

HPAC Meeting
Tuesday, January 18th at 5 pm
Via Zoom

Agenda:

- Welcome
- Hot Lunch Update Term 2
- Treasurer Update
- Intermediate Foyer Update
- Fundraisers Term 2 - Pink Shirt Day Feb 23; Valentine Day Cookie Boxes; Easter Chocolates)
- DPAC Update - VCH Q & A
- Social Media Update
- Principals Report
- Open Discussion/ Questions/ New Business

Welcome & Introductions:

I would like to welcome everyone here today and thank you for joining us for our monthly PAC Meeting. We would like to recognize that we are gathered together on the traditional lands of the Squamish Nation and want to thank our friends and colleagues in the Nation who are working with us to guide our understanding of the history of this land and its people. We respect and honour the Elders past, present and future as we bring this knowledge to the students of our community.

Let's take a minute to introduce ourselves to everyone.

We are still looking to fill roles for next year and so I am asking that each of you think about these roles and if there is someone you know that might be interested in any of these roles, please give them my contact information so I can speak with them.

We will be really working hard to fill these roles in the new year but if you know of anyone that might be interested, please have them contact me.

Roles to Fill:

- PAC Co Chair
- Hot Lunch Coordinator
- Treasurer

A discussion was held about how to recruit more new PAC members to help take on these roles. Emma went over our annual budget and our current fundraisers and pointed out that a huge percentage of Hollyburn's fundraising comes from the school lunch program. What will be a good way to get this message across to parents who value the extra funding support Hollyburn receives but maybe doesn't realise the source of these funds.

Hot Lunch - Term 2 - Update:

Hot Lunch Term 2 is up and running well! There has been a change with our Persian vendor - unfortunately since there were only 3 orders after one parent cancelled, we have had to cancel this vendor. It's just not viable for a company to produce and deliver 3 meals only. We will be bringing this vendor back for Term 3 and will ensure to promote them within our community. We are also changing Term 3 ordering to offer alternating menus so we are confident this will help with sales for our new vendor as well. Parents will be able to alternate their meals weekly.

Sales and Profits - as of today:

Sales: \$37,203.50 and a Profit of \$12,358.65

Treasurer Update (Emma):

HPAC account balance - \$39,247.21 (less payment for hot lunch vendors) = approx. \$35k

Gaming Grant account balance - \$19,455.19

Budget update

HPAC account

Roughly \$5k of outstanding items in the budget

Intermediate foyer project - \$5k

Gaming Grant account

Sports jerseys - \$2400

Grad ceremony - \$2000

First aid training - \$450

Intermediate foyer project - use balance of account.

Based on these figures I think we should consider "shelving" the planter replacement outside the school for this year.

Consider this project for 2022/2023 if the PAC is confident hot lunch is running well etc. and they will have enough funds.

To be discussed at the meeting.

Intermediate Foyer (Earlene):

Earlene provided an update on the Foyer. Emily Miller has sent the plan to District Facility Department for approval. It will be reviewed their end to take into account any safety or maintenance concerns. The project is currently budgeted at between \$15,000 to \$19,000 (depending on which features/fittings are decided on). Shipping concerns are ongoing due to supply chain issues etc but hoping to have the project finalised before the end of the school year.

Emma queried: Will the West Van school district negotiate pricing on our behalf with CDI? Nathan will ask the facility director. Will CDI provide the installation or the District? Yes CDI will install.

Fundraisers Term 2:

We are looking at the following Fundraisers for this Term - but look to our team for suggestions and approval:

Pink Shirt Day - Feb 23 - we have done this in the past and feel we should do this again. We do have some inventory - Emma can bring us up to speed on what we have in stock and can then determine if we need to order more or just sell what we have. We purchase them for just under \$7 and sell them for \$13. Last year Emma suggested we use the profits towards something that symbolizes kindness and the whole point of Pink Shirt Day so we donated the funds to our librarian who purchased relevant books. We made just under \$1000 last year in profit!

Emma updated on pink shirts this year. Wondering about quantity of each size? PAC thought to skew smaller sizing to new kindergarten families. Pricing depends on order quantity but between \$6.75 - \$7.20 cost and sell at \$13 per shirt.

Valentine's Cookie Decorating Kits - we have never done this before but I do know of a baker who can put together heart shaped cookies, sprinkles and icing so that kids can decorate their own valentines day cookies. We could offer a box of 6 heart shaped sugar cookies for about \$15.00 and make a profit of about \$7 each box. I could post this on munchalunch as

well. Thoughts?? Does someone have another baker they would like to use and run with this program?

