



## PAC Meeting Minutes April 11, 2017

### Present:

Cora MacDonald  
Sara Relling  
Heather Thomas  
Marketa Newbery  
Srabana Dasgupta

Kathi Dilworth  
Ziba Bozorgzadeh  
Andrea Mulkins  
Jane Orser  
Jennifer Merrick

Tanja Imhoff  
Denise Nosella  
Christina Argyros  
Danielle Katerberg  
Judy Duncan

### Welcome and Call to Order at 9:05

### Adoption of Agenda and February Minutes

- Motion to adopt agenda: Srabana and Jane
- Motion to adopt March Minutes: Tanja and Kathi

### Principal's Report - Judy Duncan

- **Showcase of Learning:** Good attendance at our Showcase of Learning on March 8<sup>th</sup>; thank you to PAC for providing coffee
- **Physical Literacy**
  - Supplemental PE Programs – Thank you PAC for support: Table Tennis – 1 week after spring break, Tennis BC – 2 weeks (last week and this week).
  - Ultimate – Grade 7s are playing against other schools every Tuesday; John Zaleski and Andy Lee coaching these co-ed teams
  - Track Practices starting April 24<sup>th</sup> @7:30am – 8:15 @WVSS; track practices starting at West Bay on Thursdays, April 20<sup>th</sup>
- **Exhibition:** Students are learning from others this week; asking questions in groups to members of the District Leadership Team or other experts; studies related to “Chemistry”; Presentations on May 10<sup>th</sup> to community 5:00 – 7:00
- **Zero Heroes:** Presentation for K-5; Free – reinforced recycling and being mindful of garbage
- **Safety Blitz:** Thank you to community partners for their support on March 31<sup>st</sup>
- **Board Highlight:** West Bay staff and students will present to the School Board on April 18<sup>th</sup> @ 7:00 (Fostering Effective Communication)
- **Mathematica Centrum Contest:** April 12<sup>th</sup> for interested students in Gr. 3-7
- **Lighthouse Festival:** Bands, Choir and Dancers will perform April 27<sup>th</sup> 10:45 – 11:40 at Rec Centre (Artwork also on display)

- **Parent Appreciation Assembly:** April 28<sup>th</sup> at 9:15
- **Australian Principals** on Study Tour at West Bay this morning
- **School Goal:** Where to next?
  - A. Based on teachers 'scanning' of our learners, strengths at many grades included creative thinking and communication. Challenges include critical thinking, critical listening, problem-solving, independent thinking (making decisions)
  - B. We want to move into the area of critical thinking. This is one of the Ministry Competencies identified as key in students' development.
    - Already worked on 'Communication competency' for 3 years
    - Moving into Critical Thinking
      - Analyze and critique
        - Analyze and make judgements about a work, a position, a process, a performance or another product
        - Consider purpose, focus on evidence and use criteria to draw conclusions and make judgments; consider a variety of perspectives
        - Reflect and evaluate their thinking
      - Question and investigate
        - Engage in an inquiry where they identify and explore questions or challenges related to key issues; develop and refine questions, evaluate the credibility of sources of information
      - Develop and design
        - Apply critical thinking to create or transform products, methods, performances, and representations in response to problems, events, issues and needs (develop and refine plans)

Ties in with executive function (cognitive domain)

Executive functioning is a term used to describe the many tasks our brains perform that are necessary to think, act, and solve problems.

- Executive Skills
  - Metacognition
    - Specify what is to be evaluated and how
    - Evaluate performance for the student

- Provide sample to match or error-monitoring checklist
- Embed metacognitive questions into instruction (teach students to ask questions)

