



WEST BAY SCHOOL

PAC Meeting Minutes for June 13, 2017

Present:

Peter Chu	Christina Argyros	Anne Murdock
Tricia Wilson	Danielle Katerberg	Helen Hall
Sophie Ukani	Heather Thomas	Ziba Bozorgzadeh
Judy Duncan	Helen Pankratz	Dani Renouf
Cora MacDonald	Anna Day	

Special Guest: Misty Paterson

Welcome and Call to Order at 6:33pm

Adoption of Agenda: Moved by Tricia Wilson; seconded by Christina Argyros

Adoption of May Minutes: Moved by Tricia Wilson; seconded by Sophie Ukani

Chair's Annual Report - Danielle Katerberg

Our Welcome Back BBQ in September was a great way to kick off a new school year. It was nice for families to re-connect and for new families to meet others. We will be having another **Welcome Back BBQ on September 8th, 2017**; Thank you to Sara Relling and Kim Gould who are organizing the event again.

We had a Halloween event for our primary students; a Lunar New Year celebration hosted by our Chinese and Korean families; two Bingo Nights in January; a Nowruz celebration in March; a Staff Appreciation Lunch in April; and we participated in the West Vancouver Community Day Parade;

The primary students put on a wonderful musical production of EI-EI-OOPS in February, with thanks to the parents helped produce amazing costumes and set.

We have seen so much West Bay school spirit this year, with students wearing their West Bay Spirit Wear to school and in the community, at the Fun Run and Sports Day, at the Parade and the RBC Child Run.

Outreach

- We were able to deliver holiday gifts and goodies to families who are less fortunate at Westview Elementary School in North Vancouver;
- We supported 3 Outreach Grant Applications (Grade 4s for Solar Aid; Grade 1s buying a goat to help an African community; IM team's support of Search & Rescue)
- We will be awarding a \$500 Scholarship to a graduating Rockridge student on June 20th, who:

"completed Grade 7 at West Bay, will be attending post-secondary studies at a recognized institution within one year of graduating, has a high academic standing but is also well rounded. The student should display a commitment to his/her community through volunteer work or should be involved in either a social club, athletic club, visual arts or musical club at Rockridge."

Guest Presentations at PAC Meetings

- Misty Paterson in September regarding a proposed Special Project with the grade 4s, and we'll have an update this evening;
- Geoff Jopson and JoAnn Wood from the *West Vancouver Place For Sport* committee in December to talk about the new track project which we are sponsoring;
- in February, our school health nurse Fara Lambing came to help parents learn how to deal with lice;
- Bob Baker and Faye Halls came in March to share their personal stories about the Squamish culture and history;
- Students shared their learning with us when they presented to the PAC on several occasions: Andy Lee and students demonstrated and shared their learning around coding and 3D printing in January; outreach grant proposals from Chantelle McGrath's grade 1 students and Ms Anderson's Grade 4 students; International Mindedness team members from first and second term.

Parent Education

- We had a parent evening with Jesse Miller on internet safety in January;
- We hosted a screening of the documentary "Screenagers" in April

Fundraising

- **Hot Lunch:** We had a successful Hot Lunch Program. Thank you to our Hot Lunch Coordinators Srabana Dasgupta, Jane Orser and Kathi Dilworth for all their hard work this year. Thank you to Mohamed Hussein and Helen Hall who will be taking over as Vendor Liaison and Invoice Manager. We still need Volunteer Coordinators. Looking at splitting that role in to 3: You would sign up to be the point person for either Monday/Wednesday/Friday. You would be familiar with the 2-3 vendors that occur on that day and would be responsible for ensuring volunteers were on site. Please be in touch if you are willing to take on a day.
- **Fun Run:** Was a huge success. Not only did we raise \$20,000 in support of programs and resources, but we also celebrated our West Bay Spirit and had fun while working toward our goal. Thank you to all staff, students, sponsors, and donors who helped make it a success. A special thank you to the organizing committee led by Denise Nosella and Cora MacDonald.
- **Purdy's, Poinsettias** fundraisers were held in December

Our fundraising efforts have allowed us to provide funding for classroom supplies, first aid supplies, phys ed equipment, playground equipment, library books, field trips, musical instruments and books, supplemental PE programs including tennis lessons and Sportball, Special Projects, and more!

