

RPAC Virtual General Meeting
(the "Meeting")
10 May 2023
7:00 p.m. by Zoom

1. Call to Order

Meeting was called to order by Rianne Kamphujis 7:08 p.m. Litza Anderson acting as secretary. [10] attendees through Zoom. [20 minutes into the meeting there were 11 attendees.] Note: NEED 12 attendees to have QUORUM, as there had not been a general meeting for a couple of months, it was decided to proceed with the meeting even though quorum was not met.

2. Approval of Minutes

On motion duly made (Christy), seconded (Rianne) and carried IT WAS RESOLVED THAT the minutes of the General Meeting of February 22, 2023 be approved.

3. Co-Chairs report -Rianne Kamphujis

Upcoming Events and Fundraisers:

- Sportswear Fundraiser – The new gear is ready. Finalizing the website. Hoping to go live in the next couple of weeks.
- Summer Fest Friday June 9th. -Not meant to be a fundraiser but a celebration of the community and end of the school year. From 3-5:30pm. Bring your blankets. There will be food trucks and games.
- Open Positions on the Executive -Please let Rianne know if you are interested in getting involved in any way.
- Date of AGM is changed from the June 14th to 16th, in person in the library at 9am. Notice will go out two weeks before.

4. Treasurer Report -Christy Strashek

<Balance sheet and Budget attached to minutes. >

Christy shared her screen. As of April 27 hot lunch is close to \$29,000, likely end up close to budget. Sportswear is looking good and expecting \$1500. RPAC has contributed to a number of great events this past year.

Expect cash balance at the end of the year to be \$47,250.

As part of the Sportswear, sports socks have been created. The Executive thought it would be nice to include one pair in the orientation packages for each Kindergarten student

starting in September. The cost will be \$175. On motion duly made and seconded it was carried. It was resolved that \$175 be spent to pay for each student entering Kindergarten in September 2023 to receive one pair of Ridgeview branded sports socks as part of their orientation packages on May 26th. It was approved unanimously.

For Summer Fest, the Executive expects the food trucks to cost nothing, but there may be some expenses to cover the games etc. The Executive would like approval to spend up to \$2,000 on Summer Fest. On motion duly made and seconded it was carried. It was resolved that up to \$2000 be spent on Summer Fest related activities etc. It was approved unanimously.

5. Principal's Report -Warren Zerbe

May 26th -Welcome to Kindergarten orientation, 2 groups for 45 minutes. A video invitation has already been sent. Expecting both classes to be full in September.

Cycle BC came last week for Grades 4,5, and6 -paid by affordability grant.

Hands on math games -paid by affordability grant.

Mr. Zerbe is not sure there will be an affordability grant next year, waiting for clarity from the district as the focus may be on food programs. We will need to take this into account for the budget next year.

Kung Fu program coming up

June 21st -Sports Day. Mr. Zerbe will be needing help distributing the freezies. He is looking for one or two volunteers to help.

Summer Fest -Mr. Zerbe is reaching out to the district regarding insurance for food trucks on school property as well as any other permit requirements.

Mr. Zerbe shared the proposed calendar for 2023-2024 (draft attached).

The minutes next year will be 52,680 minutes so Lunch will be 2 minutes longer. School will still be 8:40 to 2:40pm

Split classes are likely to occur. Grade 4/5 classes in particular. It will not be finalized until "bums in seats" the first week of September.

There was a question for Mr. Zerbe regarding when does he have his final budget for the year. Mr. Zerbe confirmed it is usually around the last day of September but he ends up having to pivot all the time.

Mr. Zerbe was asked to provide a traffic update. Two parents have been very involved in helping improve the traffic situation at pick up and drop off: Shawn and Lucy. Mr. Zerbe has updated the signage to promote drop and go to keep traffic moving. There was a one week blitz. Presence for the week made a difference. District is going to redesign the Lawson stop sign and parking lot. Mr. Zerbe's goal is to do a one week blitz every term. The Kindergarten orientation will include some education around pick up and drop off zones.

The Gaga Ball Pit has been delivered. District needs to prepare the site. Mr. Zerbe is hoping it will be up and operational by the end of June. He will follow up with the district.

6. DPAC Report – Vania Pecchia

Summer Learning – The District offers a summer learning program. Ridgeview is the host this year with Pauline Johnson. July 4-14th in the mornings. May 12th deadline to register.

Student Reporting – Report cards will be called Learning Updates next year. It is not about what they know but how they are learning. Proficient is the goal not Extending.

7. Other Business

Next General Meeting will be our Annual General Meeting: June 16th, 2023 in person in the school library at 9am

8. Adjournment

The meeting was adjourned at 7:52 p.m.

