



WEST BAY SCHOOL

Parent Advisory Council

West Bay PAC General Meeting Minutes
Oct 11, 2019 9:15am, Library Commons

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| Tanja Imhoff | Roxana Pistol | Afsoon Marzban |
| Yin Yuan | Chen Tan | Lisa Zhang |
| Bill Auyang | Kelly cheeks | Courtenay Payne |
| Candice Montgomery | Joanna Zhang | Srabana Dasgupta |
| Tina Pu | Mo Yang | Danielle Katerberg |
| Anita Algie | Catalda Van Dyke | |

1. WELCOME & CALL TO ORDER

Introduction of Executive Officers

Adoption of Agenda and September AGM Minutes

2. CHAIR'S REPORT - TANJA IMHOFF

EVENTS...

- Saleema Noon visited the school last week
- International Teacher's Day - PAC provided a platter of treats to the staff

UPCOMING EVETNS...

- Dec 6th - WB Holiday Market 3-5pm in the gym. Tables sold out let year so people are encouraged to reserve early this year. Sign up will be available early next week. It is open to Cypress Park students as well. Hoping this can be a grad fundraiser for Quebec trip as well as grad activities.
- Nov/Dec - The Purdy & Poinsettia fundraiser will also be offered again this year and the pick up will be at the WB Holiday Market. Kim Gould is heading up both of these fundraisers.
- Spring - A variety show is being discussed with Ms Grimwood - stay tuned!
- May 8th - WB Gala at the Vancouver Club in the Grand Ballroom. This is our largest fundraiser of the year.
- WB provides a scholarship to one Rockridge student each year - picture of last year's winner was passed around
- New West Bay Swag is available for purchase. \$10 each (adult sizes too) and can be purchased through the WB PAC email - DO NOT ORDER THROUGH SUE BARRIE
- PAC is looking for a secretary as Traci Rosencrans has moved back to Texas.
- Thank you to the new Lost + Found volunteers, they are doing a great job
- The Chair's goal this year is to renovate the school kitchen & wants to start a committee to get it going. There is a meeting with the Facilities dept next Wed @ 10:30am to discuss options.

3. PRINCIPAL'S REPORT - KIM GRIMWOOD

- It has been a busy month
- Thank you for recognizing International World Teachers Day
- Happy Thanksgiving! Kim asked everyone to take a moment to reflect on what we are thankful for.
- WB will be getting 4 UBC Student Teachers this school year. They will be with Ms Kelpin, Ms Standfield, Ms Huggett and ...they will be coming every Thursday and teach approximately 20% of the time under the supervision of the resident teacher. In the Spring they will be with



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us for 6 weeks and will then play a larger role in the teaching. Many of our IB student teachers stay on as permanent staff so it is a great program to be involved in.

- Grade 7 basketball has started
- Nov 7 & 8th - Teacher Conferences - there will be early dismissal those days. Parents have specific issues they would like to discuss with their teacher are encouraged to make separate appointments at another time as there is only a short time allocated to these conference times.
- Grade 7 Career Ed - We Scare Hunger will take place around Halloween. They will be collecting food items from each class and then take them down to Harvest House in North Van where they will stock the shelves. Harvest House's mission is NOT TO HAND OUT BUT HAND UP.
- Grade 7's - Quebec Trip will happen in June. It is a 6 day trip, 49 students are scheduled to go. There are fundraisers planned to help supplement some of the costs.
 - CLOTHING DRIVE - Oct 24th through Developmental Disabilities. They are giving us \$3/bag donated
 - CHIPOTLE - Nov 9th 4-8pm. For every meal that is purchased during this time AND they mention West Bay, 33% of the profits will come back to West Bay
- September - Saleema Noon visited the school as was (as always) a great success.
- October 22nd - Free Range Children event sponsored by the DPAC. It will be at the Kay Meek Center from 6:30-8:30pm. This is a free event. It is based upon the focus of PHYSICAL LITERACY and will include speakers, Dr. Mariana Brussoni, Mark Lysyshyn and Tom Walker with the NS Safety Council.
- Tues No 5th 5:30-6:30pm - IB PARENT EVENING to learn about IB
- Nov - Author Dan Bar-el will talk to Grade 3 students. Cypress Park grade 3's are also invited
- Grade 7's - Author Allon Grats free event at Kay Meek. The school has 20 tickets
- Curriculum Night - great success. Some feedback was that the teacher portion was too short. This is because the Teachers aren't able to stay late. Looking at possibilities for next year to address this.
- Free Menstruation products to be supplied in all BC Schools - dispensers will be installed this year (BC Ministry of Education)
- FSA - FOUNDATIONAL SKILLS ASSESSMENT is taking place this year for the Grade 4 & 7's
- TRAFFIC - phase 2 is coming in approximately 5 weeks. They are currently behind schedule. Kim Grimwood asked the PAC to lead by example...carpooling, walk to school etc. Anything to alleviate traffic volume.