### **Chair's Report - Danielle Katerberg**

- **Communicating Student Learning Feedback** - Thank you to everyone who took the time to offer their feedback which has been submitted to the District. Someone asked about letter grades and university entrance: Letter grades are still being used for the upper high school grades.
- **Outreach Grants:** As part of our PAC Budget this year, we set aside some outreach funds to support student-led initiatives. Any student(s) wishing to apply must complete an application form and have the support of a teacher. We have received an application from Ms Anderson's Grade 4 class. They are looking for \$100 in financial support to purchase prizes for their raffle draw. All proceeds will go to SolarAid to provide electricity to those in need. They will come to our May PAC meeting to report back on how they did.
- **BC Children's Hospital - Race for the Kids, June 4th:** Thank you to Ziba Bozorgzadeh who has set up our West Bay Wolves team again this year. (Early bird deadline is tomorrow)
- **Volunteer Positions for next year:** It takes a lot of hands to keep things running smoothly at West Bay, and every bit of help makes a difference. Thank you to all the parents who step up to help. We are thinking about next year, and in order to ease transitions, it would be great to fill some roles before this school year is over. Of particular note: **we need a new Hot Lunch team** (Vendor Liaison, Volunteer Coordinator, Accounts).
- **Family Dance** - has not happened this year due to lack of leadership. If anyone would like to organize a family social event, whether that be a Family Dance or something else, please let us know.
- **Parade:** West Vancouver Community Day Parade is on June 3. The theme this year is *We are all Canadian* in celebration of Canada's 150th anniversary
- **Staff Appreciation:** Thank you to Farrah Jinha for leading this year's event, taking place on Wednesday, April 19. Thank you to all the parents who have signed up to bring food and help that day.
- **Fundraiser:** The Conscious Family Organizer. Order online at <http://theconsciousfamilyorganizer.com> Use Code: 45-6WB for West Bay PAC to receive a commission.

### **Upcoming Parent Education:**

- **Screenagers** at West Bay on April 24. Tickets are free, courtesy of WBPAC, but registration is required. \*If you can't make it that day, Irwin Park is also hosting a screening on April 20 (by donation)
- **Social Media Awareness with Jesse Miller**, Wednesday April 12, 6:30-8:30pm at Chartwell. Tickets \$9+fees <https://www.eventbrite.com/e/social-media-awareness-with-jesse-miller-of-mediated-reality-tickets-32446691929>
- **Dr. Shimi Kang** - Tuesday May 2 at Kay Meek Theatre  
This is the District PAC's annual parent education event. Dr Shimi Kang, Harvard trained doctor and author of "The Dolphin Way". Tickets are \$20 for parents in WV School District, and can be purchased via Kay Meek's website, [http://kaymeekcentre.com/on\\_stage/2503](http://kaymeekcentre.com/on_stage/2503). This is expected to sell out.
- **Foods that Fit Workshop** - Wednesday, May 10 5:00-8:30pm at the Education Services Centre (5th floor, 2121 Lonsdale) Open to Hot Lunch Coordinators AND any interested parents. Register [https://www.eventbrite.ca/e/foods-and-drinks-that-fit-workshop-registration-31658859501?utm\\_term=eventurl\\_text](https://www.eventbrite.ca/e/foods-and-drinks-that-fit-workshop-registration-31658859501?utm_term=eventurl_text)

### **Treasurer's Report - Christina Argyros**

- Please contact us if you have any questions regarding the budget.
- We will present the draft budget in May.

### **District Parent Advisory Council (DPAC) Report - Anna Day**

- Dr. Shimi Kang, author of "The Dolphin Way" will be the guest speaker at this year's annual DPAC Parent Ed evening on May 2nd at Kay Meek Theatre. Tickets: [http://kaymeekcentre.com/on\\_stage/2503](http://kaymeekcentre.com/on_stage/2503)
- All schools in West Vancouver School District will have Vice-Principals next year.
- Dave Platt spoke about Special Education Student Support Services in our District

### **New Business**

- **Proposed Bylaw Amendment:**

The proposed addition to sections **X- EXECUTIVE**, and **XI - DUTIES OF OFFICERS** will add the position of "Member(s) at Large". A Member-at-Large would help us have more broad representation on the executive committee, and can help with PAC business: ex. could assist with communications (e-mail newsletters, website updates), help coordinate volunteers, fundraisers, etc.

