



# WEST BAY SCHOOL

## PAC Meeting Minutes for September 15, 2017

### Present:

Andrea Mulkins	Mohamed Hussein	Laila Hashemi
Shabnam Kothare	Jane Orser	Kim Gould
Heather Thomas	Alys Shantz	Sara Relling
Peta Dirassar	Sylvia Butterworth	Marketa Newbery
Danielle Katerberg	Jennifer Mischke	Anna Day
Christina Argyros	Helen Pankratz	Denise Nosella
Cora MacDonald	Jennifer Merrick	Anne Murdock
Jonathan Zhao	Peter Chu	Judy Duncan
Emma Zhang	Tanja Imhoff	

### Welcome and Call to Order at 9:05am

**Adoption of Agenda:** Moved by Alys Shantz; seconded by Tanja Imhoff

**Adoption of June Minutes:** Moved by Kim Gould; seconded by Jane Orser

### Committee Updates

**2018 Gala** - Marketa Newbery

- Save the date: April 28th, 2017
- Fairmont Hotel Vancouver

**Hot Lunch** - Mohamed Hussein and Anna Day

- Everything has been going well with the ordering to date. There will be no more Mexican or Subway.
- Moveable Feast is a new vendor this year.
- Well Fed will be delivering two days.
- Hoping to have volunteer list out next week.

**Volunteer Coordinators** - Jennifer Merrick and Helen Pankratz

- The volunteer sign up boards have had a good response.
- We still need volunteers for Poinsettia Fundraiser, Persian New Year and Lunar Year events.
- We need more volunteers for traffic, helping children cross the street safely.

### Chair's Report - Danielle Katerberg

#### **Welcome Back BBQ**

- It was great to see so many families at our Welcome Back BBQ last week.
- Thank you to all who helped out with BBQing, preparing and serving food, and moving all those tables and chairs.
- Thank you to our local Marketplace IGA for supplying much of the food.
- Thank you to Kim Gould and Sara Relling for making all the arrangements.

### **Volunteers**

- We have had a great response on our sign up sheets for volunteers this year which is great to see. Thank you to Jennifer Merrick and Helen Pankratz for helping to coordinate everyone. If you have any questions about volunteering, please be in touch.
- Class Reps are still being finalized, but you should soon (if not already) hear from your class rep about a coffee morning. Thank you to Kim Gould who is our Class Rep coordinator this year.

### **Communications**

- We send out monthly newsletters and e-mail reminders as needed. This is different from the weekly e-bulletin that Sue Barrie sends out.
- Sign up for our e-mail at <http://eepurl.com/ch9k35>

### **Spirit Wear**

- We might do a small order if enough interest is there to meet order minimums. A survey will go out to determine interest level.

### **PAC Meeting schedule**

- Thanks for the feedback on our meeting times survey. Meetings will be held on Friday mornings; schedule is posted on the school website, and attached in the minutes.

### **Coming Up**

- Curriculum Night - Sept 20th, 6-8pm - PAC Exec will be there to answer any questions
- Saleema Noon - Parent evening on Sept 26; babysitting will be available
- Walk and Wheel to School Week is October 2 - 6, 2017
- Next PAC Meeting October 13

## **Principal's Report - Judy Duncan**

### **Thank yous**

- Kim Gould and Sara Relling for Welcome Back BBQ and all parent volunteers
- PAC Exec for Opening Day and Kindergarten Welcome Coffee
- Cora MacDonald for the Welcome Flower Pots at the front door
- Peter Chu and Raouf Dridi for monitoring upper lot
- Mohamed Hussein for coordinating Hot Lunch

### **School Opening**

- Smooth start— thank you for submitting all your forms
- Message for the kids on opening day:
  - Be a risk-taker with your learning
  - Be a leader
  - Be involved
  - Let's be THINKERS!
  - You CAN!
  - How are YOU going to make a difference?

### **Student Learning**

- Band/Music – new portable
- Applied Design, Skills, and Technologies Curriculum (ADST)– student input on design
- Saleema Noon: Tuesday, Sept. 26<sup>th</sup> and Wed/Thurs for students in the Learning Commons
- Outdoor School for our 6/7s – October 17-19
  - Students going to Camp Fircom on Gambier Island; “Go Wild” is the program name
  - Students had presentation from Tim Turner, Outdoor School Coordinator

### **Parent Learning**

- Curriculum Evening next Wednesday (no babysitting)
- English Language Learners (ELL) Coffee Party on Oct. 24<sup>th</sup> 9:15; Settlement Workers in Schools (SWIS) invited
- Information Session about West Bay School on October 6<sup>th</sup> at 9:30 for new families wishing to register
- Medal Ceremony tonight at the West Van Memorial Library at 7:00 for participants in the Summer Reading Club

### **School Goal**

- Critical Thinking – ties in nicely with the new Applied Design, Skills, and Technology (ADST) curriculum

### **Parking / Traffic**

- Upper lot primarily for parents of K and Grade 1 children
- Residents on Westmount Place are complaining about driveways being blocked. Please be mindful of this.
- Valets trained by WV Police and will be ‘on duty’ as of tomorrow each morning to assist with drop-off

### **Treasurer’s Report - Christina Argyros**

We are in a good financial position for this year. This is thanks to a continued great effort last year. This year we will continue to focus these efforts to ensure we are secure for next year. As you can see from our budget, all the funds are being directed to activities and programs that benefit all families and students at West Bay.

We all help finance programs that are varied and valuable ranging from:

**Equipment and Supplies:** Classroom supplies; emergency and first aid supplies; Phys Ed equipment for the gym as well as playground equipment.

**Guest Speakers** for parents AND students, such as Jesse Miller and Saleema Noon; Artist-in-Residence programs like Young Actors.

**Social Events:** Halloween; Bingo Nights; Family Dances; Family BBQ; Community Day Parade; Grade 7 Grad; Lunar New Year and Nowruz; Sports Day and Decorations Day support

**Supplemental and Enhanced Learning** is where the majority of our finances are directed: Creativity and Innovation; School-wide cultural presentations; Field trips; Fine Arts; Math contests; Musical instruments and resources; Self Regulation tools, Supplemental PE programs (curling, table tennis, fencing, sportball, etc.); technology for classrooms; online resources (home reading and math programs).

Also, collectively, over the last few years, we have helped provide iPads and computers for classroom use; built a playground; installed state of the art water fountains; transformed our library into a beautiful Learning Commons. We have provided books, and technology like drop-down screens. We support outreach programs, and give an annual scholarship to a former West Bay student graduating from Rockridge

We also reiterate that we have a thorough and comprehensive process in place to manage these funds and what we help with.

The PAC is working hard to make every penny count!

### **District Parent Advisory Council (DPAC) - Peta Dirassar**

- The first DPAC meeting will be held on October 4 at the Inglewood Learning Centre at West Van High. All West Vancouver School parents are welcome to attend. DPAC meetings include monthly reports from the Superintendent and the Board of Education, and frequently welcomes guest speakers.

### **Questions/Comments**

- Hot lunch ordering ends on September 18th.
- We would like to send the pizza boxes from hot lunch home with the students to eliminate the large amount of packaging for the custodians.

### **Adjournment 10:02am**

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### **2017-2018 PAC Meeting Schedule**

Friday, September 15

Friday, October 13

Friday, November 17

Friday, December 15

Friday, January 19

Friday, February 16

Friday, March 16

Friday, April 13

Friday, May 11

Friday, June 15 (AGM)

*\*all meetings to be held at 9:05 in the Library*