



# WEST BAY SCHOOL

## Parent Advisory Council

WB PAC General Meeting  
Friday, December 14, 2018

**Present:** Sophie Ukani, Bihua Lin, Traci Rosencrans, Courtenay Payne, Candice Montgomery, Heather Fraser, Peter Chu, Roxana Pistol, Danielle Katerberg, Tanja Imhoff, Maryam Hajiloo, Aao Bo Zheng, Yong Zheng, Chen Tan, Joanna Zhang, Julia Zhu-Jarvis, Sara Mohamadkhani, Andea Mulkins, Sara Relling, Kim Gould, Tina Pu

### **Adoption of General Meeting Minutes** from Nov. 9, 2018 – Tanja Imhoff and Kim Gould

1. **Welcome and Call to Order-** Sophie Ukani
2. **Div. 12 Presentation-** Garden Project Proposal- soil, plants, and seeds requested for garden beds outside of Learning Commons
3. **Chair's Report-** Sophie Ukani- Had a busy and successful November. Many thanks to all volunteer that helped with Bingo, holiday Hampers, Purdy and Poinsettias Fundraisers as well as Holiday Craft Market. Your efforts are much appreciated! Special thanks to our wonderful leads on these event:  
Sara Relling for Christmas Hampers  
Kim Gould, Sylvia Butterworth for Purdy's and Poinsettias.  
Tanja Imhoff for Holiday Craft Market  
Thank you to all families that came out to and made these events a success.
4. **Principal's Report-** Kim Grimwood
  - a. **Primary Musical-** Ms. Becu, Ms. Gibili, and Ms. De la Plant came to ask for volunteers for the Primary Musical on March 6. Parents from each class needed for costumes, set design, and backstage help. Two performances (afternoon and evening). Contact Sue Barrie if interested
  - b. **Grade 5 presentation-** Ginger and Diana- Grade 5 has been studying government and equality and voted to raise money for two organizations: AAUW (women's equality and rights) and Right to Education (initiative that believes education is a human right). Grade 5 Christmas Market on Thursday, Dec. 20. Homemade and gently used items for sale, wrapping station available.
  - c. Principal Grimwood pointed out the many events and successes at West Bay lately: Boys Volleyball, Hanukah, Troy's Bop Shop performances, Bingo, Holiday Craft Market, and general spirit of giving from WB students.
  - d. **Student Learning Documents-** released week before Winter Break, FreshGrade as new online platform, 4 different indicators explained in letter home.
  - e. **All School Sing-a-Long Friday, Dec. 21-** performances from band and the Darling Dancers, all parents welcome
  - f. High School Open Houses in January
  - g. Martial Arts- week of January 14<sup>th</sup>



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- h. **FSAs-** Foundation Skills Assessment- given across BC for schools to inform teachers, 5 parts, 3 indicators, done earlier in year so teachers can use results for those students during same school year
- 5. **Treasurer's Report-** on budget
- 6. **DPAC-** Danielle Katerberg for Bernadette Smythe-
  - a. Feb.6- workshop on MDI results (Middle Years Development Instrument questionnaire given to Grade 4 & 7 concerning 5 areas of development: Physical Health & Well-Being, Connectedness, Social & Emotional Development, and Use of After-School Time)
  - b. Feb. 27- Kay Meek Centre- "Dreaming of Great Sleep for Your Family"
  - c. Teacher contracts up soon
- 7. **Committee Updates-**
  - a. **Volunteer Updates-**
    - 1. **Holiday Craft Market-** Tanja Imhoff- 26 tables, great response from kids and adults, BC Children's donation about \$900 (\$360 from bake sale, \$880 from table fees, % of sales). Grade 7 raffle made \$190 for Graduation
    - 2. **Holiday Hampers-** Sara Relling- details in previous e-bulletins. Next year, paper outside classrooms with description to make clear to use Sign-Up Genius
    - 3. **Purdy's and Poinsettias-** Kim Gould- \$1000 dollars, great quality, recommends doing it again next year, possibly ordering extras for last minute purchases.
  - b. **Class Reps-** Thanks to Kim Gould as lead volunteer. Possible "Kindergarten Handbook" with more details and explanations of school events for next year
  - c. **Lunar New Year-** school celebration will be on Friday, Feb. 1- 11 stations with Chinese and Korean displays and activities. All parents welcome to help, Sign-Up Genius available soon.
  - d. **WB Nowruz Celebration-** school celebration Friday, March 15- all parents welcome to help
  - e. **Hot Lunch-** Vendors with examples of lunch items will be at the evening PAC meeting on January 17. Hot Lunch ordering opens next day on January 18 with new format and options (details have been in the e-bulletin). Please contact Candice Montgomery about volunteering.
  - f. **Bingo-** Wednesday, January 16, 6-8 pm
- 8. **New Business**
  - a. **Gravel Lot/Upper Field-** Principal Grimwood is calling upon parents, teachers, and students for a committee about the upper field getting turf. Cost, combined use by school and district, parking durability, funds, and maintenance and rental fees are some of the issues needed to be addressed for a possible proposal at the May PAC meeting.
  - b. Held vote for Division 12 Garden Proposal- all voted in favor of allotting funds

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**Next PAC Meeting: Thursday, January 17, 2019 at 7:00pm, Learning Commons**