



West Bay PAC Meeting Minutes-9:15am, Nov 19, 2021, Zoom Virtual Meeting

Principal Kim Grimwood	Roxana Pistol	Tanja Imhoff
Dani Renouf	Kelly Chesko	Elmira Montazami
Candice Montgomery	Jatinder Sidhu	Bill Auyang
Hongchi Chen	Heidi Chen	Jack
Jane Orser	Jenny Hippel	Nikki Ardakani

Welcome and Call to Order:

Minutes of October PAC Meeting: Adopted by Roxana Pistol and Kelly Chesko

Agenda for November PAC Meeting: Adopted by Candace Montgomery and Kelly Chesko

1. Chair's Report: Tanja Imhoff

a. Fundraising.

i. Bingo Night - Virtual –

1. fairly successful. Pacing could be faster at times, but fun overall. Lost about \$20 in cost, but made \$900 from meal boxes that were sold along with the program.
2. About \$100 in prizes given and still have \$100 in gift cards to distribute

ii. Apple boxes –

1. made close to \$1000 - very positive feedback. Possibly the most popular fundraiser on a Wednesday
2. Looking to doing this again in late winter
3. You can also order directly (\$20 shipping fee)

iii. Spirit wear –

1. Over 500 pieces sold. Company was surprised. Lots of positive about the good quality.
2. \$1,500 raised
3. A lot of demand from parents and teachers, so will open again next week for two weeks - delivery in January (look out for message in bulletin)

iv. Poinsettias - Notice was a bit late and there was a very short time to order, yet quite a few orders came in and we raised \$534. Delivery delayed for delivery due to the floods, and will be done when safe

v. Purdy sales ongoing – Also a bit late, orders are slow to come in. About \$500 raised so far

vi. Lynn Valley Lions - Christmas tree lots - \$50,000 raised and \$1,000 to every PAC elementary school (39 schools) and \$8,000 to sport

team in high school (pre-order a tree or walk through forest opening next week - will sell out quickly)

b. School Community and Staff Events

i. Holiday hampers - each division given a family at Westview Elementary. A list of items that the family requires will be sent shortly. Just have them delivered to your classroom and a volunteer will wrap it.

ii. Holiday gifts for support staff – they are not getting the same recognition as teachers. Money collected from parents have been increased from \$5 to \$10

c. Traffic update - please be mindful at the turnabout and please continue to move to the right on the street and traffic video is pending (new year)

d. Communication - school is looking at a system that is streamlined (WhatsApp is an option - district aware). A WhatsApp group for WestBay is suggested where parents can receive schoolwide messages

2. Principal's Report: Kim Grimwood

a. Equity Inclusion and Diversity Specialist - Bystander Intervention - if you see something that is wrong, what is it that you can do? Powerful and simple strategy: use the word "Really?" - simpler and less non-confrontational for students to use

b. Natural disaster in our province - terrible and sad; potential for fatigue and overwhelming feelings; conversations are happening at school; strategies and tips for home life:

i. 5 things you can do for your overwhelmed child

1. Be reassuring

2. Be a good listener and observer

3. Turn off the TV/news

4. Mr Rogers: Look for the helpers - emphasize compassion and humanity

5. Emphasize people's resilience. Please reach out if you need more support.

c. Soap for Hope (North Shore Family Services Group) - student in Grade 7 wanted to do something for community – the project provides hygiene products for families in need; these are usually the first things to omit when money is tight. Not having families worry about this is a small gesture that make a great impact

Pie throwing contest - class with most donated products gets to throw a pie at a teacher (Mr. Darling), Mrs. Grimwood, and Mrs. Richardson (Monday afternoon) - will be filmed

d. Outdoor space plan ready to go and still waiting for final cost

i. School district will take on part of the project. Still in the process of determining which part. Will approve once everything is finalized

ii. This will be the sloped area in the back of the school

1. Tiered seating area for a platform and stage
- e. **Envelope funding** awarded to West Bay
 - i. Replacing all exterior cladding and windows, similar to Irwin Park
 - ii. Blue and some earth tones
 - iii. Needs to be spent before fiscal year is over - 2 phases - no recent updates on this (before school year is done - spring break/summer/fall)

3. Treasurer's Report:

- a. Amendments proposed that require voting by PAC were almost unanimously passed
 - i. all staff to have a spirit wear shirt - (\$917)
 - ii. team jerseys for volleyball and basketball require replacing (\$900)
 - iii. First aid training for staff (\$1134)