Proposed wording:

**Member(s)-at-Large shall:**

1. **Be members who have an interest in the school-wide nature of the business of the PAC;**

2. **Expect to be involved in one or more committees as a member or chairperson;**
3. **Be prepared to fulfill other special functions as necessary**

The following corrections will also be made:

- under section **XIV - FINANCES**, sub-section 5:  
“...at least ~~thirty~~ fifteen (15) days prior...”
- under section **IX - TERM OF OFFICE**, sub-section 4:  
“No person may hold more than one elected executive position at any one time, with the exception of ~~positions~~ the DPAC representative, where ~~these~~ this positions may be held concurrently with a position of WBPAC executive officer.”

A vote will be held at the May meeting to adopt the changes.

- **Gala 2018 - Marketa Newbery**
  - Looking at a few different venues and would welcome any ideas or suggestions.
- **Fun Run 2017 - Denise Nosella/Cora MacDonald**
  - Pledge forms will go home with students on May 12th
  - 100% of funds raised will benefit West Bay students, including items like equipment, supplies, and supplemental learning
  - To enhance the fun, parents have generously donated prizes
  - This is our year’s biggest fundraiser, and our goal is to raise \$20,000
  - Event will be on Thursday, May 25<sup>th</sup>

**Questions/Comments:**

- Discussion around what the PAC pays for and what the district pays for. Not all parents are aware of what is funded by the PAC.

**Meeting Adjourned**

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**Attachments:**

1. Div 8 Outreach Project Proposal
2. Proposed Bylaw amendments

**Attachment #1.**

## **Outreach Project Proposal**

**Name of the project (include the organization that you are working with):**

Div 8's Supports SolarAid

**Names of students involved:** (names of students or whole class)

Whole class

**Grade:** 4      **Teacher:** Ms. Anderson      **Sponsor:** Ms. Anderson

**Purpose of the project: (This is the 'why')**

Division 8 inquired into "Sharing the Planet" and how "energy is a transformable resource that may be difficult to share." We discovered that 3.6 billion people do not have any or partial access to electricity. We immediately knew we have to take action and help this important cause.

**What are you doing to help? Please provide details:**

We are going to hold a raffle at West Bay Elementary School and donate all of the money to SolarAid. We chose SolarAid after much debate and reflection. We looked at many organizations and felt passionately that our money should go to SolarAid as they are a non-profit and we can purchase 1 solar light for every \$5. This was the best choice and had the most impact.

**How will the PAC be able to support your project? (The PAC may be able to provide an amount of up to \$100)**

We are asking the PAC to support our action by providing the money for our raffle prizes. We would like to ask for \$100 to purchase desirable prizes (gift certificates to Indigo, Toy Jungle, iTunes, Cherry Berry, Toys R Us, etc.). We hope to have at least 5 prizes and a prize for the class that purchases the most tickets.

**Date of the PAC meeting at which your outreach project proposal will be presented:**

We would like to share our successes after our fundraiser has happened - May PAC meeting. Thank you for considering our request!

**Attachment #2.**

**Proposed By-law amendments**

page 6:

4. No person may hold more than one elected executive position at any one time, with the exception of positions the DPAC representative, where these this positions may be held concurrently with a position of WBPAC executive officer.

**SECTION X - EXECUTIVE**

1. The affairs of the WBPAC shall be managed by the elected Executive Officers.
2. The Executive Officers will be as follows:
  - A. Chairperson or Co-Chairpersons
  - B. Vice-Chairperson(s) - optional if two Co-Chairpersons
  - C. Secretary or Co-secretaries
  - D. Treasurer or Co-treasurers
  - E. DPAC representative(s)
  - F. Member(s)-at-Large
  - G. Past Chairperson (not elected)

page 9:

**F. Members-at-Large shall:**

1. Be members who have an interest in the school-wide nature of the business of the PAC;
2. Expect to be involved in one or more committees as a member or chairperson;
3. Be prepared to fulfill other special functions as necessary

page 10:

**Annual budget**

5. The Executive Committee will prepare a budget and provide it to the membership for approval annually by way of a Material Vote as defined in Section VII in Quorum. The budget must be provided in written form to the members at least ~~thirty~~ fifteen (15) days prior to the general meeting date on which the budget is scheduled for approval by the WBPAC members.