

RPAC Virtual General Meeting

(the "Meeting")

22 February 2023

7:00 p.m. by Zoom

1. Call to Order

Meeting was called to order by Rianne Kamphujis 7:04 p.m. Litza Anderson is acting as secretary. [20] attendees through Zoom. [20 minutes into the meeting there were 24 attendees.] Note: NEED 12 attendees to have QUORUM

2. Approval of Minutes

On motion duly made (Vania), seconded (Jenae) and carried IT WAS RESOLVED THAT the minutes of the General Meeting of November 30th, 2022 be approved.

3. Executive/Committee Changes -Litza Anderson

Genevieve Hassan has resigned as Past Chair. We thank her for all her time, energy and commitment to the RPAC over the many years she has been involved. She has been a huge help in the transition over to the new Chairs the past couple of years.

4. Co-Chairs report -Rianne Kamphujis

Upcoming Events and Fundraisers:

- Sportswear Fundraiser – Logo has been finalized and approved. Notice will go out for the Sportswear sale.
- Movie Night April -date to be determined.
- Summer Fest Friday June 9th. -Not meant to be a fundraiser but a celebration of the community and end of the school year.
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5. Treasurer Report and Excess Funds – Rianne reported on behalf of Christy Strashek

<Balance sheet and Budget attached to minutes. >

Expected \$67,500 at the end of the school year, even with Hot Lunch being a little behind budget. We have a high cash balance due to lower expenses during COVID and strong fundraisers including Hot Lunch over the past couple of years.

The Executive has determined it wants to keep a reserve fund of \$45,000 (the "Reserve Fund") at any one time which is the average operating budget every year. After taking the Reserve Fund into account, that leaves excess funds of \$19,000 ("Excess Funds") to spend. Over the past couple of months, the Executive discussed with Mr. Zerbe and Ms. Morton

how best to spend the Excess Funds. The following items were identified to be the best use of the Excess Funds, however, they need to be voted on at a General Meeting of parents:

\$2,500 for Samsung/IPads to replace aging technology used by the primary grades. These funds would be in addition to the remaining funds in the Technology Fund from a previous cheque writing campaign. Mr. Zerbe clarified that they are looking at Samsung Galaxies rather than IPADS as they are a better fit for the needs/uses of the primary grades and more cost effective.

\$2,500 for the Library to be used as the Librarian determines appropriate including but not limited to new/used books, visiting authors etc.

Up to \$4,000 to upgrade/modernize the Grade 2s and 3s classrooms.

Up to \$10,000 to purchase and install a Gaga Ball Pit. Rianne presented a short video showing what Gaga Ball is. There was a question around the cost of maintenance and the placement on school grounds. Mr. Zerbe was able to confirm that once installed the District is responsible for maintaining it. Facilities has already approved the location between the baseball field and the long jump area. Cedardale and Gleneagles has Gaga Ball pits and they are very much enjoyed by the children.

On motion duly made (Whitney), seconded (Janae) and carried IT WAS RESOLVED THAT

- up to \$2,500 be taken from the Excess Funds for Samsung or IPADS as determined best by Mr. Zerbe,
- \$2,500 be taken from the Excess Funds for the Library to be used as the Librarian determines appropriate,
- up to \$4,000 be taken from the Excess Funds to modernize/upgrade the Grade 2 and 3 classrooms; and
- up to \$10,000 be taken for the purchase and installation of a Gaga Ball pit.

Anyone with concerns or not in agreement was given the opportunity to speak, no one came forward. The expenditure of the Excess Funds was approved unanimously.

6. Principal's Report -Warren Zerbe

Pink Shirt Day was today. There is video footage. Kids had fun.

Lots of events coming up, including:

Grade 7 -March 30th ski trip

Grade 7 -Last Basketball game coming up next week.

Grade 4, 5 and 6 will have 4 days of learning how to ride bikes.

Math festival coming early May 5 and 6

West Van school bands are coming to Ridgeview early May

Kung Fu -possibly coming in for a couple of days

Still working on sense of belonging -There will be an assembly March 10th bringing the term to an end and celebrating Nowruz (Dancers and Musicians at drop off)

Grade 7s are going to assist in determining theme days for the last term and looking at what charitable causes to support.

Grade 2, 3, 4 and parts of 5 have a new math program

Remedial reading program was put in place this year -30 kids in different groups. There has been a lot of improvement especially in Grade 2. It has boosted confidence.

7. DPAC Report – Vania Pecchia

Blanket Exercise -Nadia and Vania attended in January. It is an Indigenous learning tool. We have the opportunity to bring it into the school. If there are parents interested in attending, let the RPAC know as we may be able to expand the offering depending on the interest.

February 21st, 2023 there was a meeting of all Principals and PAC representatives from all the West Van schools hosted by Chris Kennedy. Rianne, Vania and Mr. Zerbe attended. There was an opportunity to discuss how each school has been building a sense of belonging, what is new/exciting at each school, what would the priorities be for next year and if there was a wish list what would it include.

