

West Bay PAC Meeting Minutes-9:15am, Jun 11, 2021, Zoom Virtual Meeting

Principal Kim Grimwood	Sophie Ukani	Tanja Imhoff
Sandra Tanaka	Tony Mastrangelo	Srabana Dasgubta
Sara Mohammadkhani	Danielle Katerberg	Bill Auyang
Candice Montgomery	Kelly Chesko	Eleni
Kim Gould	Vanessa Gill	Sandra Tanaka
Sara Relling	Hong Chi Chen	Tina Pu
Roxana Pistol		

### Welcome and Call to Order:

Minutes of May PAC Meeting: Adopted by Srabana Dasgupta and Roxana Pistol Agenda for June PAC Meeting: Adopted by Danielle Katerberg and Bill Auyang

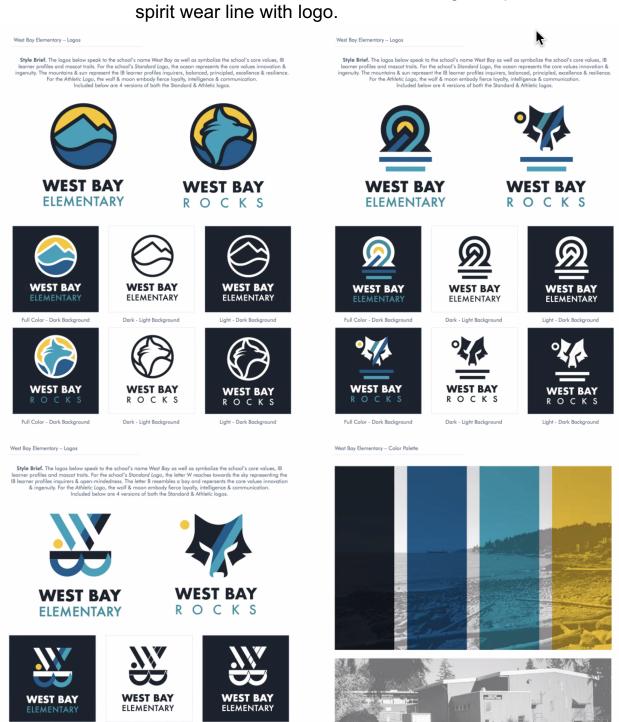
## 1. Chair's Report: Tanja Imhoff

### a. Thank You's

- Thank you Kim Grimwood, Sue Barrie, Administrative Staff, Teachers, EA's
- ii. Thank you to Hot Lunch Team Berry Lin, Ed Chan, and Selena Lee
- iii. Thank you to PAC Executive: Christina for Treasurer duties, Danielle Katerberg all her efforts over at the past 8 years; Yin Yuan, Kim Gould, and Sara Relling also stepping down as Members At Large; Tina Pu will step down as Chinese Culture Liaison; Sophie Ukani
- iv. Thank you to all the parents for their cooperation and those who volunteered with special school activities and class representation.
- v. Thank you to new Hot Lunch Coordinators for next year 1 parent, Elmira Montezami
- Scholarships scholarships offered and recipients as follows Sophia Hall (Rockridge); Cole Baxter (West Vancouver Secondary)
- **c.** Outdoor Space we will revisit this topic in the fall; still on the agenda and we will take our time to ensure optimal solution

## d. West Bay Logo - Changing the West Bay Logo

- i. images were shared for review with parents Squamish Nation consultant so that we bring in the indigenous culture into our logo (Kim Grimwood to contact)
- ii. Students will vote on their favorite image. September will launch the spirit wear line with logo.



WEST BAY
ROCKS

WIST BAY
ROCKS

Full Color - Dark Background

WEST BAY
ROCKS

Full Color - Dark Background

Dark - Light Background

HEX: FAC700

### e. School Year 2021-2022

- i. Events many back to school events usually, however, nothing confirmed at this time, and we will move with one event at a time; Kim Grimwood would like to plan a back to school BBQ for September 20th, 2021 (outsourcing the food so set up is more streamlined).
- **ii. After school programs** will possibly start in January 2022 please let WB PAC know which programs you would like to have offered.
- **iii. Hot Lunch** will be 2 days per week. Start with EA's, then recruit parents eventually.
- iv.Zoom option for meetings quick poll, what is the preference? Would you prefer times/days/style of meeting (in person vs virtual or a hybrid) votes of poll at this time show in person meetings with option to join via Zoom 75% in favor

