcome and Call to Order:

Minutes of February PAC Meeting: Adopted by Tanja Imhoff and Dani Renouf

Agenda for March PAC Meeting: Adopted by Bill Auyang and Tanja Imhoff

1. Chair's Report: Tanja Imhoff

- a. **Nowruz** – Thanks to Nowruz celebration was a success. The table was beautiful! – Thanks to Dani for organizing and thanks to the whole team
- b. **Traffic** – A thank you to Jatinder, who has been making a traffic video with the school mascot, Wolfie - stay tuned for final product in early spring
- c. **Events** – With easing of Covid restrictions there were discussion of events for spring and for year end
 - i. **Year End Barbecue** - being planned - Dani will help with this (middle to end of June). Please contact her if you are interested
- d. **Staff Appreciation for Professional Day - May 20** - Volunteers needed to raise morale, when all staff can enjoy lunch together - small job: order food, signs, decorations
- e. **WhatsApp Communication system** to pass on information among parents: West Bay PAC WhatsApp broadcast (it is anonymous and it is not a chat) reminders such as hot lunch ordering deadlines and early dismissals.
- f. **District Text Messaging** - Separate messaging platform from school district as well - you can opt in to this as well for district-wide messages (emergency, power outage, snowfall) such as emergency messages. Highly recommended that you opt in

2. Principal's Report: Kim Grimwood

- a. **Nowruz** – A big thank you to the community as it had a positive impact on the school and celebrating Persian culture.
- b. **Little Wolves Library (Grade 1)** - kids wanted to take action to build a lending library just outside for the whole community - part of their unit of

inquiry - a lot of planning and communication. Posters were crafted and organized the books - the sale was a success – about \$600 raised

- c. **Grade 7 committee** - Grade 7 and promotional ceremony - “Show your Heart” in February - sister school in Burnaby that has 80% living at or below poverty line (breakfast and lunch program) - parents work 2-3 jobs and we have privilege that we don’t think about (buy a year book, field trips, Grad hoodies). It is our tradition to support the Grade 7 Class from Edmunds Elementary. We wanted the students to understand this and gave them each a target to raise \$16 and we would provide an additional \$1000 to Edmunds (year end picnic or pizza party, purchase grad hoodies, Playland Field Trip). Grade 7s ended up raising \$3000 of their own - no funds from parents, just kids doing chores, donating birthday money.
- d. **Grade 7 Garage Sale** – the leaving ceremony fundraiser - all items brought in from students – about \$1,700 toward year end party and yearbook. What we appreciated is that was run by the students and they took ownership.
 - i. **Impact on Environment** – along with the little wolves project - it was about using things you have to generate income. Important message about consumerism.
- e. **Report cards** go home today and posted on My Education BC – you may need to change your password (required every 90 days) to login - apologies for inconvenience as it is necessary to protect student data - ELL and other reports also available if your child is enrolled - please download and print or save as they are only available for about a month.
 - i. For assistance, please try the helpline listed first, then contact Kim or Sue if more assistance is needed.
- f. **Learning Conference** - following spring break you can sign up for the conference in person or virtually. Most classes will involve students and parents and please book appointment when invitation is sent.
- g. **Covid Mandates** - Dr. Henry has changed the COVID requirements and mandates for the province and school after spring break: masks are optional; family and personal choice. Respect and honor individual choice. Make sure all students feel comfortable.
- h. **Conflict in Ukraine** - we have families with heritage from Ukraine and Russia and this is a traumatic and stressful event for students, and children. Teachers will respond and will be addressing student lead or questions to help alleviate anxiety. If you need to know how to speak to your children, please contact Kim. These resources are also available on North Shore News.
- i. **Events and Afterschool Programs** is restarting:
 - i. Track and Field (Grade 4-7) with last event at Swanguard (busses), Grade 7 Leaving Ceremony, Ultimate Team,
 - ii. **After school programs**
 1. Mr Anders - rock band club on Wed after school
 2. Stimoji - first outside agency to come in after 2 years.

- j. **Outdoor classroom learning space** - we have the best school grounds at West Bay - we have lots of outdoor space and access to the beach; tennis court, court spaces. Teachers are using the spaces daily and frequently. We want to maximize the use of outdoor space. The space behind the school (slope) is under-utilized. After a few iterations, plans are drawn up and a contractor gave a quote within budget (beautify, increase utilization for outdoor learning as there is seating). PAC has received a gift of funds as well and at next meeting, there will be a motion to spend that money before school year ends to prepare it for next September.
 - i. Amount \$46,000 contractor, \$40,000 by PAC (pending approval). District will cover all overages and will contribute remainder.
 - ii. Envelope exterior delayed by one year due to permit issues and supplies. Retaining wall will be redone in turnaround in the interim.

3. Treasurer's Report: Heather Chan

- a. **Total Budget \$200,000** – Everything is mostly under-budget
 - i. \$67,000 budget, and \$28,000 spent - this was likely due to COVID and things will open up so more field trips may be planned.
 - ii. Field Trips are typically very large expenses. So this area will definitely pick up going forward
- b. **Expenses:** Hot Lunch, Workshops, Equipment, Decoration Day

4. DPAC Report:

- a. All parents can attend DPAC - Tanja encourages; School Trustee Liaison meeting once a year (PAC, Principals, Trustees, Admin all get together)
- b. Candice reported that we are fortunate at West Bay because our culture is already primed for this work: Self Regulation; Physical Literacy; Kindness Projects

5. Hot Lunch: Elmira Montazami

- a. Last session of hot lunch coming up
- b. A few menu changes: Subway 6" instead of 4" per parents' feedback
- c. Monday and Wednesday - still remain the same
- d. Every 2 weeks - Freezies on Fridays (Tubify)
- e. March 15 - live ordering until March 25 and reopening after 2 weeks for changes
- f. Healthy Food Workshop attended by Elmira and reviewed Helen (dietitian) summary - successful schools with Hot Lunch program - dietitian was helping with this - Dani Renouf will support this
- g. One parent asked a question about quality control and food waste - this is something Elmira hopes to work on - survey was sent out by Elmira and she will send another one again.
- h. Elmira will continue to stay with Hot Lunch Coordination next year.

- i. Fridge will be used for freezies as most vendors pre-pack - hoping to use the kitchen more next year.
- j. Food Trucks could be another option for hot lunch.

6. Fundraisers

- a. **Art Cards** – look for ordering after spring break

7. Traffic: Jatinder Sidhu

- a. The district encourage using alternatives instead of driving to school, which is healthier and safer. The highest likelihood of accidents is within 200 meters of school
- b. A video is being produced about best practices
- c. Walking Wednesday – Ride down on 31st and Marine and kids will be escorted by volunteers from the PAC. Prizes will be handed out

8. How To Get Your Kids Ready for High School – Jennifer Towers

a. What to Bring

- i. Laptop or Tablet
- ii. Binder, one or two; paper and dividers
- iii. Pens, Pencil and Erasers
- iv. Phones – ok to bring, but not encouraged; must be off and in bags during class

b. **Increasing Independence** – important part of the process. Eg. Remind them of their google classroom logins when they have trouble keeping track of assignments. There will be mentors in the classroom during their first day to guide them

c. **Get Involved** – 25-30 Clubs offered each year; Sport teams in fall, winter and spring

d. **FIT Flexible Instruction Time** – A block of time where the student can choose where they want to learn such as; see teachers, work in groups or independently.

Next Pac Meeting: April 8, 2022 9:15 via Zoom