A big thank you to our wonderful treasurers, **Christina Argyros and Michele Kolebaba** who manage all our funds. It is a big job, and we really appreciate you!

Traffic

Thank you to parents who are making an effort to make the best of a challenging situation. We have a lot of volume, and every little bit helps. Special thanks to Terron Falk, Sarah Farhangi, Tanja Imhoff, and Peter Chu for their leadership.

Thank you's

- A huge thank you to all the many parents who have given their time to help make our school community welcoming, fun, and a great place to learn.
- Thank you to our PAC Executive who work all year to oversee all PAC business.
- Thank you to Judy Duncan and Sue Barrie for all their support throughout the year.

Misty Paterson - Thank You!

- “Making the Invisible, Visible” Project was a big success
- Thank you to all the Parents who supported this collaboration with Isaac Vanderhorst

Principal's Report - Judy Duncan

Thank You's

- PAC Fun Run — Denise Nosella, Boram Lee, Cora MacDonald, Dave Rawlyk, Christina Argyros, Andrea Mulkins, Tanya Imhoff, Danielle Katerberg
- Community Day Parade — Chris Andreas
- RBC Run for the Kids — Ziba Bozorgzadeh
- Sports Day – Parents for supplying fruit
- Track Volunteers
- PAC Executive in attendance at:
 - Cypress Park Transition Meeting
 - West Bay's Capstone Presentation
- Grade 7 Grad Festivities: Fundraising, Decorations, Yearbook, Photography
- PAC Executive

Staff Good-Byes

- Shannon Deacon
- Jessica Eguia
- Jessica Miller
- Lucie Lhotak
- Amanda Randt
- Elaine Sun (maternity leave—not a permanent good-bye!)

Staffing for 2017-2018

Support and Specialist Teachers:

- Learning Support – Jayne Walker and Emily Greenman
- English Language Learning (ELL) – Farah Babul
- French K-6 – Kelsey Woodley
- Music – Johanna Mueller (Music – Primary) and Ligia Oancea

Staffing K-3:

Kindergarten: Mrs. McGrath & Mrs. Griffin

Grade One: Ms. Huggett & Mrs. Millhouse

Grade Two: Mrs. DeLazzer/Mrs. Charlton & Mrs. Campa

Grade Three: Ms. Standfield & Maternity Leave Posting

Staffing Gr 4-7:

Grade Four: Ms. Anderson and Mrs. Jennifer Ross

Grade Five: Mrs. Kelpin and Mr. Zaleski

Grade Six, Grade Seven: Mr. Lee, Mr. Darling, Ms. Mimi Ross, Posting

Events - May

- May 10th - Grade 7 Exhibition
- May 15th - Welcome to Kindergarten
- May 16th - Grade 4 Art Display (Mrs. Paterson)
- May 23rd – School Coding
- May 26th - District Coding Arcade
- May 23, 24th Field Events (Long Jump/Shot Put)
- May 25th - Fun Run
- May 30th - District Track Meet

Events - June

- June 1st – West Bay’s Capstone Presentation
- June 2nd – Cypress Park Grade 3 visit
- June 3rd – Community Day Parade
- June 4th – RBC Run for the Kids
- June 6th – Aboriginal Education Morning
- June 9th – Sports Day
- June 23rd – Grade 7 Promotional Ceremony
- June 29th – Recognition Assembly at 11:00; dismissal at 2:15

Updates

New **Portable** for Band and Music

- Drop-down projector to be installed in new portable
- Stage – to be converted into ADST workshop and Flex Learning Space
(Space for 3D printer, Tools, MakerSpace)

Have a Wonderful Summer

Thank you for all of your Support!

West Bay Capstone Presentation:

Judy summarized the presentation that was given on June 1st, reviewing the data collected on the school’s goal of the last three years “To Improve Students’ Communication Competency”, and talked about where we are headed next with our new goal: Critical Thinking.

Treasurer's Report - Christina Argyros

Bank Balances

RBC General Acct—\$170 480.55 *Note this is not a final month end balance as we are still processing payments.

