



ROCKRIDGE

ESSE QUAM VIDERI



Sept 3, 2026

CALENDAR UPDATE	
Fri, Sept 4	10:00 – 11:00 AM: New Student Orientation & Open House
Mon, Sept 7	Labour Day Holiday
Tues, Sept 8	Students' OPENING DAY & Orientations - GR. 8: 8:30—11:00 AM - GR. 9: 9:00 am—10:05 AM - GR. 10: 9:55 am—11:00 AM - GR. 11: 10:50 am—11:55 AM - GRADE 12: 12:00—12:55 AM
PARENT 'TO DO' See details below	1. Student Information Verification Form (paper copy coming home with your child on Tuesday, September 8th) 2. Complete the Online Policies & Procedures Form (online)

Dear Families:

To ensure a safe and successful start to the school year, we ask that you complete two important forms for each student in your household. These forms enable your child's full participation in school activities and ensure we have accurate, up-to-date information in case of an emergency.

Both forms must be submitted.

1. Student Information Verification Form (paper copy coming home with your child on Tuesday, September 8th)

- Review the student information verification form carefully, as it contains all the personal contact, medical, and emergency information we have on file for your child in the District's student information system, MyEducationBC
- Any updates or changes to the information on the form should be written directly on the form. If there is an address change, please update the Student section as well as each Parent section. Please make sure the new information is written in a manner that is clear and easy to read.
- Sign and date the form, **even if no changes have been made**
- Return to your school office

If you make any changes to the following information, you must also provide supporting documents:

- Home address
- Parental responsibility
- Legal or medical alerts
- Citizenship

A list of acceptable documents is available at <https://westvancouver.schools.ca/admissions/required-documentation/>. Staff may request additional documentation at their discretion.

Please upload documents electronically using the secure upload link here:

<https://eforms.sd45.bc.ca/Form/StudentDocuments>

Please note that if supporting documentation is not provided, changes will NOT be made in MyEducationBC, the official student information system used by school districts and the provincial government, to maintain a student's permanent record.

Emergency Contact Section

The Emergency Contact section of this form lists all the contacts that are authorized to pick up your child in the event of an emergency.

- All emergency contacts must be 19+ years and aware of this role
- We recommend including at least one trusted contact who lives nearby
- In the event of a broad emergency, the school may implement a controlled release of students to ensure their safety and well-being. If this becomes necessary, students will only be released to parents/guardians or emergency contacts listed on the form. If necessary, students may be released to authorized medical personnel.
- Accurate emergency contact information is essential for your child's safety. Please ensure that this section is accurate and up to date.

2. Complete the Online Policies & Procedures Form (online)

Parents/guardians must also complete a new Policies and Procedures form for each child in their household, every school year. Failure to submit this form will limit your child's participation in classroom and school activities. [2026–2027 Online Policies & Procedures Form](#)

The form covers:

- Basic student information
- Permissions for school activities and programs
- Permissions for technology and digital resource use
- Release of limited personal information

Thank you for your attention to these important steps. By completing these two actions, you help us support a safe, responsive, and well-organized learning environment for all students.

If you have any questions or require assistance, please contact your school office directly.

For further details and information about the 2026-27 school year, please refer to the [Welcome Back Newsletter](#) that was emailed to families last week.