



WEST BAY SCHOOL

Parent Advisory Council

West Bay PAC General Meeting Minutes

May 20, 2020

Zoom Teleconference

Tanja Imhoff	Andrea Mulkins
Kim Grimwood	Jessica Richardson
Arezou	Bernadette Smyth
Candice Montgomery	Chris Andreas
Danielle Katerberg	Denise
Faramarz	Heather Fraser
Hugo Lee	Isabella
Jane Orser	Kathi
Kelly Chesko	Marianne
Peter Chu	Roxana Pistol
Kim Gould	Sara Relling
Sonia	Vanessa
Yuan Yin	Tamara Lawrence
Bill Auyang	Christina
Fereshteh Mahmoudian	Marina Poteryanskaya
Nicole	Roger
Raegan	Rosalind
Sylvia Butterworth	Laila
Nasim Vafai	Peter Dirassar
Amir Adnani	Catherine



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Peter Sun

1. CHAIR'S WELCOME AND REPORT

- Tanja Imhoff, PAC Chair, thanked everyone including staff, parents, and District of West Vancouver for their support throughout the COVID-19 pandemic
- Picture of new kitchen shown which was constructed with support from the District of West Vancouver and PAC
- Hot Lunch Program Committee was thanked for all their efforts, and Chin, Treasurer, was thanked for issuing all the refund cheques to parents thus far
- PAC is still awaiting 100 replies from parents
- Ed Sun and Selena Lee will be leading the Hot Lunch Committee for 2020/2021 school year, however, the Committee is looking for a Hot Lunch Coordinator and Treasurer
- PLEASE RESPOND BY MAY 31 TO THE SURVEY ON HOW YOU WOULD LIKE YOUR HOT LUNCH FUNDS TO BE HANDLED:
- <https://fs21.formsite.com/Westbayschool/bsj1a7jz9/index.html>
- June AGM will be postponed until September, as the budget for 2020/2021 still requires finalizing following kitchen renovation and hot lunch credits, as well as cancellation of field trips/gala/school trips; by September, there will also be a better understanding of operations related to COVID-19 prevention
- Most Executive roles are filled already for 2020/2021, but the PAC is looking for a new treasurer, so please email PAC if you are interested: westbay.pac@gmail.com
- Staff Appreciation Month (May 2020) - Kim Gould
 - Budget for lunch and primary grades to prepare a handmade present for staff will not be an option this year; therefore, Principal Grimwood suggested either donating funds to charity on behalf of teachers, or carrying funds over to next year
 - Virtual Teacher Day might be an option where each class parent helps organize a slideshow for their class' teacher(s)
 - PAC is looking for ideas as well, so please email PAC if you have suggestions: westbay.pac@gmail.com

2. PRINCIPAL'S REPORT



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- Principal Grimwood extended her gratitude to all the students, parents, and families who have taken on the significant changes affecting school so well, and expressed the appreciation she has for trying to educate children at home
- Community building initiatives on social media, using twitter, and weekly e-bulletin to show school spirit and help the community including weekly challenges, dance lessons, photos of students engaged in helping their community
 - Food Bank Friday was an amazing “bucket filler” for staff, students and families and there was a great turnout and contribution to raising significant funds
 - Welcome to Kindergarten Drive Thru was a success and included a virtual tour to the school so new students and families would feel engaged and welcomed
 - The Quebec Trip had to be cancelled unfortunately, so Grade 7 representatives and Principal Grimwood will meet May 21 to discuss how to move forward
 - There will be no Outdoor School in the fall
- Voluntary return to school in June:
 - Currently, District of West Vancouver is collecting data on how many children and how many essential workers are planning on sending the children to school so that the classroom and staffing schedules can be developed
 - It is strongly recommended that all parents complete the survey by this Friday and if you change your mind, you can discuss details with the school closer to the June 1 date:

Kindergarten to Grade 5 (50% return): <https://www.surveymonkey.com/r/MSQWWCV>

Grade 6-12 (20% return): <https://www.surveymonkey.com/r/MRVP6TQ>

Link to Video of Superintendent’s Message, Chris Kennedy: <https://www.youtube.com/watch?v=nKCIyuxuMp8&feature=youtu.be>

- School will accommodate children from same family to attend on the same days
- Report cards at the end of June will be looking differently than before as they will reflect a cumulative performance for the year and acknowledge remote learning
- Assessment for math and literacy are essential and specific reports on these areas will be provided
- Classroom design will be different to increase space, remove all rugs and other furniture that has fabric padding, pillows, bean bags, and there will be no sharing of devices or school supplies
- Majority of time, the learning will be outdoors to minimize infection risk and hand washing procedures will be consistently practiced

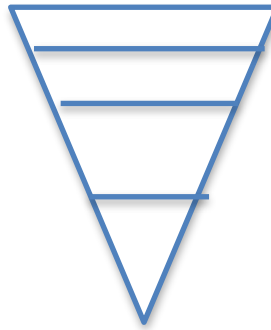


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- There was a freeze on Edupac and IB fees for this term, but fees will start showing up for 2020/2021 school year - Edupac composition will be different this year to prevent infection risk
- Supervision of children at recess will be by TA and EA

Principal Grimwood described school safety measures as follows in terms of protocols and guidelines:



1. Public Health (contact tracing)
2. School Environment (soap, sanitizer, no water fountains, no playground use)
3. Administrative Procedures (child sick days)
4. Individuals (hand hygiene, personal protective equipment, etiquette, stay)

- Although families have the choice, providing a mask to your child is not effective if the child touches their face or does not wash hands
- Parents are not allowed to be in school building
- Our of school childcare program, Saplings, will be running but the school grounds will not be used, children groupings will be smaller, and more teachers will be present
- Construction of Five Creeks will be completed in June and the access to the school is still via Marine Drive

3. TREASURER'S REPORT

- April financial report will not reflect Hot Lunch refunds, so best to wait until these are completely processed to make a Treasurer's Report
- Budget will look different as we did not pay for school trips and field trips
- PAC budget is \$250,000 which will allow for 2 years of operations
- Kitchen construction costs included an additional \$8,000 for appliances

4. DPAC REPORT

- District was very supportive at DPAC meeting May 20, and representatives felt reassured by the incredible work done by the District during the pandemic
- Please complete the optional return to school survey as soon as possible



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- First Nations' Education resources are provided on the West Vancouver Schools website for families and include ebulletins and learning videos
- District carved canoe had a naming ceremony to honour First Nations' Culture

5. HOT LUNCH

- It is likely that due to restrictions related to COVID-19, hot lunch will be postponed until January 2021
- Committee is looking for hot lunch volunteer coordinator

6. AFTER SCHOOL PROGRAMS

- Roxana reported that these programs will be on hold until school starts in order to await further Public Health guidelines

MEETING ADJOURNED AT 3PM.