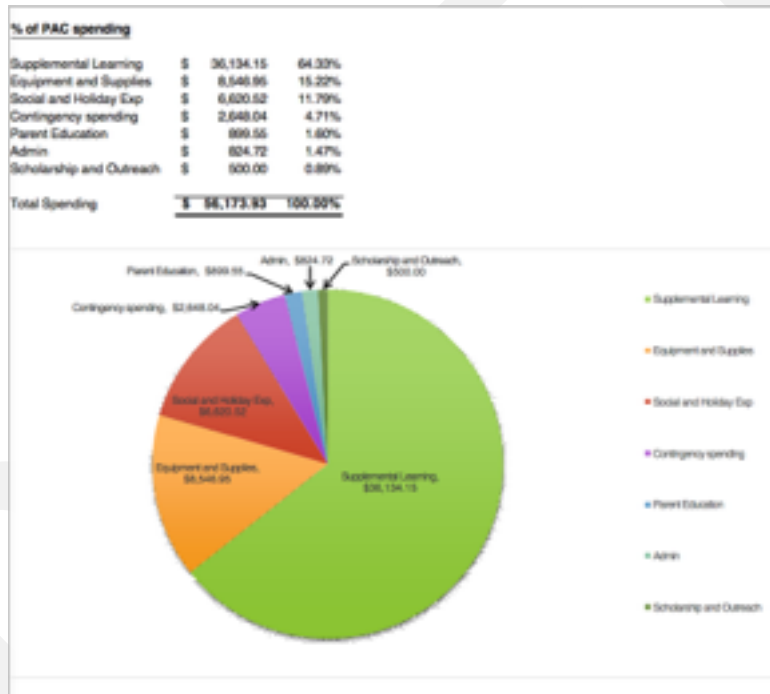
RBC Gaming Acct—\$260.46 *uncleared cheque of \$200 not taken into account

District Trust Acct—\$21 880.48 *payment of \$3920 for the ping ping tables has not gone through yet.

We exceeded our goal with our Fun Run fundraiser and raised an approximate net of \$20 639. This is double what we had hoped to raise for the event, and has strengthened our position for the 2017/2018 year.

We have one more payment due for Hot Lunch, however we project a profit of \$42000, exceeding our budgeted income of \$25000.

A snapshot of the year's spending, excluding capital items purchased through the 2016 gala proceeds:



- The supplemental learning category, which includes field trips, our in-residence program (bc tennis, drama), supplemental PE programs and self-regulation was our biggest spend, making up 64% of the total expense budget.
- Equipment and Supplies was 15%
- Social and Holiday expenses was 12%

If anyone has any questions on the expenses for this year, please speak to Danielle or myself.

Reminder to please submit all cheque requests no later than June 16th.

DPAC Report - Helen Pankratz

- The next DPAC meeting will be on Wednesday, October 4th. DPAC meetings are held on the first Wednesday of the month; all parents are welcome to attend.
- Reminder to PACs that gaming grant applications are due by June 30th.
- The Foundry (a youth mental health and addiction services hub) will be opening in North Vancouver soon.
- There will be 10 new divisions across the district next year; West Vancouver Schools received \$1.25 million in provincial funding for portables and renovations.
- The new curriculum for grades 10-12 will be fully implemented in 2018
- A new version of the FSA (Foundation Skills Assessment) will be administered in the fall next year, and will be based on completed grade level competencies
- The West Vancouver Place for Sport committee is making progress on its \$5.6 million fundraising goal, and hopes the project will gain momentum in the fall.
- There will be more support for Physical Literacy instruction next year
- Michelle LaBounty, principal at Cedardale, spoke about how PACs can work with administrators in budget planning.

New Business

Budget

- A motion to adopt the draft 2017 - 2018 Budget was made by Helen Hall, seconded by Sophie Ukani. CARRIED

PAC Executive Committee

- Election of 2017-2018 PAC Executive Committee, by acclamation:
Chair: Danielle Katerberg
Vice Chair: Peter Chu
Co-treasurers: Christina Argyros and Michele Kolebaba
Co-secretaries: Heather Thomas and Anna Day
District PAC rep: Peta Dirassar
Members-at-Large: Jennifer Merrick, Helen Pankratz, Cora MacDonald, and Kim Gould

Halloween

- This event comes up quickly when we are back in September; it might be good to start thinking about some plans now. Please let us know if you would like to take the lead on this event.

Adjournment 8:00pm