## 2. Principal's Report: Kim Grimwood

- a. Snap shot of story of learning this year qualitative and quantitative data collected on learning these metrics help to connect with school goal: empathy and social responsibility parent survey (ministry) to report results 3 questions asked were: 1) Is your child learning emotional self regulation and how to deal with emotional problems? (93% yes, 7% not answered/don't know); 2) Is your child learning how to care for their mental health? (65% yes, 11% no, 22% not answered/don't know); 3) Is your child learning to solve emotional problems calmly? (88% yes, 3% no, 9% don't know/no response)
- b. Grade 4 and 7 Students Survey (compared to other students in the same district or province wide)- complete learning survey geared toward their learning level; Grade 7: 1) At your school, how many adults do you think care about you? Higher than district average with listing 4 or more adults no students answered 0-1 adults at school morning announcement and sharing information about adults in the building "5 Things you should know about Ms Grimwood"; 2) Is school a place where you feel you belong? Compared to district and province, WB sitting at 90% with "many" or "all of the time"; 3) At school, I am learning to solve problems in peaceful ways, all students responded positive and compared to other schools higher score. Grade 4: 1) same as grade 7 almost 100%; 2) same as grade 7 most of the time or all of the time with majority; 3) learning how to solve problems in peaceful ways needs to have more attention (Grade 4 is melding of classrooms therefore often see more conflict).
- c. FSA Scores exam to assess writing, reading, numeracy; conducted over 2 weeks; anticipated that we would see a decrease in scores due to COVID-19; FSA scores were very strong and WB pleased with results Grade 4- emerging/on track/extending no students in emerging category so all are 37% on track, 63% extending (reading); 94% on track, 6% extending (writing); 44% extending (math); 52% extending (reading); 94%

on track (writing); 64% on track; 36% extending (numeracy) - good writers but not succinct writers - what is recorded reflects point and argument.

Writing at home for functional purposes (grocery list, writing a card or email to a family member, keeping a visual journal (open ended); writing down lyrics of your favourite songs; listing your favourite songs); great program at the library - Summer Camp Virtual through West Vancouver Library

- d. 2021/2022 School Year VCH and Principal Meeting in May to plan for next year vaccinations ongoing; COVID rates decrease therefore we will not have cohorts any longer because spread has not been related to COVID rates among children; masks will be personal choice; daily health checks and contact tracing to continue; extra curricular to open; gatherings up to 500 people per gathering (school assembly); physical distancing not needed but crowding and flow need to be maintained (scattered starts); no numbering or arrows for flow; hand hygiene and cleaning protocols and sick day protocol; good ventilation and windows open when weather allows. Parents are still not part of the school access plan, however, will have virtual opportunities to gather with the school.
- e. Staffing (subject to change, please note this)
  - Ms Griffin/ Ms McGrath (Kindergarten)
  - ii. Ms Millhouse/Ms Huggit (Grade 1)
  - iii. Ms Campa/Ms Ng (Grade 2)
  - iv. Ms Stanfield/Ms Sun and Ms Scott (Grade 3)
  - v. Ms Orr/Ms Richardson (Grade 4)
  - vi. Ms Kelpin/Mr Zileski (Grade 5)
  - vii. Ms Ross/TBA (Grade 6)
  - viii. Mr Darling/Ms Lee (Grade 7)
  - ix. Hired a French Specialist Mme Belanger (From Pauline Johnson)
  - x. Ms Gibli/Ms Oancha (Music)
  - xi.Ms Hansen (PE)
  - xii. Next year, we will be using a different platform (My Ed Platform) for FreshGrade report cards parent portal that is also used by high schools fo better supports (for data storage in Canada); parents can still access FreshGrade

