

HPAC AGM Agenda

May 27, 2025 9am at the School Library

Welcome & call to order

Adoption of the Agenda and Minutes from last Meeting, May 6, 2025 9am

Principal's report

Chair's summary of the school year

Treasurer's report,

Vote on Budget for 2025/2026 school year

Vote on Funding priorities for the 2025/2026 school year

options include:

1) Gym AV upgrades includes electronic screen, amplifier, new mics, XLR cables, refurbish speaker cones, projector cage, projector. Viewbox, AV control unit, total cost is approx. \$35K including installation

2) Playground symbol communication sign, cost is \$3900 + installation

3) Library commons & sensory room update

Option 1 approx. cost is \$40,600, includes tables, chairs, bookcases

Option 2, approx. \$21,000, includes tables, chairs, bookcases

Sensory room, approx. cost is \$8700, includes beanbag chair, swing, floor tiles, activity all panel, water bubble columns.

Nominations and election for 2025/2026 school year HPAC executives:

Chair (this person leads the PAC, prepares and runs meetings)

Co-chair (assists the chair)

Treasurer *this is a 2 year commitment and currently filled (manages the PACs finances and makes sure that transactions are properly recorded)

Secretary (takes minutes at minutes, sends out notices and reminders, keeps track of important documents)

Hot lunch administrator (administers and supervises the hot lunch program. Including selecting vendors and menu items, setting up the ordering system on munchalunch, answers all parent inquiries regarding the hot lunch program, collects payments and makes sure that vendors are

paid within the required timeline, provides reports and labels to vendors and to the hot lunch distribution team)

DPAC rep (attends District PAC meetings and reports back to the Hollyburn PAC)

Members at large (attends executive and general meetings and acts as additional advisors)

Grad/Promotion Ceremony 2025

Will be held on Thursday June 19, 2025 1pm. There will be a promotional assembly in the gym followed by a gathering in the courtyard

Tentative schedule for HPAC meetings for the 2025/2026 school year, to be discussed and finalized in fall 2025:

- We will try to have an HPAC meeting the week of Sept 8th (possibly Thursday Sept 11th, 2025). *This might just be for HPAC executives to finalize back to school events*
- Back to school "Ice Cream Social"* date TBD
- Thursday Oct 9th, 2025 HPAC meeting, everyone is welcome *tentative, don't want to conflict with cross country
- Friday Oct 31, 2025 *Halloween dance
- Thursday Nov 6th, 2025 HPAC meeting, everyone welcome *tentative
- Tuesday December 2nd, 2025 HPAC meeting, everyone welcome *tentative
- January *skip this meeting
- Thursday February 5th, 2026 HPAC meeting, everyone welcome *tentative
- March *skip
- May 5th, 2026 HPAC meeting everyone welcome*tentative
- May 26, 2026 HPAC AGM

*As well, we will try to schedule HPAC presentations with educational experts at 10am after the Family Fridays

Meeting adjourned