4. **TREASURER - CHEN TAN**

- Danielle Katerberg wanted to take a moment to thank Chen Tan for all of the extra work that she did on the gaming grant. 3 years of records had been lost and she helped to recover the information!
- Chen reported that our bank account has \$240,000 and our trust fund has \$27,000
- Last month...\$1600 profit from the BBQ, \$1600 sales from t-shirt sales (no profit - just a break even) and \$16,000 sales from Hot Lunch with a projected \$13,000 profit from this Hot Lunch term.

5. **DPAC - ANITA ALGIE**

- DPAC meetings are on the 1st Wednesday of each month. These meetings are for all parents - all welcome. WB had 6 people at the last meeting.



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- Next meeting is Nov 7th @9:15 am
- On Oct 22nd there will be a PHYSICAL LITERACY event that focuses on lifestyle - encourages children to be more active
- Last meeting items:
 - Talked about traffic and safety
 - vaping - they are encouraging parents to ask questions
 - teacher bargaining is ongoing with no firm deadline. There is a media blackout which is a good sign.
 - PAC 101 Brigitta Shore has done a PAC Chair presentation
 - Rockridge threat - concern was around the misinformation amongst parents and how it spread. Chris Kennedy acknowledged that a unified mass communication needs to go out to all parents in the WV School district in the future.
- Sarah Mohamedkhani asked the PAC to let her know if they have any suggestions for parent speakers for upcoming PAC meetings

6. HOT LUNCH - JOANNA ZHANG

- The second wave of ordering opened up last week and although the numbers did not change, the number of changed orders was significant
- This year there will be back up volunteers for hot lunch in the event that scheduled volunteers are no shows
- There will be a head volunteer for each vendor day that will send out a weekly reminder to each volunteer
- If a volunteer switches their day with someone they are asked to let the coordinator know
- A survey will go out in the new year to find out the interest level of the option to have a 5 day hot lunch program

7. COMMITTEE UPDATES

TRAFFIC - CANDICE MONTGOMERY

- Candice is working with Kim Grimwood for when Thompson pl is closed
- Kiss and Drop at Thompson & Westmount Place needs helpers and signage
- When Thompson is closed, a portion of the gravel field will be closed off for staff parking and Kindy and Grade 1 drop off.
- Looking for committee members to get together to brainstorm what work we can get done while the District work is being done
- Kim Grimwood and the Traffic Planner looked at the existing traffic flow and are working on a safer and more efficient program
- The City will provide flaggers
- Any interested volunteers can sign up through the schools SIGN UP GENIUS or can contact Candice at candicemontgomery@gmail.com

GALA - ANITA ALGIE

- MAY 8TH AT THE VANCOUVER CLUB, GRAND BALLROOM
- Volunteers will convene in the first week in November
- More volunteers needed - currently there are 4-5



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- Specific help with the Auction Items is required - people should start thinking about soliciting friends and local businesses for auction items
- The Gala Theme will be announced in November!

8. NEW BUSINESS

- Kim Grimwood is asking for \$1000 from the PAC for garden update at the front of the school - a beautification project!

- She has been seeking out local landscapers for proposals on creating a low maintenance space that incorporates native species and that doesn't require much watering

- A vote will go to the next PAC meeting

- PRESENTATION BY NEW WB IB COORDINATOR - MORIKKE ESPENHAIN

Morikke spoke to the PAC about what IB is and the following information regarding IB at West Bay:

- an evaluation visit happens every 4 years - Nov 5 & 6th, 2020 will be West Bay's next evaluation date

- there are 72 standards and practices - we must adhere to all of them

- they look at what we are doing well and how we can improve

- a self study will be taking place which asks parents to come in and share their experiences

- there will be a West Bay IB INFO NIGHT for adults only. It will be presented in a classroom setting and it will be interactive.

Thank you to Morikke for your presentation.

ADJOURNMENT OF MEETING

NEXT PAC GENERAL MEETING: FRIDAY, NOVEMBER 8TH @ 9:05AM SCHOOL LIBRARY