



# WEST BAY SCHOOL

## Parent Advisory Council

West Bay PAC Meeting Agenda May 14, 2021, 9:15 via Zoom

Carolyn Brodie, Tanja Imhoff, Kim Grimwood, Adam Ukani, Selena Lee, Srabana Dasgubta, Sara Mohammadkhani, Danielle Katerberg, Bill Auyang, Candice Montgomery, Kelly Chesko, Lina, Michael Nordquist, Roxana, Sandra Tanaka, Sophia Ukai, Sara Relling, Hong Chi Chen, Tina Pu, Aliso, Vanessa

1. Food access Adam Ukani - please support his mission to help reduce food insecurity and participate in the food drive that will be upcoming (Grade 7)

### **9:15- Guest Speaker- Carolyn Broady, School Trustee**

West Vancouver School Trustee Carolyn Broady- "Role of School trustee" - student outcomes; highest achieving school district due to the District work; strategic plan (visionary leadership); students at the centre of every decision we make

School system has been reinvented since 2020; kids kept in schools for mental health and continuity; this is due to collaboration between families, students, and staff.

Current projects:

- a. Improving relations within Squamish Nation (Indigenous curriculum);
- b. Climate change (led by students); anti-racism, diversity and inclusion - working closely with inclusion experts to embed this work into all West Vancouver projects; Kelly recognized her personal learning journey in this (emerging)
- c. DPAC - robust involvement from parents; Chris Kennedy and Board in Budget season (Status quo, which is fortunate); day time custodians are kept as built into budget as compared to other school districts; enhanced guidelines to keep infection rates down
- d. Operations - Chris Kennedy and Principal Leaders take this responsibility on but DPAC makes the overarching financial decisions

DPAC meetings are open to all parents. Opportunity to be updated and ask questions. Closer connection to Superintendent, Chris Kennedy, who attends all meetings.

Guest Speakers are very high level and relevant to parents.

Vaccinations for children will be through community rather than at schools - currently 12 year old plus eligible to register - most of us will have access for children by end of June

**1. Welcome and Call to Order:**

**Adoption of May Agenda and April Minutes**

approved

**2. Chair's Report: Tanja Imhoff**

1. Ms Flett's class featured in North Shore News for Outdoor Learning
2. West Bay Wolves Magazine (Grade 6) - in Bulletin - a lot of work has gone into this blog- completely student-initiated and driven - you can see their growth and improvement throughout the year - please have a look
3. Communication - Weekly Bulletin, PAC Bulletin, Student Bulletin, and specific teachers - access to PDF is a challenge and the readership is lower now; the extra click is a barrier; email format is not permissible, so please try to read the Weekly Bulletin sent by Sue Barrie (please take the time, as this is important communication); more showcasing of student work in a more clear way by PAC
4. New Messaging System - Srabina to look into a safe and efficient way for parents to stay in communication with the school through a secure text server (2021-2022); district-wide system may be more economical
5. End of May - Staff Appreciation Day organized by Kim Gould - menu items charcuterie boxes for each staff - they will be eating outside the library socially distanced and decorated - acknowledge the hard work the School has done

Kudos Board (electronic) - the whole school can see your message - please follow the link and set up an account and upload your message

Link for Kudos Board: <https://www.kudoboard.com/boards/3iRmrz5Y#view>

6. Update to West Bay Logo - Cypress Park Mom is helping with design - website/document letter head/spirit wear/PAC logo (3 logos in total)

7. New Executive - All positions are open and voting in June - members at large positions; several parents are leaving so many position options are available - we communicate via Slack to share information; most important role is TREASURER that requires filling- please let Tanja know if you would like to take on Treasurer role if you have a financial background - job descriptions are posted on the website in PAC and Weekly Bulletins (vote AGM in June, also voting in budget)

8. West Bay Masks - have arrived - thank you to Sara Relling - all sorted and organized and should have received them by now

9. Greek Meal Box - some issues with food quality and rebate of \$10 offered - we will update you on revenue generated at next Treasurer's report

### **3. Principal's Report: Kim Grimwood**

1. Planning for Next Year: new kindergarten families welcomed to west bay - 40 new families hosted through drive through - each week a video or tour sent to the children - help children and families feel connected - school is full capacity for next year
2. Cypress Park Families - early dismissal after sports day will be their visit to current grade 3 and incoming grade 3
3. Grade 7 - Exhibition Project wrapped up; all skills learned in IB program from K-7 - many presented to DPAC and Superintendent; parents were there
4. High schools - discuss school requirements, friendships and needs as they graduate to Grade 8 - transition plan
5. Registered for Bike to school week - May 31 - June 4
6. Next Week - School photos on Thursday - socially distant and playground and forest space
7. Next Weekend - Professional day and May long weekend
8. Rapid Test Kits for COVID - coming to schools in the near future (next week); if a student develops symptoms as school - fever, cough etc - medical room, isolated, parent pick up; parents conduct the rapid test and skip line up to drop kit off to Life-labs so test comes back quickly
9. School Calendar 2021-2022

