

## HPAC Meeting – Tuesday, December 14th at 5 pm

### Via Zoom

#### Agenda:

- Welcome
- Treasurer Update
- Intermediate Foyer Update
- Fundraisers Term 1 - Purdy's/ Poinsettia/ Spirit Wear - recap
- Hot Lunch Update - Term 2 What's New
- DPAC Update
- Fundraisers for Term 1 - Chocolates & Plants
- Social Media Update
- HPAC Monthly Newsletter - new procedure with emails
- Principals Report
- Open Discussion/ Questions/ New Business

## Welcome & Introductions:

I would like to welcome everyone here today and thank you for joining us for our monthly PAC Meeting. We would like to recognize that we are gathered together on the traditional lands of the Squamish Nation and want to thank our friends and colleagues in the Nation who are working with us to guide our understanding of the history of this land and its people. We respect and honour the Elders past, present and future as we bring this knowledge to the students of our community.

Let's take a minute to introduce ourselves to everyone.

We are still looking to fill roles for next year and so I am asking that each of you think about these roles and if there is someone you know that might be interested in any of these roles, please give them my contact information so I can speak with them.

We will be really working hard to fill these roles in the new year but if you know of anyone that might be interested, please have them contact me.

### Roles to Fill:

- PAC Co Chair
- Hot Lunch Coordinator
- Treasurer
- Social Media Rep

## Treasurer Update (Emma):

HPAC account balance = \$36, 291.29 however we have cheques to be cashed of approx. 11k making the balance approx. \$25k.

Gaming Grant account balance = \$19,455.19

We received a gift of \$25 from the School Board Liaison officer, Lynne Block, and purchased a "wish list" book for the library in her name. Mrs. Gratton sends her thanks.

We funded the staff Xmas lunch which was a huge success thanks to Monica's hard work.

Monica - do you want to give the Xmas fundraiser update as you took care of this and did all the hard work so do not want to steal your thunder! 😊  
Intermediate foyer project - Earlene will give an update

### Intermediate Foyer (Earlene):

The Foyer progress continues, slowly, due to issues with getting the quotes from contractors. The design has been created and approved and so now we are at the stage of obtaining bids to get the work done.

### Fundraisers Term 1 - Recap:

Term 1 Fundraisers consisted of Purdy's Chocolates, Poinsettias and putting Spirit Wear on Munchalunch. Both Purdy's and Poinsettias did well and should be done again next year. I will make a note to book Poinsettia earlier in the year so that you can select your delivery date of all plants/poinsettias. Both are super easy to manage and make us good money! We will do Purdy's again for Easter. The Spirit Wear has had a few t-shirt sales. We continue to sell Masks and Cutlery sets on munchalunch as well.

Tasha mentioned the possibility of adding mask tethers (strings to be added to the mask to wear around the neck) as a way to prevent students from losing their masks. Not a huge money earner but more as a way to lessen the need from the school to have to replace them.

### Hot Lunch - Term 2 - what's new:

Hot Lunch Term 2 ordering has been open since December 6th and sales are already coming in. We are currently at \$5,366 in sales. Ordering will remain open until December 17th - and I may just leave it open for the month of December. Typically parents go away and so need that little extra time in December over the holidays to order.

### Term 1 Hot Lunch ended with:

Sales: \$19,922.25 and a Profit of \$6,787.25

We have added a new vendor on Monday's for Term 2 to supplement Pizza Day. We welcome Cazba Restaurant in North Vancouver with 6 new menu items (2 Persian Soups, 2 Wraps and 2 Kabobs). We wanted to bring in Halal prepared chicken and so now we have it in the Jujeh Kabob.

For Term 3 I will have more time to offer alternating menus so that, for example, on Mondays, you can pick Pizza one week and Cazba the next week and alternate your meals. I have been too busy to set that up for Term 2 but will do that for Term 3.

### DPAC Update:

Asem is away and has been since Dec 4th so is not here to provide this update.

Our last DPAC meeting was Wednesday, December 1st. I will provide a brief update here but encourage you to read the full set of meetings attached here at your leisure.

