## **Custodian Procedures**

There are 2 documents – one that the natural parents sign in front of a notary and one that the custodian signs in front of a notary. Both documents must be in the student's file (copies are fine) with the information entered into the database and sent to the appropriate school.

## The custodian should(must be) be:

- A Canadian citizen or Landed Immigrant
- Resident in the Vancouver lower mainland
- Over 25 years of age
- Speak English

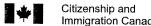
## **Natural Parents Steps:**

- 1. Use the document entitled: Custodianship Declaration Parents/Guardians for Minors Studying in Canada
- 2. Fill in the Student Information
- 3. Fill in the Parents/Guardians Information
- 4. Fill in the Custodian Information
- 5. Fill in the bottom section but do NOT sign the document
- 6. Go to a notary or lawyer to have parent signature witnessed and signed and stamped by notary/lawyer

#### **Custodian Steps:**

- 1. Use the document entitled: Custodianship Declaration Custodian for Minors Studying in Canada
- 2. Fill in the Student Information (must match the information on the Parent's document)
- 3. Fill in the Parents/Guardians Information (must match the information on the Parent's document)
- 4. Fill in the Custodian Information
- 5. Fill in the bottom section but do NOT sign the document
- 6. Go to a notary to have custodians signature witnessed and signed and stamped by the notary

Once both documents are notarized, stamped and signed copies are to be given to the West Vancouver International Programs office staff.



## **CUSTODIANSHIP DECLARATION -CUSTODIAN FOR MINORS STUDYING IN CANADA**

STUDENT INFORMATION										
Family name	Given name(s)	Citizenship	Date of birth	Sex						
			Y M	D Male Female						
				Wate Terriale						
Name and address of school in Cana	ada									
Address where student will reside in	Connection									
Address where student will reside in	Canada									
PARENTS/CHARRIANS INFOR	MATION (D. C. III C. I									
PARENTS/GUARDIANS INFORMATION (Preferably from both parents/guardians)										
	Parent/0	Guardian 1	Pare	nt/Guardian 2						
Full name F	Family name	Given name(s)	Family name	Given name(s)						
Date of birth	Y	M D	Y	M D						
Home address										
Telephone number										
CUSTODIAN INFORMATION	AND THE PROPERTY OF THE PROPER									
Family name	Given name(s)		Status in Canada	Date of birth						
			Canadian citizen or	Y M D						
			Permanent resident							
Home address				Telephone no.						
	**************************************									
The application of the official seal be age, and currently resides at the hon	low confirms that the notary public	has received evidence that the o	custodian is a Canadian citizen or a pe	ermanent resident, is over 19 years of						
age, and currently resides at the non	ie address stated above.									
l,		(name of custodian)	, hereby solemnly declare that I will ur	ndertake the full custodianship for the						
said student, (name of student), during his/her stay in Canada, while under the age of majority in the province in which he/she resides. As a custodian, I have made the necessary arrangements for the care and support of the said student in place of the parents as appropriate.										
the province in which he/she resides  By signing this custodian agreement	s. As a custodian. I have made the	necessary arrangements for the	care and support of the said student is	n place of the parents as appropriate.  vill be able to fulfil my obligations as a						
custodian in the event of an emerger	icy.	soriable distance of the students	intended residence and school and w	ill be able to fulfil my obligations as a						
		Year	Month Day							
Sigr	nature of custodian		Date							
Sworn before me at:	(city), in the	province of	(province/territory),	country (if applicable).						
This day of	(month),	(year).								
	gnature of notary	***************************************								
Sig	IOTARY PUBLIC									





# **CUSTODIANSHIP DECLARATION -**PARENTS/GUARDIANS FOR MINORS STUDYING IN CANADA

STUDENT INFORMATION											
Family name	Given name(s)		Citizenship	Date	of birth		<del></del>	Sex			
					Υ	М	D	Male	Female		
Name and address of school in Ca									LJ i omaso		
Name and address of school in Cal	nada										
Address where student will reside in	in Conada								****		
Address where student will reside in	п Сапаца										
PARENTO/OUARDIANO NICONA PROGRAMA											
PARENTS/GUARDIANS INFORMATION (Preferably from both parents/guardians)											
	1	Parent/Guardian 1	ent/Guardian 1			Pa	rent/Gua	t/Guardian 2			
Full name	Family name Given		ame(s)	Family	Family name			Given name(s)			
	i							, .			
Date of birth		Y M	D			Y		M D	· · · · · · · · · · · · · · · · · · ·		
Home address											
		******									
Telephone number											
CUSTODIAN INFORMATION				L			***************************************				
Family name	Given	Given name(s)			in Canada		Di	ate of birth			
					Canadian c			Y	M D		
Occupation of the state of the second		Went now.	· · · · · · · · · · · · · · · · · · ·	F	Permanent	resident		<u> </u>			
Current residential address							Te	elephone no.			
My/Our child will reside: wit	th the appointed custodia	n in the school	l dormitory, or								
-	th another person:	,	r dominiory, or								
<u> </u>	If allouier person.					(please	provide i	name and indic	ate relationship).		
I/We,		and									
		and					(names	of parents/guar	dians),		
the parents/guardians of the said st	.udent,			(name of student), hereby grant full custodianship to							
		(name of c	custodian), during the	student's stay	y in Canada	a, while he/	/she is u	nder the age o	f majority in the		
province in which he/she resides. I the parents. By signing this custod intended residence and school and	dian adreement. I/vve affi	ry arrangements for th irm that I am/we are	he care and support of	f the said stud	dent such ti	not the over	tadian ah	and and in the	place of market		
intended residence and school and	will be able to fulfil his/he	r obligations as a cus	todian in the event of a	an emergency	/.	ies widini s	litason	able distance c	or my/our crind s		
		Year Month	Day					Year	Month Day		
Signature of parent/guard	<u> </u>						L				
oignature or parentiguare	ılan (1)	Date	Sigr	nature of par	ent/guardi	an (2)		Da	te		
Sworn before me at:	(ci	tal in the province of		(man dan	- 14 14 1						
Sworn before me at:				(provinc	e/territory),		***************************************	country	y (if applicable).		
Thisday of	(m	onth),(	(year).								
Signature of notary					OFFICIAI	L SEAL OF	NOTAR	Y PUBLIC			