4. DPAC Report: Vanessa Gill -Please consider attending DPAC - all are welcome.

- a. **Committee reports** (traffic etc.) - Chris Kennedy report covers details (website for DPAC)
- b. **Bargaining year for teachers and support staff** - end of June, contract expires- more info to follow
- c. West Vancouver school board met with MP Patrick Weiler to discuss:
 - i. international students and streamlining their process to attend WV schools
 - ii. opioid crisis which is affecting everyone across the province
 - iii. graduation activities (looking at safe venues and convocation areas); proof of vaccination with youth workers (separate from community centres);
- d. **Vaccine policy** for school staff (internal hearing) such as vaccine passports
- e. **Student numbers:** 6772 students; 114 International students; 118 indigenous students - home school is 18 students
- f. **Parent communication** is an issue as platform is not always effective - looking at new platforms for messaging - Chris Kennedy working on this
- g. **Police strategic plan presentation-** covering their plans for the near future and also their presence at schools. There were staff losses due to the Surrey police force
- h. **Sentinel** building outdated and too small - looking to rebuild
- i. **Hot Lunch** – a lot of schools are looking to have it implemented

5. Hot Lunch: Elmira Montazami

- a. **4 hot lunch vendors:** Panago, Subway, Presto, Sushi
- b. **Presto** is the most utilized by families - no complaints noted
- c. **Food quality** - no comments received; only problem has been missing or incorrect orders - please add more snacks just in case this occurs
- d. **Invoices from most vendors pending** - not sure how much was raised until those have been received - tabled for future PAC meeting
- e. **Next session** after winter break - consider adding more items/options/nutritious options; window for changes will also be available
- f. **Parent survey** to be sent out at the end of the term for feedback

6. How to Read my child's report card: Kim Grimwood

- a. **MyEd Family Portal** – Since Fresh grade has been sold, there are uncertainties with the management, so we are switching

The screenshot displays the MyEducation BC PRODUCTION Family Portal. At the top, it shows the user's name 'Grimwood, Kimberley' and a 'Log Off' option. Below this are navigation tabs for 'Pages', 'Family', and 'Calendar'. The main content area features a 'Welcome to MyEducation BC PRODUCTION' banner with the MyEducation BC logo and a photo of students. Below the banner, there is a 'Recent Activity' section with a search bar and a list of activities for 'Grimwood, Owen' and 'Grimwood, Iris'. To the right, a 'System Maintenance & Announcements' section is visible, containing a '6.3 Major Release' notice, a 'COVID-19 Daily Health Check Website' link, and 'Weekly Maintenance Windows - Outages may be required' information.

- i. **Please set up the account** – an email has been sent out from the system with some simple instructions to setup your password. Please set this up on a computer. A tablet or phone usually don't work. For security purposes, the password will expire every year and you will need to change it.
 - ii. **Troubleshooting** – A link is provided in the email in case you run into any problems with the platform
 - iii. **Report cards** will be posted there on Dec 10
- b. **Communicating Student Learning**
 - i. **Ministry Requirements** – but some flexibility is allowed with individual schools
 1. 5 reporting periods per year
 2. 3 formal written reports
 3. 2 informal learning conferences
 - c. **Assessment: 2 Types**
 - i. **Formative** – Guides next steps for teaching and learning
 1. Its feedback that communicates strengths and challenges, provides opportunities for students to explore and take risks

with their learning. The focus is on informing, teaching and learning. It could at times look like a pop quiz or a quiz. It does not represent proficiency, letter grades or a percentage.

2. This happens between teacher and student and our learning conferences

ii. **Summative** – Demonstrates learning at a given time

1. It evaluates progress and the focus is on understanding competency and content. As related to an outcome or a standard, its often represented by a proficiency, grade or percentage

2. Report card is an example of summative

iii. **The most important part of the report card:**

1. The beginning opening comment

2. The end, supporting student learning

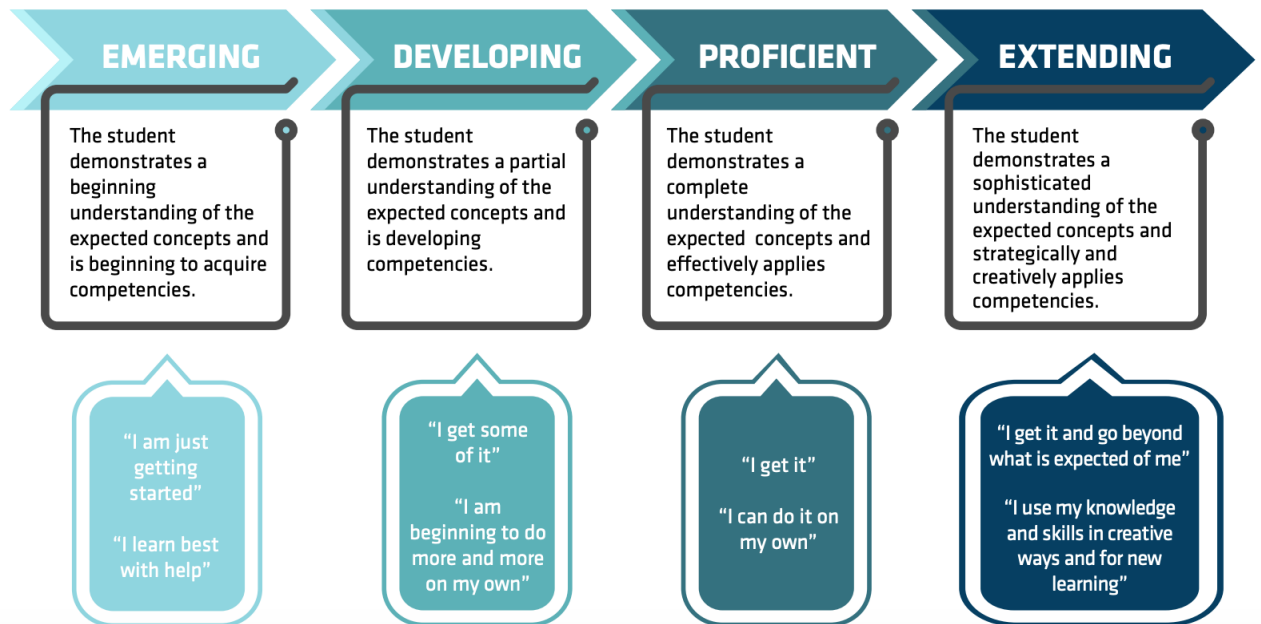
3. Its tempting to just jump to the grades, but the above two are the most important since they are what will support the student's learning progress and growth moving forward