### 3. Treasurer's Report:

2022	Equipment & Supplies Classroom Supplies Ritchen supplies Ritchen supplies Emergency Equipment & Supplies First Aid Training First Aid Supplies Phys Ed Equipment Playground Bins	2021 6,000 2,500 1,000 700 500 1,000	2022 6,000 2,500 1,000 700	Social & Holiday Expenses Bingo Night Teacher Appreciation Decorations Day	2021 500 800 800	1,000
	Classroom Supplies (Xitchen supplies Emergency Equipment & Supplies First Aid Training First Aid Supplies Phys Ed Equipment	5,000 2,500 1,000 700 500 1,000	6,000 2,500 1,000 700	Bingo Night Teacher Appreciation Decorations Day	500 800	
1	Kitchen supplies Emergency Equipment & Supplies First Aid Training First Aid Supplies Phys Ed Equipment	2,500 1,000 700 500 1,000	2,500 1,000 700	Teacher Appreciation Decorations Day	800	1.00
:	Emergency Equipment & Supplies First Aid Training First Aid Supplies Phys Ed Equipment	1,000 700 500 1,000	1,000 700	Decorations Day		1.00
•	First Aid Training First Aid Supplies Phys Ed Equipment	700 500 1,000	700		900	2,00
•	First Aid Supplies Phys Ed Equipment	500 1,000			000	80
•	Phys Ed Equipment	1,000	500	Grade 7 Graduation Fund	1,000	1,00
•			500	Hospitality	500	25
:	Playground Bins	1.000	1,000	Multicultural Events	1,000	2,00
- :			1,000		4,600	5,05
-		12,700	12,700			
-				Charity & Scholarship Expenses	2021	2022
	Supplemental Learning Exp	2021	2022	Outreach Grants	500	50
	Field Trips	3,000	8,000	West Vancouver Secondary Scholarsh	500	50
3,100	Supplemental PE Programs	6,000	6,000	Rockridge Scholarship	500	50
(1,000)	Sports Day Support	500	500	Hardship Fund	2,000	2,00
2,100	Library Books	500	500		3,500	3,50
	Creativity & Innovation & Special	4,000	4,000			
8,000	Technology Budget	2,000	2,000	Principal & PAC Contingency Fund	2021	2022
	Music	1,000	1,000	Contingency Fund	3,500	3,50
10,100	Math Contest Entry Fees	600	600	COVID-19 contingency fund	1,500	1,50
	Literacy	3,600	3,600	Principal	2,500	2,50
	Parent Education	3,000	3,000		9,521	9,52
	Cultural Performances	2,500	2,500			
	Fine Arts Program - Gr 6/7	1,000	1,000	Administrative Expenses	2,000	1,00
	In Residence program	3,000	3,000			
	Self-Regulation Fund	1,000	500	Fundraising Wishlist Items	2021	2022
	Traffic Safety Program	250	250	Projectors and filming equipment	5,000	5,00
		36,950	36,450	2 Outside classroom spaces IPADS	6,000	4,50
	Grounds Enhancement Expenses	2021	2022	Sandbox	5,000	
	Gardening	1,000	1,500		16,000	9,50
				TOTAL BUDGETED EXPENSES	86,271	79,22
	2,100 8,000	2,100 Library Books Creativity & Innovation & Special Technology Budget Music  10,100 Math Contest Entry Fees Literacy Parent Education Cultural Performances Fine Arts Program - Gr 6/7 In Residence program Self-Regulation Fund Traffic Safety Program	2,100 Creativity & Innovation & Special 4,000 Technology Budget 2,000 Music 1,000 Music 1,000 Math Contest Entry Fees 500 Literacy 3,600 Parent Education 3,000 Cultural Performances 2,500 Fine Arts Program - Gr 6/7 1,000 In Residence program 3,000 Self-Regulation Fund 1,000 Traffic Safety Program 250 Grounds Enhancement Expenses 2021 Gardening 1,000  Bank account balance as @ 11,05,21	2,100 Library Books 500 500 Creativity & Innovation & Special 4,000 4,000 4,000 B,000 Technology Budget 2,000 1,000 1,000 1,000 Music 1,000 1,000 Music 1,000 1,000 600 EUteracy 3,600 3,600 Parent Education 3,000 3,000 Cultural Performances 2,500 2,500 Eline Arts Program - Gr 6/7 1,000 1,000 In Residence program 3,000 3,000 Self-Regulation Fund 1,000 500 Traffic Safety Program 250 250 250 Grounds Enhancement Expenses 2021 2022 Gardening 1,000 1,500 Bank account balance as @ 11.05.21 191,762.83	2,100 Creativity & Innovation & Special 4,000 4,000 Technology Budget 2,000 2,000 Music 1,000 1,000 600 Literacy 3,600 3,600 Parent Education 3,000 3,000 Cultural Performances 2,500 2,500 Fine Arts Program 3,000 3,000 Self-Regulation Fund 1,000 500 Traffic Safety Program 250 36,450 Grounds Enhancement Expenses 2021 2022 Gardening 1,000 1,500  Bank account balance as @ 11.05.21 191,762.83	2,100 Creativity & Innovation & Special 4,000 4,000 Technology Budget 2,000 2,000 Music 1,000 1,000 COVID-19 contingency Fund 3,500 Literacy 3,600 3,600 Parent Education 3,000 3,000 Cultural Performances 2,500 2,500 Fine Arts Program 3,000 3,000 Self-Regulation Fund 1,000 500 In Residence program 3,000 3000 Self-Regulation Fund 1,000 500 Traffic Safety Program 250 250 Grounds Enhancement Expenses 2021 2022 Gardening 1,000 1,500  Bank account balance as @ 11.05.21 191,762.83

