



WEST BAY SCHOOL

PAC Meeting Minutes, Oct 11th, 2016

Present:

Cora MacDonald	Danielle Katerberg	Judith Carter
Christina Argyros	Tanja Imhoff	Helen Pankratz
Judy Duncan	Heather Thomas	Jennifer Merrick
Karen McDonald	Tricia Wilson	

Next Meeting: November 8th, 2016 at 9:05 in the Learning Commons

Meeting Called to Order at 9:09 by Danielle Katerberg

Motion to adopt the October Minutes: Tanja Imhoff and Karen MacDonald

Motion to adopt the Agenda: Kathi Dilworth and Tricia Wilson

PAC Chair Report - Danielle Katerberg

Thank you's:

- Tanja Imhoff and the Lead the Way team for making International Walk to School week a great success at West Bay. We had a great turnout, and some friendly competition for the prizes.
- World Teachers Day on October 5 - thank you to PAC for providing some treats
- Halloween Team for organizing activities for our primaries
- Spirit Wear Team - order should arrive in 2-3 weeks.
- Lost & Found - Thank you to April Wang and Julia Baikalova for organizing the lost and found. At this time of year when the weather is constantly changing, a lot of layers are being left at school. Please take a look at the rack outside the library and take what is yours.

Upcoming Events:

- Cypress Park 9th annual pumpkin patch will be held on Saturday Oct 15th from noon to Entry is \$20 per family and includes 2 pumpkins. Additional pumpkins are \$5 each. Pony rides are also included in the entry fee. We will be having carnival games, face painting, cupcake decorating, popcorn and a bake sale.
- Purdy's and Poinsettia fundraisers coming this winter
- Christmas Hampers for Westview families

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- Art Cards - Sara Relling headed this last year. It is usually run every other year. There was some discussion if we wanted to do it again this year as it did make some money. Ideas about themes and timing were discussed.
- Clothing Drive - last Spring was our first clothing drive and it was quite successful, especially given its short time line. We hope to do another one in the future. Stay tuned
- Family Dance - as of now, there is no lead for this event. There was some discussion about having it again this year. Some parents feel very strongly that the kids like it, and that it continued to be geared towards the lower grades, with more senior students helping out.

Principal's Report - Judy Duncan

Thank you's:

- Tanja Imhoff and Lead the Way Committee for their work on encouraging active transportation; you will see Gr. 5 valets in the turnaround - they were very keen and were trained by WVPD
- PAC for presence at Curriculum Evening - Spirit Wear, etc and for providing coffee
- Thank you to PAC for treats on World Teachers' Day - much appreciated
- Thanks you to PAC for funding "Power of One" anti-bullying presentation (focus on not standing by but playing an active role to stop mean behaviours)

Athletics

- Cross Country - successful 3 meets and practices - thanks to parent coaches
- Basketball - underway - thanks to Chantelle McGrath for coaching girls and to David Chapman and Phil Kuzyk for coaching the boys
- Working on getting rugby into our intermediate PE classes with an 8 - 10 week after school program for \$15 (likely Wednesday afternoons)

Professional Development Days

- Not a day off for teachers - we are all learning!
- September 23rd was spent at West Bay looking at resiliency, grit, anxiety, Aboriginal Education and Communicating Student Learning
- October 21st is a Provincial PD Day - Judy will be going to Heart - Mind Conference

Parent Sessions:

- Communicating Student Learning** - This Thursday, October 13th - looking forward to this important conversation and hearing from parents; will be in the gym due to large numbers
- ELL Parent Tea** - October 18th in the morning (Carolyn Huggett to share information on her program - how she supports students learning English); will be held in the Learning Commons

Health and Safety/Emergency Preparedness

- 6 fire drills a year - we've had 2 successful drills to date
- 3 earthquake drills - student release drill will be held on October 20th starting at 1:30 in the gym. Parents are asked to ensure they have photo ID and if

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sending someone else to pick up child, this person must be included on their emergency form

Staffing Update

Lucie Lhotak (French K - 6) suffered a concussion at work and will be off until October 24th and then doing a gradual return to work. Kelsey Woodley is replacing her. Kelsey taught primary French at Cypress Park and is pleased to be working with us.

Treasurer's Report - Christina Argyros

Bank Balances as of October 7th, 2016

RBC General Account \$192,604.67 which includes the income generated from Hot Lunch of \$63,785.86. This is half way through our projected income for the year.

RBC Gaming Account \$7,985.59 which includes the grant money of \$7,980.00. This grant is used for FUN field trips.

District Trust Account Net balance of \$63,879.11

Payments for the document cameras and conference tables (gala wish list items) are coming through now. We are still expecting payments for the projector and table tennis tables to be processed.

DPAC Update - Helen Pankratz

Chris Kennedy, Superintendent, reported:

- Enrolment in the District is up; International student enrolment is down slightly (by design) from 600 to 576 students. Homestays are needed for International students
- French Immersion enrolment is also up.
- ELL is up slightly in elementary schools
- Reporting and Exams are the hot topics this year:
 - what kind of feedback do parents want?
 - there will be a district wide event on the topic of reporting sometime around January, similar to the one on the curriculum held last year
 - report cards for 4-7s will be like last year's piloted gr 4 report card
 - no changes yet to grade 8-12 report cards
- There will be an parent ed event with Police and Medical representation regarding the dangers on Fentanyl (However, fentanyl is not a big issue so far in West Van; Alcohol is a bigger problem.)

Committee Updates:

Halloween Committee - Cora MacDonald

Kick off meeting was held last month, with a great turn out from volunteers. Plans are to have the Halloween party for the K-3's on Monday, October 31st, under the covered area next to the preschool from 1:10 until 3:50. A sign up genius will come out shortly for volunteer sign ups.

Kitchen Committee - Danielle Katerberg

The kitchen committee met last week. There is a work party planned later this week to clear out clutter, and make some short term improvements while we explore our options for the long term. If you have any comments about the kitchen, please email westbaypac@gmail.com.

New Business:

- Danielle Katerberg read a note from Grade 3 teacher, Jane Standfield who thanks the parents for the classroom's new furniture, and the support parents have towards the school, staff, and their children's learning.
- Parents are grateful for the time, effort, and passion of Terron Falk's commitment to student safety on and around the school's streets.
- Traffic - There are some concerns around cars turning in neighbourhood driveways, making it unsafe for children walking along the road, as well as potential to upset neighbours.

Outreach Grants - Application Process Discussion:

- A draft Application for Outreach Grants was distributed for feedback. It was decided that the student(s) receiving the funding should present the project to the PAC, but that it could be in person or by way of a standing poster presentation. Each request could be up to \$100.00.

Meeting Adjourned at 9:55