

HPAC Meeting Minutes
Tuesday, March 8th at 5 pm
Via Zoom

Agenda:

- Welcome
- Foundry North Shore - Tara Boddington
- PAC Roles - Introduce Pedram
- Treasurer Update
- Intermediate Foyer Update
- Hot Lunch Update Term 3
- Easter Chocolates Fundraiser
- Principals Report
- Open Discussion/ Questions/ New Business

Welcome:

I would like to welcome everyone here today and thank you for joining us for our monthly PAC Meeting. We would like to recognize that we are gathered

together on the traditional lands of the Squamish Nation and want to thank our friends and colleagues in the Nation who are working with us to guide our understanding of the history of this land and its people. We respect and honour the Elders past, present and future as we bring this knowledge to the students of our community.

We don't have a lot to cover tonight so this will not be a long meeting. It's the last week before a well deserved and needed Spring Break!

We are going to start the meeting by welcoming a guest speaker.

Foundry North Shore

I am pleased to introduce Tara Boddington who is a Parent Ambassador at Foundry North Shore. She is going to speak about Foundry and the services they offer. Thank you for being here today Tara!

PAC Roles:

Next I want to welcome and introduce our next year's Treasurer - Pedram Fathalian. Some of you may have met him at our last zoom HPAC meeting in February. Welcome Pedram and thank you for taking on the very important role of Treasurer! You have a great teacher that has set up this role to make it super easy to handle!

Now, we are still looking to fill some key roles for next year and so I am asking that each of you think about these roles and if there is someone you know that might be interested in any of these roles, please give them my contact information so I can speak with them. Or even ask your parent friends if they would be interested in joining PAC.

We will be working really hard to fill these roles from now until June so we are ready for the new school year! We are hoping to have our team lined up by the end of June for September. At our meeting in May, we will be asking each of you if you will be continuing in September so that we know which roles need to be filled for then. For now, these 2 roles are essential and need to be filled now for September so that training can take place for a smooth transition.

Roles to Fill:

- PAC Co Chair
- Hot Lunch Coordinator

Treasurer Update - Emma:

Balances as of 8th March 2022

HPAC account - \$34,598.78

Gaming Grant account - \$19,455.19

Payments

We have just paid for the intermediate foyer furniture - \$15,000 from Gaming Grant account and \$1,500 from the HPAC account.

Sports jerseys - the invoice for these has been paid from the Gaming Grant account \$2460.62.

These cheques will clear over the next week.

Remaining items in the budget for this school year

Staff appreciation lunch - end of year - \$800

Musician in residence - \$1500

First aid training - after Spring Break

Graduation celebrations - \$2k is in the budget

Fundraisers

We sold 55 pink shirts for Pink shirt Day fundraiser which gave us a profit of \$266.75.

We have also sold quite a few blue Hollyburn shirts and so t shirt sales so far have raised over \$400.

Purdy's and Truffle Pig fundraisers are currently running for Easter.

Pedram will take on the role of Treasurer for the next 2 academic years and so I will start to work with him to handover next term.

We will work together to make sure he is all up to date and the files are passed over by the end of the school year.

Monica and I will be taken off as signatories by year end and Assim and Pedram added.

Intermediate Foyer Update - Earlene:

Slow but steady progress as we wait for suppliers etc.

Hot Lunch - Term 3 - Update:

Term 3 Hot Lunch Ordering has started and will be open for ordering until Monday, March 21st. I will send out an email to all parents during Spring Break just before ordering closes as a reminder. We are currently at \$3,541.25 in Sales which is normal as we always get the bulk of ordering in the last few days so this number will easily rise to \$19K.

Please remind your parent friends to put their orders in before the 21st. As you know, Hot Lunch is our largest school fundraiser.

Term 3 Hot Lunch starts on Monday, March 28 and goes until June 24th. If any parents have any questions or need help, please direct them to me at hollyburnpac@gmail.com.

Fundraisers Term 2:

Easter Chocolates Fundraisers - ordering is open and closes on Sunday, March 27th for Purdy's and order forms for Truffle Pig Chocolates are due the following day on Monday, March 28th.

So far we have sales of \$356.48 for Purdy's. We won't know how much we sold with Truffle Pig until all the order forms come in. I will be picking them up from the office on Monday, March 28th. Teachers have been asked to give them to Colleen.

Again, I will send out a reminder to parents a couple days before ordering closes.

Please remind your parent friends to put their order in for this fundraiser.

All orders will be delivered on April 11th to your child's classroom. Easter is the following Sunday - April 17th.

Newsletter:

There are just 7 parents that have requested HPAC not email them and so these parents are not receiving the monthly newsletter. If you know of someone that is not getting the newsletter and wants to receive it, please tell them to email me at hollyburnpac@gmail.com and I will be sure to add them to the email list with their permission.

Principal's Report:

- Wednesday was Science Fair day in Division 8 and 9
 - Thank you to parents who visited us this week to speak to classrooms about Nowruz
 - The grade 4 and 7 students will be conducting Student Learning Surveys over the course of March and April
 - Family Portal - This year, Communicating Student Learning documents will be entirely posted online
 - WVS Ignite Your Passion (IYP) Programs are open for Registration
 - We have a new website for our Seamless Day Before and After School Program. Thank you to our Early Childhood Educators, Leanne and Nita. There is still room to sign up for Seamless Day!
 - 2022 Student Video Contest about the importance of water conservation
 - Rugby registration open
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Open Discussion/ Questions/ New Business:

n/a