8. Other Business

A great big thank you to Shawn and Lucy who have been assisting with traffic (before and after school). There is new signage of “drop and go”.

Next General Meeting: May 10th, 2023

9. Adjournment

The meeting was adjourned at 7:30 p.m.

Cash Balance as at Feb 22, 2022

Per Bank Statement	Feb 22, 2022	01-Sep-22
Operating Account	\$ 85,295.45	\$ 64,747.81
-- Restricted Funds	\$ -	\$ -
-- General Funds	\$ 85,295.45	\$ -
Gaming Account	\$ 6,339.81	\$ 5.00
Float in safe	\$ 250.00	\$ 250.00
Total Ending Cash Balance	\$ 91,885.26	\$ 65,002.81

Bank/Cash Reconciliation

Cash Bal per Bank Statement - RPAC Operating Acct (including restricted funds)	as at Feb 22, 2022	\$ 85,295.45
Less: Projected vendor payment for hot lunch	-	27,716.78
Add: School supplies fundraiser		324.00
Less: First Aid Course	-	600.00
Adjusted Cash Balance in Operating A/C		\$ 57,302.67
Cash Bal per Bank Statement - RPAC Gaming Acct	as at Feb 22, 2022	\$ 6,339.81
Less: Saleema Noon	-	1,575.00
Adjusted Cash Balance in Gaming A/C		\$ 4,764.81
Float in Safe		\$ 250.00
Adjusted Bank/Cash Balance		\$ 62,317.48
Including: Restricted Funds for Space Redesign Project	-	
General Funds	62,317.48	
Net Cash Flow During the School Year		-2,685.33

Trust Cash Balance	9,278.66
Approved, but back ordered - class room modernization	-
Adjusted Trust Cash Balance	7,634.59
Revised net cash flow	\$2,489.40
Expected ending cash balance	67,492.21