- Meetings going forward - there will be more in person meetings moving into the new year. We will start to see an increase in in-person events, move travel for sport, etc based on current health guidelines. Every school community is different and thus transition back into in person meetings will obviously be dictated by how the parents in our school are feeling. Some are trying hybrid meetings. We at Hollyburn will discuss what works best for our school. More in-person events in Elementary schools may happen in the new year per the District.
- Annual Trustee Liaison DPAC Meeting - this year it will be held online on January 5th. The topic will be Emerging from COVID - what are we seeing? What are we doing? This event will include presentations from various schools around Foundation Skills, literacy and numeracy; Social Emotional Learning and the mental health challenges seen through the pandemic and interventions the district is putting in place and Rebuilding Community. There will be 3 attending from each school - the Principal and 2 Parents.

- DPAC Parent Education Event - featuring Dr Yong Zhao will be held on Feb 17th via zoom. Suggestion topic of discussion: Helping Children to become self-determined learners in post-covid time
- BCCPAC Zoom Lic - BCCPAC brought this back so I will look into the option of cancelling our license and getting it free through BCCPAC/DPAC
- Emergency Communications - voice and text messages options are being looked into and will have more information soon
- High School Open Houses - communication will be coming out soon for the current Grade 7's for HS open houses.
  - West Van - Jan 11
  - Rockridge - Jan 12
  - Sentinel - Jan 13
- Board Update on Staff Vaccination Policy - after careful consideration, the district will not be proceeding with vaccine policy for staff at this time

### Social Media Update:

Sam is no longer able to be the Social Media Rep and so we have had a couple people come forward offering to help. Shannon if you are still ok to take this on until the end of June, that would be fantastic. I will put you in touch with Sam and she can fill you in on what she normally does. You and I will also have a conversation around this too. Thank you so much!!!

### HPAC Newsletter - new update:

Chris Kennedy has given PAC Chairs the approval to have access to parent emails. Nathan and I have discussed protocol around this and came up with a document that all future PAC Chairs will read and sign in order to respect and maintain the integrity of privacy. The spreadsheet of parent emails will not be saved on the PAC google drive and only the PAC Chair will have access to it. This allows PAC Chairs the opportunity to send emails to parents directly, such as our monthly Newsletter, Meeting information, Fundraisers

and Hot Lunch updates. Email frequency has been discussed with Nathan so that we are not inundating parent email folders.

### Principal's Report:

First off, a huge thank you to HPAC from all the Hollyburn teachers for the Christmas lunch. It was very much enjoyed and appreciated!

Another thank you to HPAC for the \$1000 donation to BC flood victims.

The library has bought "The Great Bear" for the Indigenous Collection using the \$25 book donation we received from Lynne Block.

Thank you to Earlene for the work she is doing organising the foyer improvement project. The design looks fantastic.

Masks continue to be required by students attending school. Unfortunately students are frequently losing their masks or arriving without one. Hollyburn is currently giving away 200+ masks per month so please can parents ensure their child is provided with additional spare masks in their backpack.

Regarding covid notifications, our staff experience recently has been that the Vancouver Coastal Health authority has not been notifying us of classroom exposures until at least three or more have been confirmed.

### Open Discussion/ Questions/ New Business:

- Candy Canes - I will bring the Division bags of Candy Canes tomorrow and perhaps the teachers hand them out on Thursday in case we lose students on the last day.
- West Coast Soapworks - I would love to do this fundraiser in the new year - perhaps Valentines or Mother's Day. A student from West Van Secondary is the founder of this company and his story is so inspirational. I think it would be awesome to support this student. His website is <https://westcoastsoapworks.com/> Quinn Black spent his whole life dealing with severe eczema. He tried many products, even pharmaceuticals and nothing helped. His passion and knowledge for chemistry led him to develop a line of skin care for all people. I sit on

the WVSS PAC with his mother and I have met Quinn and bought his products and think he is such a great person that would be great for us to support.

- Xmas Decorations - I think we should allocate some funds to find a large backdrop for the stage for Christmas Concerts to come. Our decorations are old but ok for now but for sure we need something for the stage that is large enough to stand out. Thoughts? Agreed to use current decorations. Monica, Earlene and Tasha will attend the gym after school hours to set them up.
- Masks - should we order more or just sell what we have? We have 5 Adults; 18 Kids Small and 7 Kids Medium left in stock. No more pouches - should we get more of anything?
- Spirit Wear - I will be placing an order with Textile Innovations (company that did our masks) for jerseys.
- Orange Shirts - should we go ahead and order ahead of time so we are prepared for September next year? Nathan mentioned there was a concern of orange shirt revenue being taken away from Indigenous groups who would use this day to raise funds themselves. Agreed to not stock any orange shirts ourselves for that reason.