878 instructional hours mandated

Depending on holidays (winter, spring and aligned with metro schools to match community, camps, local ski hills), we have 179 instructional days - 1020 minutes per day - this is what the school uses for early dismissals and professional days (set provincially); set by province and school district

Staggered entry done next year, which will impact times seen the calendar - primary and intermediate stagger similarly to this year - 12pm intermediate dismissal and 11:40 primary dismissal, for example

Next year, Sept 7 (Tue) and partial day; professional day Fri Sept 24; Fri Oct 22, Nov 12; Winter Dec 20 - Jan 3; professional day May 20; Reading Break and Family Day; Spring Break ends Mar 28; early dismissal April 7 and 8; Followed by Easter; Nov 4 and 5 early dismissal; Halloween on Sunday (Oct 31) - early dismissal days end of that week to offset a busy weekend; early dismissal after Sports Day.

Calendar approved with 50% of votes (10 votes for approval of Calendar)

#### **4. DPAC Report: Vanessa Gill**

Held on May 5 - anti-racism and inclusion committee - residential school experience

Nominations open for DPAC - new members needed - AGM in June

West Bay - building envelope; Rockridge awarded a outdoor classroom grant

May 31- June 4 Bike to School Week

Chris Kennedy - vaccinations 90% of staff and rising; decline in school expires; each school has rapid test kit in collaboration with Children's Hospital; district cannot make decision to close school; temporary transition program school survey - only 6 families not returning to school; grade 7 grad plans - if small cohort, may have assembly; larger cohort walk or drive by - grad plans discuss with principal and parents to clarify plans; high schools to move from quarter to semester system in Sept; grades improved students did not like hybrid, they like flex time "x block"

Police officer - building relationship with schools

Sexual health and healthy relationships - Shift Education

#### **5. Treasurer's Report: Tanja Imhoff-**

2021/22 Budget Budget for 2021/2022 - \$198,000

5,000 gaming account - rules have changed due to COVID (field trip)

Trust Account (School) - pending review - some spent for capital investments to benefit school (technology and kitchen)

Bank Account (RBC)

Fund-raising - masks, meal kids, Purdy's and Poinsettias

Hot Lunch - reduced due to reducing days offered

Scholarship for West Vancouver Secondary School - Rockridge and West Vancouver Secondary (do we include other schools?) - vote shows that 6 parents approve both schools

Operating Expenses: Bigger Budget items include classroom supplies \$6,000 - distributes to teachers for extra classroom supplies; kitchen supplies is a one time expense because we still need to supply kitchen with specifics; minimal amounts for first aid training (Grade 7) and supplies; sports equipment and playground bins

Field Trips: parents would pay for field trips; gala year money was spent by PAC on field trips \$24,000/year - a lot of money out of budget - we cut it to \$8,000 this year due to COVID - continue to cut back if needed - School Cash Online is the platform used for field trip payments- experts brought into the school rather than students going somewhere, or use school buses for Science World if it happens

Supplemental PE programs: tennis, biking, fencing, dancing

Creativity Innovation Budget: teachers may need to bring in a special program (Maker Lab) or access funds for a special project

Technology Budget 2,000 replaces broken keyboards, iPads, etc.

Music - stands, instruments

Literacy and Math - programs

Parent Education - Selema Noon etc.

Fine Arts - Grade 6 and 7

Music Performance - if someone comes to schools; musician to work with each class and presentation

Self Regulation Fund - materials already purchased to help students to stay calm, so it will be lowered this year

Social and Holiday Expenses - Bingo Night could not be supported online; next year, Bingo removed, and keep out social and extracurricular events - if running, break even cost so we do not need to vote

Teacher appreciation - increase budget and keep at this

Grade 7 Grad fund - 1,000 to use for convocation ceremony plus they fundraise as well

Multicultural Events - Lunar and Norouz New Year \$1,000 total - increase this amount to \$1,000 per cultural events

Charity and Outreach Grants - students take action and may need to match donation - not done this year

COVID Contingency fund - not spent

Principal Fund - \$2,500 at Kim's discretion

Wish List - projector updates are required and District will not replace

**6. Hot Lunch:** Hot Lunch Coordinator and Treasurer Needed

7. Committee Updates:

Fundraising-

8. New Business

Questions/Comments? Adjourn

Next Pac Meeting: AGM June 11, 2021 9:15 via Zoom