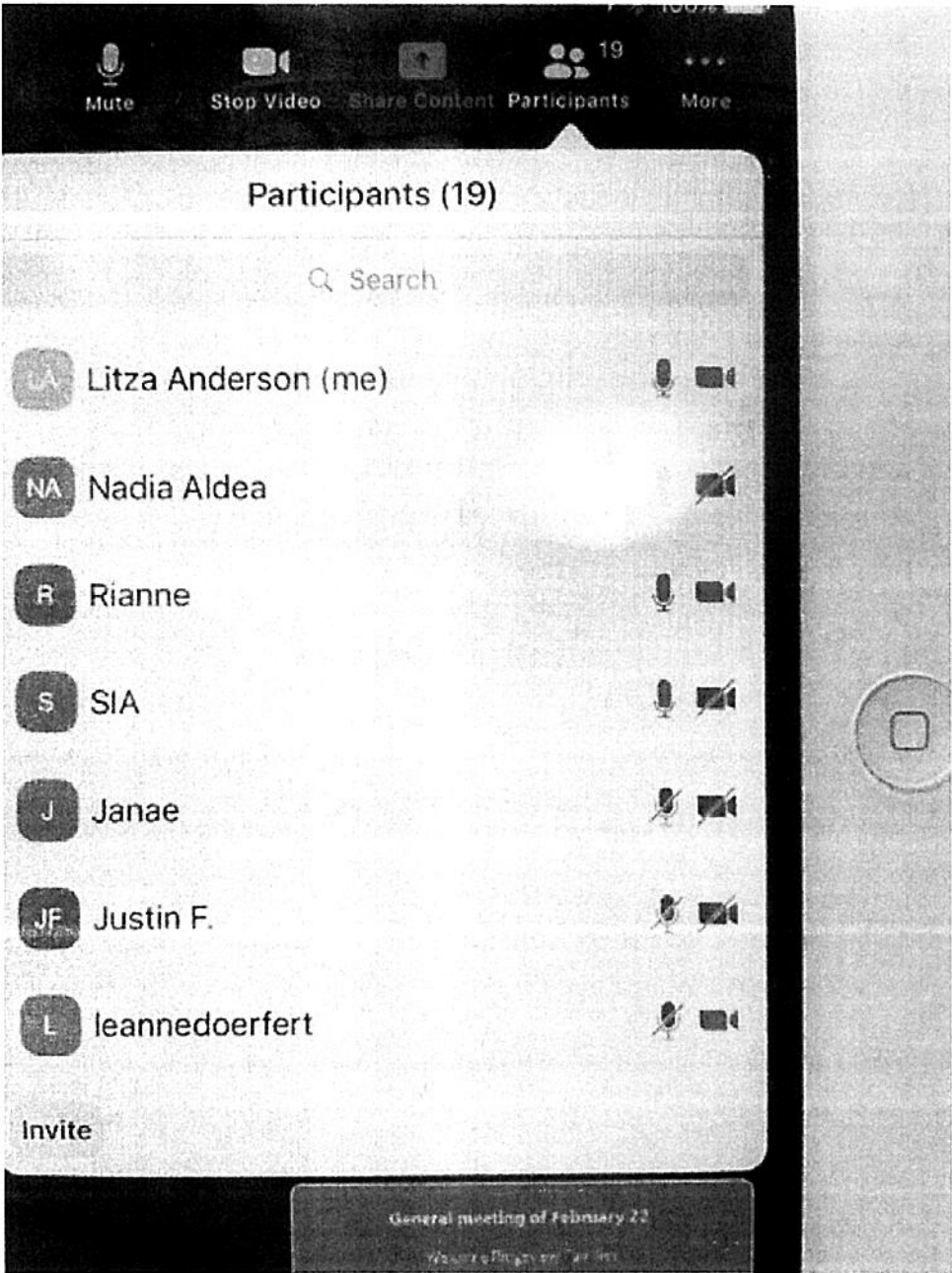
RPAC Budget: 2022/2023

	ACTUAL 2022-2023	BUDGET 2022-2023	
Received Funds (Net of Expenses)			
Bingo night	\$975.18	\$800.00	Profit beat expectations by 22%
Card Project	\$0.00		
Cheque writing campaign	\$0.00		
Family photo fundraiser	\$0.00		
Gaming Grant	\$7,780.00	\$7,780.00	
Halloween Skate	\$2,276.92	\$1,500.00	Profit was 52% higher than expected
Holiday plant sale	\$0.00		Skipped this year
Hot Lunch	\$18,883.33	\$30,000.00	
Mabel's Labels	\$0.00	\$100.00	
Mayfair	\$0.00	\$0.00	
School Supplies	\$324.00	\$350.00	
Seeds fundraiser	\$0.00		
Sportswear	\$0.00	\$1,500.00	
Two Rivers	\$0.00		
Wellfed	\$0.00		
Other Fundraisers*	\$182.26	\$0.00	A/P pmt WV SD45
Total Received Funds	\$30,421.69	\$42,030.00	
Revised expected funds		\$43,138.36	






	ACTUAL 2022-2023	BUDGET 2022-2023	
Disbursements			
Arts & Culture	1,445.19	\$2,000.00	
Bank Fees	\$0.00	\$100.00	
Capital Expenditure			Removed not doing cheque writing campaign
Community Outreach	\$858.86	\$450.00	Dundarave lights, donation (lookout foundation), dragon ornaments, lights
Earthquake Preparedness	\$0.00	\$0.00	
Exposure Sport	\$0.00	\$3,000.00	
First Aid Course	\$600.00	\$600.00	
Grade 7 Grad Donation	\$1,500.00	\$1,500.00	Annual contribution
Grade 7 Grad Donation - One Time, Vote	\$2,500.00	\$2,500.00	To make up for missed camp through covid
Health & Career Support	\$1,575.00	\$2,000.00	Saleema Noon body science workshop (\$1,575) (this expense was allocated
Hot Lunch Expenses	\$0.00	\$500.00	Munch a lunch platform cost
Ice Cream Social	\$224.64	\$400.00	Beginning of the year
Library Support	\$0.00	\$2,000.00	
Outdoor School	\$5,000.00	\$5,000.00	Grade 6 outdoor school
Popcorn Machine			Removed, found one suitable at the school
Principal's Fund	\$5,000.00	\$5,000.00	Annually provided to the Principal at beginning of school year.
Sports Day Treat	\$0.00	\$200.00	
Staff Appreciation	\$2,246.77	\$2,000.00	Christmas lunch
Student & Family Assistance	\$2,000.00	\$2,000.00	Annually provided at beginning of school year.
Teacher's Fund	\$10,000.00	\$10,000.00	Annually divided to each grade at the beginning of the year.
West Coast Sports/ Activities	\$898.50	\$4,000.00	
Misc.	\$0.00	\$1,000.00	
Total Disbursements	33,848.96	\$44,250.00	
Revised total disbursements		\$40,648.96	
Net Funds		-\$2,220.00	
Revised Net Funds		\$2,489.40	

Anderson, Litza

From: Litza Anderson <litza@guell.com>
Sent: March 28, 2023 12:55 PM
To: Anderson, Litza
Subject: Feb 22, 2023 attendance
Attachments: ATT00001.txt; ATT00002.txt; ATT00003.txt



Participants (19)

-  Participant icon
-  Lucy Lu
-  mahak
-  mike cheung
-  Mohamad
-  Monica's iPhone
-  Shawn L
-  Solmaz's iPhone

Invite

Mute

Stop Video

Share Content

Participants 20

More

Participants (20)

SL

Shawn L



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Solmaz's iPhone



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Vania Pecchia



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VB



WZ

Warren Zerbe



W

Whitney Greenwood



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iPhone



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Invite

General meeting of February 22

Wednesday, February 22, 2017