PAC generally thought parents might be feeling purchase fatigue and that the kits may be more effort for too little fundraising return.

Purdy's for Easter - I have set up the Purdy's fundraiser for Easter so we could run this again this year. We do well with chocolates! The order deadline for this would be March 29th and delivery of these chocolates would be Monday, April 11 - Easter is Sunday, April 17th.

Earlene mentioned another possible chocolate supplier: Truffle Pig and will get back on their pricing and fundraising structure.

Tasha mentioned possibly using West Coast Seeds fundraiser (packs of flower and vegetable seeds from local BC business) and will look into that and get back to everyone for the next meeting.

DPAC Update:

Asem will provide our current DPAC update - there have not been any meetings however there is information DPAC is seeking from parents.

- Q & A Session with WV School District, NV School District and Dr Mark Lysyshyn (Deputy Chief Medical Health Officer at VCH. This was done in the past as well and sent to parents as well as posted on the website. The district is collecting questions from parents so that they can be addressed and answered during this pre recorded interview. If you have any COVID related questions you want answered, please email them by Thursday, January 20th to Tricia Buckley (tbuckley@wvschools.ca).
- Annual Trustee Liaison DPAC Meeting - this meeting has been rescheduled to March 2nd due to the potential need for school administrators to be onsite and available to cover any school staff absences due to illness that may occur in the weeks ahead.

- DPAC Parent Education Event - featuring Dr Yong Zhao will be held on Feb 17th via zoom. Suggestion topic of discussion: Helping Children to become self-determined learners in post-covid time

Social Media Update:

Shannon was unable to attend this meeting due to work commitments. No new updates generally anyway.

Principal's Report:

Foyer Update.

Jan 19th: Safer Spaces (Div 1,2,3) Digital Citizenship and staying safe online. Apps and Social Media awareness and safety. Considering bringing Safer Spaces back for Division 4 and 5 as well.

Jan 26: Grade 7 Transitions. Counselor and VP from WVSS to speak to Div 1 and 2 about their transition to secondary.

Student Voice Committee: Volunteers from grades 4-7 meet at least once a month to plan community, charity, and spirit projects. Members have organized the food drive, student newspaper.

Feb 1st. Physical Literacy: District experts Amber and Erin are coming to do a PL assessment of all primary students. Throwing, hopping, balance, etc., and share strategies with teachers.

Jan 2022: Squamish Language Lessons for all grade 4s (Div. 7,6,5,4) from Alroy Baker.

VCH - In partnership with the North Vancouver School District, we are setting up a Q and A session with Dr. Mark Lysyshyn, the Deputy Chief Medical Health Officer at Vancouver Coastal Health focused on COVID-19 and the K-12 school system. Similar to past events, we are collecting questions from our school community and then North Vancouver Superintendent Mark Pearmain and I will video a session with Dr. Lysyshyn that can be shared widely. Right now, we are collecting questions and I am hoping you can share this request with other parent leaders. If parents have questions for Dr. Lysyshyn they should be forwarded to Tricia Buckley (tbuckley@wvschools.ca) by Thursday,

January 20th. It is a quick turnaround in hopes that we can get the video filmed and posted within a couple weeks from now.

Question to Nathan about amount of staff sickness from covid, how Hollyburn is doing? Hearing about functional school closures. Hollyburn has so far been lucky with no above average levels of teacher absences. There is a general TOC shortage but Hollyburn teachers/principal/librarian have all been flexible, helping out where necessary. Huge thank you from PAC to Hollyburn staff and teachers for being so flexible!

[Open Discussion/ Questions/ New Business:](#)

- West Coast Soapworks - I would love to do this fundraiser in the new year - perhaps Valentines or Mother's Day. A student from West Van Secondary is the founder of this company and his story is so inspirational. I think it would be awesome to support this student. His website is <https://westcoastsoapworks.com/> Quinn Black spent his whole life dealing with severe eczema. He tried many products, even pharmaceuticals and nothing helped. His passion and knowledge for chemistry led him to develop a line of skin care for all people. I sit on the WVSS PAC with his mother and I have met Quinn and bought his products and think he is such a great person who would be great for us to support.
- Xmas Decorations - I think we should allocate some funds to find a large backdrop for the stage for Christmas Concerts to come. Our decorations are old but ok for now but for sure we need something for the stage that is large enough to stand out. Thoughts?
- Masks - we have ordered more and waiting for our order to arrive
- Spirit Wear - shirts have been ordered and waiting for an eta