RPAC Budget: 2022/2023

	ACTUAL 2022-2023	BUDGET 2022-2023	
Received Funds (Net of Expenses)			
Bingo night	\$975.18	\$800.00	Profit beat expectations by 22%
Card Project	\$0.00		Skipped this year
Cheque writing campaign	\$0.00		Skipped this year
Family photo fundraiser	\$0.00		Skipped this year
Gaming Grant	\$7,780.00	\$7,780.00	
Halloween Skate	\$2,276.92	\$1,500.00	Profit was 52% higher than expected
Holiday plant sale	\$0.00		Skipped this year
Hot Lunch	\$28,488.05	\$30,000.00	
Mabel's Labels	\$0.00	\$100.00	Did we skip?
Mayfair	\$0.00	\$0.00	
School Supplies	\$324.00	\$350.00	
Seeds fundraiser	\$0.00		Skipped this year
Sportswear	\$0.00	\$1,500.00	
Two Rivers	\$0.00		Skipped this year
Wellfed	\$0.00		Skipped this year
Other Fundraisers*	\$182.26	\$0.00	A/P pmt WV SD45
Total Received Funds	\$40,026.41	\$42,030.00	
Revised expected funds		\$43,138.36	

	ACTUAL 2022-2023	BUDGET 2022-2023	
Disbursements			
Arts & Culture	2,000.00	\$2,000.00	Dufflebag Theatre(\$1,076.25), Grade 3 Biodiversity Museum Field Trip (\$368.94), Brasil Ache (\$554.81)
Bank Fees	\$0.00	\$100.00	
Capital Expenditure			Removed not doing cheque writing campaign
Community Outreach	\$858.86	\$450.00	Dundarave lights, donation (lookout foundation), dragon ornaments, lights
Earthquake Preparedness	\$0.00	\$0.00	
Exposure Sport	\$1,680.00	\$5,000.00	Grade 7 skiing (42/60 signed up), reduced expense from expected \$3,000
First Aid Course	\$600.00	\$600.00	
Grade 7 Grad Donation	\$1,500.00	\$1,500.00	Annual contribution
Grade 7 Grad Donation - One Time, Vote	\$2,500.00	\$2,500.00	To make up for missed camp through covid
Health & Career Support	\$1,575.00	\$2,000.00	Sakema Noon body science workshop (\$1,575) (this expense was allocated to this as well last year)
Hot Lunch Expenses	\$0.00	\$500.00	Munch a lunch platform cost
Ice Cream Social	\$224.64	\$400.00	Beginning of the year
Library Support	\$4,500.00	\$4,500.00	Increased from \$2,000 to \$4,500 w/ vote in Feb, extra \$2,500 one-time incremental funding
Outdoor School	\$5,000.00	\$5,000.00	Grade 6 outdoor school
Popcorn Machine			Removed, found one suitable at the school
Principal's Fund	\$5,000.00	\$5,000.00	Annually provided to the Principal at beginning of school year.
Sports Day Treat	\$0.00	\$200.00	
Staff Appreciation	\$2,246.77	\$2,000.00	Christmas lunch
Student & Family Assistance	\$2,000.00	\$2,000.00	Annually provided at beginning of school year.
Teacher's Fund	\$10,000.00	\$10,000.00	Annually divided to each grade at the beginning of the year.
West Coast Sports/ Activities	\$898.50	\$2,907.56	Grade 7 canoe trip and \$2,009.08 for balance of GaGa Ball (budget revised down from \$4,000)
Misc.	\$0.00	\$1,000.00	
Classroom modernization	\$1,159.44	\$4,000.00	Grade 2 carpet \$1159.44
Kung Fu	\$0.00	\$2,500.00	
GaGa Ball	\$0.00	\$10,000.00	GaGa Ball expense added to the budget in Feb as per vote
Total Disbursements	41,743.21	\$64,157.56	
Revised total disbursements		\$60,892.83	
Net Funds		-\$22,127.56	
Revised Net Funds		-\$17,754.47	

Cash Balance as at April 27, 2023

Per Bank Statement	April 27, 2023	01-Sep-22
Operating Account	\$ 86,709.25	\$ 64,747.81
-- Restricted Funds	\$ -	\$ -
-- General Funds	\$ 86,709.25	\$ -
Gaming Account	\$ 3,866.31	\$ 5.00
Float in safe	\$ 250.00	\$ 250.00
Total Ending Cash Balance	\$ 90,825.56	\$ 65,002.81

Bank/Cash Reconciliation

Cash Bal per Bank Statement - RPAC Operating Acct (including restricted funds)	as at April 27, 2023	\$ 86,709.25
Less: Projected vendor payment for hot lunch	-	24,298.65
Less: Gaga ball	-	12,009.06
Less: Grade 2 Carpet	-	1,159.14
Adjusted Cash Balance in Operating A/C		\$ 49,242.40
Cash Bal per Bank Statement - RPAC Gaming Acct	as at April 27, 2023	\$ 3,866.31
Less: Ski Trip	-	1,680.00
Less: Ache Brasil	-	554.81
Adjusted Cash Balance in Gaming A/C		\$ 1,631.50
Float in Safe		\$ 250.00
Adjusted Bank/Cash Balance		\$ 51,123.90
Including: Restricted Funds for Space Redesign Project	-	
General Funds	51,123.90	
Net Cash Flow During the School Year		-13,878.91

