



WEST BAY SCHOOL

PAC Annual General Meeting Minutes for June 15th, 2018

Present:

Kim Grimwood
Heather Thomas
Sara Mohamadkhani
Lin Hong
Joanna Zhang
Chen Tan

Traci Rosencrans
Bihua Lin
Julia Zhu-Jarvis
Dani Renouf
Andrea Mulkins
Christina Argyros

Peta Dirassar
Danielle Katerberg
Peter Chu
Sylvia Butterworth
Kim Gould

Welcome and Call to Order 9:05am

Adoption of Agenda and May Minutes

Approved by Christina Argyros and Tanja Imhoff

Chair's Annual Report - Danielle Katerberg

Looking back on the year, as a PAC we have accomplished a lot:

We kicked off the year with some welcoming coffee mornings, and the Welcome Back Family Barbecue, which is always a nice way to reconnect after the summer, and to welcome new families. Kim Gould and Sara Relling have already started making plans for the next Family Barbecue, which will be held on Friday, September 7th.

In October, we Walked and Wheeled to school; we had a Halloween event for our primary students. In November, we had a Family Dance. In December, we provided 14 families with Christmas Hampers. We said goodbye to Judy Duncan, and welcomed Kim Grimwood

We had a fantastic Lunar New Year celebration in February, and a Nowruz celebration in March. The Intermediates' put on a great musical performance of Shakespeare Rocks with support from parents for the costumes and set.

April was a busy month with two nights of Family Bingo Nights, and then of course our big fundraising event, the 'Back to the '80's Gala' where we raised funds to fully fund the Wish List, as well as funds for things like field trips, classroom supplies, and supplemental programs and resources. (A thank you card from the Grade Ones in Div 14 was circulated, thanking the PAC for the new carpet in their classroom.)

We had a staff appreciation event in May, and in June we had our biggest West Bay Wolves turnout at the RBC Race for the Kids. As things wrap up this month, parents are busy with preparations for Grad, and year end parties for all grades. Next week, the West Bay scholarship (\$500) will be presented to a former West Bay student who is graduating from Rockridge.

June 15, 2018

We have a terrific parent community here at West Bay, and together we have achieved a lot this year:

- Thank you to our Hot Lunch team: Mohamed Hussein, Helen Hall, Anna Day, and Joanna Zhang
- Thank you to our Gala committee, led by Marketa Newbery
- Thank you to all our Class Reps
- Thank you to the Hospitality Team, led by Andrea Mulkins.
- Thank you to Shabnam Shahkarami and all the parents who have helped with gardening.
- Thank you to the parents who have helped manage our traffic - Peter Chu, Raouf Dridi, Tanja Imhoff

Thank you to our 2017-2018 PAC Executive:

- Sophie Ukani, who came on board mid-year as co-chair;
- Peter Chu who is staying on as a member at large, and has been a great help with managing the congestion in the upper parking lot;
- Heather Thomas who has served 2 years as secretary;
- Anna Day, who was co-secretary this year, and DPAC rep the year before;
- Peta Dirassar, our DPAC rep;
- Jennifer Merrick, volunteer coordinator along with Helen Pankratz, who was also a DPAC rep last year;
- Cora MacDonald, who served as secretary for two years, and then as a member-at-large this year
- Kim Gould, Member at Large, Class Rep coordinator, and is returning next year
- Michelle Kolebaba, who has been treasurer for the last 3 years,
- Christina Argyros, treasurer for the last two years, and was secretary before that.

We have had great support from West Bay staff, especially Kim Grimwood and Sue Barrie. Thank you for the great partnership that parents and staff have here at West Bay as we work together to make West Bay a great community to be a part of.

Coming Up in September:

Sept 4: First Day of School and Coffee Morning for Parents

Sept 7: Welcome Back Family BBQ

Sept 10: Coffee Morning for Kindergarten parents

Sept 14: First PAC Meeting

Principal's Report - Kim Grimwood

- Thank you to the parent community group of West Bay
- We've had track and field events this month
- We are welcoming new families to Kindergarten and also the Cypress Park families
- We had a great Sports Day
- Bike to school week
- RBC run for the kids
- Grade 7 car wash and marketplace was a big success, with over \$1800 raised
- Sleepover in the gym with Julie Hunt

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Events Coming Up

- I-Ride for intermediates
- End of Year Assembly
- Band registration is online
- We are supporting Cops for Cancer

Placement and Staffing

- Mrs Sun is coming back part time
- Ms. Scheske will be leaving for one year
- Mrs. Kelpin will be part time
- the placement of students in classes is a big process with many things to consider

Top Ten Ideas for Summer

- 1) Have fun and let kids play
- 2) Let your kids get bored, they will think outside the box during this time
- 3) Chores around the house
- 4) Read - Summer reading club
- 5) Write postcards to school, we will post these in September
- 6) Math IXL will be available all summer
- 7) Explore and talk
- 8) Cook together
- 9) Talk, and ask questions
- 10) Spend money with your kids - they can earn and then spend it

Treasurer's Report - Christina Argyros

RBC general acct as of June 4th, 2018:

\$210910-00

Note: a further \$25335 has been transferred from the gala proceeds.

RBC Casino acct as of June 4th, 2018

\$257-00

District Trust account

Our balance as at May 31st is \$37 656.

Total fund balance is \$248 823-00

Highlights on this year's PAC income and spending:

The Gala raised \$87191.42 as at 4 June. There were still some donations coming into the school trust account up until last week.

Estimated hot lunch revenue is \$62771 (expenses are still to be paid for June)

We have spent \$11399 on field trips this year to date, with final expenses still be processed.

Operating expenses:

Maker Lab program for \$1705

The parent ed workshops with Saleema Noon and Jesse Miller – for \$2152

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We had the circus workshop for \$1640 for K-7
Fencing for grades 4-7 for \$966
Hip Hop dancing for K-Gr7 for \$1575
Math contest fees for \$543
Raz Kids \$1104
Cultural performances – artist Shaun booth - \$840

From our trust account this year we spent:

\$11793 – on the extra classroom tables for \$4420, the ping pong tables \$3082
And items for on the current Wishlist, s far of \$1790. Remaining items still to come through

Note – figures are unverified and are subject to change as we wrap up the year.

DPAC Report - Peta Dirassar

Upcoming Events

- Treasurer's Meeting - October 1st, 5:30pm
- Next DPAC Meeting - October 3rd, 9:15am
- All-Candidates Meeting - October 10th

New Business

- **2018-2019 Budget Vote**

Motion to adopt the proposed 2018-2019 WBPAC budget was moved by Kim Gould, and seconded by Sara Mohamadkhani.
MOTION CARRIED.

- **Election of 2018-2019 PAC Executive**

Thank you to all who submitted nominations. The following 2018-2019 PAC Executive team was elected by acclamation:

Chair: Sophie Ukani
Co-Vice Chairs: Sara Mohamadkhani & Joanna Zhang
Co-Treasurers: Chen Tan & BiHua Lin
Co-Secretaries: Dani Renouf & Traci Rosencrans
DPAC Rep: Bernadette Smyth
Members at Large:
Kim Gould
Sara Relling
Peter Chu
Tanja Imhoff
Sylvia Butterworth
Julia Jarvis

Meeting Adjourned

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