**a.** General Expenses coming in for a few events however, current standing as of June 11, 2021

122,640.83

Balance

- **b.** \$197,000 hot lunch, library books, masks fundraiser, kitchen supplies we have a healthy budget but need to consider fundraising to keep the budget viable
- **c.** \$84,250 was our budget spend \$17,828 no field trips, wish list, sandbox structure (we did not spend much as a result of COVID-19)

# 4. DPAC Report: Vanessa Gill

- a. Residential school in Kamloops; Carolyn Brody encouraged learning and action moving forward
- **b. COVID-19** very few exposures, only 3 cases in West Vancouver September is looking to be more normal; thank you to parents
  - i. Chris Kennedy no changes in protocols between now and June and through summer school; summer school distancing and mask wearing in effect - no cohorts in fall (updates in August); staggered starts will remain; back to school plan will be more clear closer to September; clubs opening up; virtual meeting with Aldon Habecon speaking; physical activities start in October

c. School program discussion by three school principals - Rockridge (Judy Duncan) - economics strategies program, e-commerce; West Vancouver Secondary - internet radio: podcast band choir; Sentinel - gardening program

#### 5. Hot Lunch:

- a. Someone has stepped forward to coordinate Hot Lunch Elmira Mansouri.
- **b.** It will remain two days a week
- c. No change in Vendors

### 6. Committees

- **a.** Fundraising, after school, outdoor space or other sub-committee participation needed; please volunteer as need arises and check the WB PAC communication
- b. Outdoor Space Committee will resume next year

## 7. New Business - Election of 2021/22 PAC Executive 2021 - 2022 Budget Vote

- **a.** As per PAC bylaws, a synopsis of 2020/2021 is provided by Tanja although the school year was un-certain, students were welcomed back and exec identified fund-raising goals, despite field trips cancelled. We took on the virtual platform, and we worked on new kitchen, sandbox, outdoor space; community initiatives and cultural celebrations; recognized staff, and graduation for Grade 7; small events for fundraising (meal box, masks, Purdy's and Poinsettas)
- **b.** All positions are open (Bill Auyang, elections officer for 2021/2022 term) quorum met –

i. Chair: Tanja Imhoff

ii. Treasurer: TBA

iii.Co- Secretaries: Bill AuYang & Dani Renouf

iv.DPAC Rep: Vanessa Gill

# v. Members at Large

- 1. Roxanna Pistol
- 2. Sara Mohamadkhani
- 3. Sraban Dasgupta
- 4. Candice Montgomery
- **5.** Laila Far
- **6.** Sylvia Butterworth
- 7. Kelly Chesko
- **c. Voting in the Budget** gardening budget increased; field trip budget \$8,000; reduce cost of holding events and self-regulation day supplies; teacher appreciation budget increased; Grade 7 budget for graduation \$1,000; multicultural events \$500 to keep in line with other schools; COVID contingency fund; Wishlist items (iPADs, projectors and filming equipment \$2,500 each paid for by PAC as District does not cover)
- **d.** Vote for new budget: unanimous vote in favour of budget

- e. September 14, 2021 PAC Executive Meeting
- f. September 17, 2021 PAC General Meeting
- 8. Questions/Comments? Adjourn