Trust Cash Balance	7,634.59
Adjusted Trust Cash Balance	7,634.59
Revised net cash flow	-\$17,754.47
Expected ending cash balance	47,248.34



RIDGEVIEW ELEMENTARY

Ridgeview 2023-2024 Timetable

K-7		
8:40-10:10	Classes Begin Session #1	90 minutes (I)
10:10-10:30	Recess	20 minutes (N/I)
10:30-12:00	Session #2	90 minutes (I)
12:00-12:42	Lunch	42 minutes (N/I)
12:42-2:40	Session #3	118 minutes (I)
2:40	Dismissal	
Totals		298 Instructional Minutes 62 Non-Instructional Minutes

Instructional Minutes Breakdown	
180 Instructional Days 298 Minutes/day	
Regular Days in Session	298 minutes x 171 days in session = 50958 minutes
Opening Day, 8:40-11:20 am	140 minutes x 1 day = 140 minutes
Meet My Teacher, 2:00 pm Dismissal	258 minutes x 1 day = 258 minutes
P/T Conferences (x2), 12:00 pm Dismissals	180 minutes x 2 day = 360 minutes
Delayed Start Nov. 1, 10:30 am – 2:40 pm	208 minutes x 1 day = 208 minutes
Winter Holidays, 12:00 pm Dismissal	180 minutes x 1 day = 180 minutes
Student Led Conferences, 1:00 pm Dismissal	198 minutes x 1 day = 198 minutes
Sports Day, 1:00 pm Dismissal	198 minutes x 1 day = 198 minutes
Last day of School, 12:00 pm Dismissal	180 minutes x 1 day = 180 minutes
	Total = 52,680 minutes
Totals	52,680 minutes / 60 minutes = 878 hours
	Ministry Mandate = 878 Hours (Grades 1-7) = 52,680 minutes



RIDGEVIEW ELEMENTARY

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RIDGEVIEW ELEMENTARY 2023 – 2024 General Calendar



































September 5 th	Opening Day, Grades 1 – 7 (Welcome Assembly @ 10:40 am)	8:40 – 11:20 a.m.
September 6 th	First Full Day, Grades 1 – 7	8:40 a.m. – 2:40 p.m.
September 7 th – 15 th	Kindergarten Gradual Entry in effect as per brochure	
September 15 th	Meet My Teacher Grades 1 – 7 (Principal & Parents @ 1:00 pm)	2:00 p.m. Dismissal
September 13 – 15 th	Scholastic Book fair	
September 21 st	Terry Fox Run	
September 22 nd	Professional Development Day (NO students in session)	
September 28 th	Individual Photos	
September 29 th	Orange Shirt Day	
October 2 nd	Truth and Reconciliation Day (School Closed)	
October 4 th	Virtual Parent/Teacher Interviews (K – 7)	12:00 p.m. Dismissal
October 5 th	Virtual Parent/Teacher Interviews (K – 7)	12:00 p.m. Dismissal
October 9 th	Thanksgiving Day Holiday (Schools Closed)	
October 20 th	PSA Day (NO students in session)	
November 1 st	Delayed Start after Hallowe'en	10:30 a.m. Start
November 10 th	Remembrance Day Assembly @ 11:00 am	
November 13 th	Remembrance Day Stat Holiday (Schools Closed)	
November 14 th	School Closure (Schools Closed – due to Good Friday falling on Spring Break)	
December 4 th	Professional Development Day (NO students in session)	
December 8 th	First Term CSL/Reports Home	
December 22 nd	Last Day Prior to Holidays	12:00 p.m. Dismissal
Dec. 25 – Jan. 5 th	Winter Vacation (Schools reopens January 8 th)	
January 29 th	Professional Development Day (NO students in session)	
February 16 th	Reading Break (Schools Closed)	
February 19 th	Family Day Holiday (Schools Closed)	
March 15 th	Second Term CSL/Reports Home	
March 18 - 29 th	Spring Break Vacation (Schools reopens April 2 nd)	
March 29 th	Good Friday Holiday (Schools Closed)	
April 1 st	Easter Monday Holiday (Schools Closed)	
April 24 th	Student Led Conferences (K – 7)	1:00 p.m. Dismissal
May 17 th	Professional Development Day (NO students in session)	
May 20 th	Victoria Day Holiday (Schools Closed)	
June 19 th	Sports Day (rain or shine)	1:00 p.m. Dismissal
June 27 th	Last Day of School for students	12:00 p.m. Dismissal
	Year End Assembly/Sense of Belonging Slideshow	
	Third Term CSL/Reports Home	
June 28 th	Administrative Day Students not in Session	

7:52



Close

Participants (12)

	Litza Anderson (me)	 
	Rianne	 
	Christy Strashek	 
	Irene Sun	 
	Mahshid's iPhone	 
	Nadia Aldea	 
	Nasrin Bagheri	 
	Olha	 
	Shawn Lin	 
	Vania	 
	Victoria Thompson Bilinski	 
	Warren Zerbe	 

Invite