d. **Proficiency Scale: 4 Indicators**



The proficiency scale indicates a student's progress to date in reaching grade level standards and expectations.

PROFICIENCY SCALE



i. These indicators DO NOT map to the A, B, C grade scale. Students generally move up the scale as with age. Very few students will be in the extending stage at the beginning of the school year.

ii. Report Card Template

LITERACY AND LANGUAGE Ms. Chrysta Millhouse https://curriculum.gov.bc.ca/curriculum/english-language-arts/1	DEVELOPING
<p>LISTENING AND SPEAKING PROFICIENT: Demonstrates active listening PROFICIENT: Uses personal experiences and knowledge to connect and contribute to conversations PROFICIENT: Exchanges ideas and perspectives (e.g. takes turns, focuses on speaker without interrupting)</p> <p>READING PROFICIENT: Demonstrates an understanding of phonological awareness (isolates initial and final sounds, rhyming, syllable recognition) PROFICIENT: Uses knowledge of language patterns and phonics to decode words (blending and segments sounds in words) PROFICIENT: Uses reading strategies to predict meaning and retell text (uses text features and vocabulary when talking about the story)</p> <p>WRITING PROFICIENT: Demonstrates legible printing with spacing between letters and words PROFICIENT: Begins to apply conventions of Canadian spelling, grammar, and punctuation</p>	
NUMERACY Ms. Chrysta Millhouse https://curriculum.gov.bc.ca/curriculum/mathematics/1	DEVELOPING
<p>PROFICIENT: Demonstrates number sense (counting, subitizes and representing a number) PROFICIENT: Demonstrates computational fluency (counting on, decomposing numbers) PROFICIENT: Communicates an understanding of mathematical concepts/attributes (number talks, math journals) PROFICIENT: Identifies and makes meaning from patterns (sorting, creating, extending, and translating) PROFICIENT: Compares and interprets data to solve problems (explains thinking, participates in critical thinking 'which one doesn't belong' activities)</p>	
UNIT OF INQUIRY Ms. Chrysta Millhouse	DEVELOPING
<p>HOW WE ORGANIZE OURSELVES Central Idea: Building a community takes action</p> <p>PROFICIENT: Recognize causes and consequences of decision making PROFICIENT: Identifies and demonstrates roles and responsibilities within community PROFICIENT: Plans, organizes and records information PROFICIENT: Collaborates and cooperates with peers</p> <p>WHERE WE ARE IN PLACE AND TIME Central Idea: Experiences of the past help us learn</p> <p>PROFICIENT: Communicates the significance of local and personal experiences PROFICIENT: Recognizes the importance of personal, family and the community stories PROFICIENT: Records and shares experiences in variety of ways (written, orally, pictorially) PROFICIENT: Expresses feelings, ideas, stories, and experiences through the arts</p>	

This is a grade one example of literacy, language and numeracy. There are proficiency standards for each

At the very top right is the overall outcome for each area. In the beginning of the year, most students wont be proficient.

For physical education, arts and music, there is no breakdown. There is just an overall indicator

e. Considerations

- i. **Snap shot in time** – keep in mind this is in the past and it's a report to help the student move forward
- ii. **Elementary School documents** – its not something that will hold them back from anything

- iii. Written for parents** – you may want to share this with some of the older students so they can be more aware of what they need to work on, but keep in mind its written for you
- iv. Should not be a surprise** – you should already know which areas your student needs to work on from the feedback over the course of the year
- v. Connect with your teacher**
- vi. Please save a copy** – The system does not keep them for long. You can also contact Ms. Barrie for old copies of the report cards